

**APPLICATION FOR FINAL (STAGE II) PLAT APPROVAL**  
**HIGHLAND HEIGHTS PLANNING AND ZONING COMMISSION**

**PART I:** (TO BE COMPLETED BY APPLICANT)

REVIEW NUMBER \_\_\_\_\_

1. NAME OF SUBDIVISION \_\_\_\_\_

2. SECTION OR BLOCK NUMBER \_\_\_\_\_

SECTION OR BLOCK AREA IN ACRES \_\_\_\_\_

3. OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

4. SURVEYOR \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

5. THE SUBDIVIDER SHALL SUBMIT THE FOLLOWING ITEMS TO THE PLANNING COMMISSION'S DULY AUTHORIZED REPRESENTATIVE:

- a. **APPLICATION FOR FINAL (STAGE II) PLAT APPROVAL:** ONE (1) COPY
- b. **FINAL (STAGE II) PLAT:** THREE (3) COPIES IN ACCORDANCE WITH SECTION 5.0 OF THE SUBDIVISION REGULATIONS.
- c. **DEED RESTRICTIONS OR PROTECTIVE COVENANTS:** ONE (1) COPY EITHER PLACED DIRECTLY ON THE FINAL (STAGE II) PLAT, OR IF SEPARATELY RECORDED, REFERENCE IS MADE ON THE FINAL (STAGE II) PLAT.
- d. **TRAVERSE SHEETS:** ONE (1) COPY OF THE PERIMETER SURVEY BOUNDARY WITH AN ERROR OF CLOSURE NOT LESS THAN ONE (1) FOOT IN FIVE THOUSAND (1:5,000)
- e. **AS-BUILT DRAWINGS:** ONE (1) COPY, SHOWING PLANS FOR STREETS, WATER, STORM AND SANITARY SEWER SYSTEMS AS BUILT, IF CONSTRUCTED DIFFERENTLY THAN THE ORIGINALLY APPROVED IMPROVEMENT DRAWINGS, PREVIOUSLY SUBMITTED IN ACCORDANCE WITH SECTION 3.5 OF THE SUBDIVISION REGULATIONS.
- f. **INSPECTION REPORTS:** ONE (1) COPY TO BE COMPLETED BY THE LEGISLATIVE BODY'S DESIGNATED INSPECTORS AT THE COMPLETION OF ALL PUBLIC IMPROVEMENTS.

g. **FEES:**

**FINAL PLAT (STAGE II):** \$600.00 FOR THE FIRST ACRE OR PORTION THEREOF, PLUS \$10.00 FOR EACH ADDITIONAL ACRE OR PORTION THEREOF, PLUS A CLUR FEE OF \$20.00.

**INSPECTIONS:** TWENTY-FIVE DOLLARS (\$25.00) PER LOT FOR INSPECTIONS (TO BE PERFORMED BY THE CITY'S DESIGNATED INSPECTOR).

**PLANNED UNIT DEVELOPMENT, RESIDENTIAL CLUSTER DEVELOPMENT, MIXED LAND USE AND OTHER SIMILAR PLANS, AND PLATS:** \$300.00 FOR THE FIRST ACRE OR PORTION THEREOF, PLUS \$25.00 FOR EACH ADDITIONAL ACRE OR PORTION THEREOF.

ALL CHECKS OR MONEY ORDERS ARE PAYABLE TO **CITY OF HIGHLAND HEIGHTS, KENTUCKY**

6. IN THE CASE WHERE PUBLIC IMPROVEMENTS ARE NOT YET COMPLETED, INCLUDING STREETS, WATER MAINS, SANITARY AND STORM SEWERS, OR PORTIONS THEREOF, EXCEPT SIDEWALKS, THE FOLLOWING GUARANTEE MUST ACCOMPANY A COST ESTIMATE FOR THE TOTAL AMOUNT OF THE REMAINING IMPROVEMENTS, TOGETHER WITH ALL ENGINEERING AND INSPECTION FEES, AS ESTIMATED BY THE SUBDIVIDER'S ENGINEER.

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| AMOUNT SUBMITTED _____                                     |
| TYPE OF GUARANTEE (CHECK ONE):                             |
| CASH _____ SURETY BOND _____                               |
| APPROVED ESCROW AGREEMENT _____                            |
| DIRECT OF GENERAL OBLIGATIONS OF THE U.S. GOVERNMENT _____ |

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT