



**COMMERCIAL JOINT APPLICATION FOR
ZONING/BUILDING/ELECTRICAL PERMITS**

City Of Highland Heights

175 Johns Hill Road

Highland Heights, Kentucky 41076-1498

Phone: (859)-441-8575 Fax: (859)-441-8293

Website: WWW.HHKY.US

Bldg Permit No.	Zoning Permit No.	Estimated Building Cost.
Project Location:		
Applicant:		

Prior to any Permit Approval or excavation, the property corners and structure shall be staked by License Surveyor

APPLICATION WILL NOT BE ACCEPTED WITHOUT COPY OF A SURVEY

	Copy of survey and deed
	Foundation plan submitted per Building Permit Application requirements
	Floor plan submitted per Building Permit Application requirements
	Elevation details submitted per Building Permit Application requirements
	Typical wall sections submitted per Building Permit Application requirements
	Stair details submitted per Building Permit Application requirements
	Framing plan submitted per Building Permit Application requirements

	<u>Property Owner</u>	<u>Plans By</u>	<u>Contractor/ Builder</u>	<u>Electrical Contractor</u>
<u>Contact</u>				
<u>Company</u>				
<u>Address</u>				
<u>City</u>				
<u>State</u>				
<u>Zip Code</u>				
<u>Phone #</u>				
<u>Fax #</u>				
<u>Cell #</u>				

<u>Email</u>				
<u>Occupational License</u>	N/A	N/A		
<u>Electrical Contractor#</u>				
<u>Master Electrician#</u>				
<u>Plumbing Contractor</u>				
<u>Plumbing License KY#</u>				
<u>Hvac Contractor</u>				
<u>Hvac License KY#</u>				

A. WHO IS THE APPLICANT | OWNER | CONTRACTOR/BUILDER
 | ARCHITECT/ENGINEER | OTHER

PROPOSED BUILDING ACTIVITY (Required to be completed)

- New Building Repair / Replacement
 Off-street parking/ Unloading facility Change of use or occupancy
 Building shell permit Footer/ foundation and site work only
 Addition to Building Alteration to Building Demolition of Building
 Accessory Structure Sign New Face change
 Fence; Type: _____ Height: _____
 Other: _____

Type of Construction : _____ Zoning Fee: _____ Building Fee: _____ Electric Fee: _____

Present Zoning:			
Zoning Requirements	Required	Requested	Comments
Lot Area:			
Lot Width at Bldg Setback:			
Lot Frontage:			
Front Yard Setback:			
Side Yard Setback:			
Rear Yard Setback:			
Building Height:			

Comments _____

-----To be completed by Administrative Official-----

Number of plans submitted:

0 1 2 3 4 or more

Site plan submitted

Submitted Ky. Workers Comp info?

Received copy of occupational license?

Electrical Contractor workers comp info?

HVAC workers comp info?

I will comply with the terms and conditions of approval contained in the Building Permit Review conducted by the City Of Highland Heights Codes Administrator.

Signature of Applicant _____ Date _____

Signature of Codes Administrator _____ Date _____

Revised 02-13-2008