

**CITY OF HIGHLAND HEIGHTS
PLANNING AND ZONING
JANUARY 8, 2013**

Chairperson Crawford called the regular Planning and Zoning meeting to order on Tuesday, January 8, 2013 at 176 Johns Hill Road at 7:00pm.

FOR THE RECORD: JEAN RAUF PREVIOUSLY ADMINISTERED THE OATH OF OFFICE TO COMMISSIONERS EIFERT AND McNABB.

PRESENT: Chairperson Steve Crawford. Commissioners: Harold Blocher, Chuck Pettit, Scott Reincke, John McNabb, Melody Eifert and Joe Krebs.

ALSO PRESENT: City Attorney Steve Franzen, Zoning Administrator Dave Whitacre and City Planner David Geohegan.

ABSENT: Commissioner Audrey Koester.

PRESENTATION OF THE PUBLIC HEARING MINUTES CONDUCTED ON DECEMBER 11, 2012: These minutes had been previously submitted to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER PETTIT MOVED TO ACCEPT THE MINUTES OF THE PUBLIC HEARING CONDUCTED ON DECEMBER 11, 2012, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: BLOCHER, AYE; PETTIT, AYE; REINCKE, AYE; CRAWFORD, AYE; McNABB, AYE; EIFERT, AYE; KREBS, AYE. 7 – AYES. MOTION CARRIED.

PRESENTATION OF THE REGULAR PLANNING AND ZONING MINUTES CONDUCTED ON DECEMBER 11, 2012: These minutes had been previously submitted to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER EIFERT MOVED TO ACCEPT THE MINUTES OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON DECEMBER 11, 2012, SECONDED BY COMMISSIONER McNABB. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; EIFERT, AYE; McNABB, AYE; CRAWFORD, AYE; REINCKE, AYE; PETTIT, AYE; BLOCHER, AYE. 7 – AYES. MOTION CARRIED.

STAFF REPORTS: CITY PLANNER. Mr. Geohegan previously distributed his report to the Chairperson Commissioners and City Staff for review. A copy thereof is attached to these minutes. Mr. Geohegan addressed the items in his report. He reported that he has talked to Mr. Schwab about the Comprehensive Plan. He stated it is Mr. Schwab's intention to have a final Steering Committee meeting sometime before the end of this month.

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Mr. Geohegan also stated that Mr. Schwab will forward him a draft of the Land Use ordinance sometime this week. He said once he reviews the draft he will get it to the Steering Committee. He also stated it is intended that the final draft will be reviewed and probably a Public Hearing will be scheduled at the February meeting.

Mr. Geohegan also reported he is continuing to work with the developer of the Thompson Thrift (The Island) project to finalize the plans for the rock wall design along US 27 to make certain the details for the wall is what the City prefers.

At this time, Chairperson Crawford introduced Chris Hake from Thompson Thrift. Mr. Hake reported that they had one meeting, since they were last here, with the City in regards to the retaining wall in front of their project. He reported that meeting resulted in an agreement on the type of wall that would be built.

Mr. Hake addressed the type of product they would use for the wall. He stated this material is going to be structurally sound for the wall they are going to build.

Mr. Hake also addressed the color matching with the Fifth Third wall. He said they did research and found the color to match the 5/3rd wall.

Mr. Hake also addressed the features of the wall. He reported they included two end features on the wall. He said this is in design right now and as yet it is not finished. He stated he understands that it is the City's desire to see the design. Chairperson Crawford informed Mr. Hake that it would not be necessary for them to bring their design back to Planning and Zoning, but they should work with the City's Staff on this matter.

ZONING ADMINISTRATOR DAVE WHITACRE: A copy of Mr. Whitacre report was previously submitted to the Chairperson, Commissioners and City staff for their review. A copy thereof is attached to these minutes.

ID PLAT SUBMITTED BY THOMPSON THRIFT: Mr. Whitacre stated he has reviewed the ID Plat submitted by Thompson Thrift. He addressed some of the items. He stated the plat needs to have a statement line for the Chairperson's signature and date and the ordinance number for the vacation of Myrtle Avenue. He said the ID plat could be approved with conditions such as a statement line for the chairperson's signature and date and the vacation Myrtle Avenue with the ordinance number. He said the vacation of Myrtle does not go to Council until January 15th. Considerable discussion ensued on this matter.

ACTION TAKEN: COMMISSIONER BLOCHER MOVED TO CONDITIONALLY APPROVE THE ID PLAT AS SUBMITTED BY THOMPSON THRIFT PENDING THE

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VACATION OF MYRTLE AVENUE RIGHT OF WAY BY THE CITY COUNCIL AND ALSO THE SIGNING OF THE PLAT BY THE CHAIRMAN OF PLANNING AND ZONING SECONDED BY COMMISSIONER PETTIT. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; EIFERT, AYE; MCNABB, AYE; CRAWFORD, AYE; REINCKE, AYE; PETTIT, AYE, BLOCHER, AYE. 7 - AYES. ROLL CALL: KREBS, AYE; EIFERT, AYE; MCNABB, AYE; CRAWFORD, AYE; REINCKE, AYE; PETTIT, AYE, BLOCHER, AYE. 7 - AYES. MOTION CARRIED.

Mr. Whitacre announced that a Zone Change Application with Development Plan has been submitted by Dr. Sheila Bowling, 2515 Alexandria Pike. He gave a brief update on this application:

ACTION TAKEN: MEMBER KREBS MOVED TO SCHEDULE A PUBLIC HEARING FOR THE ZONE CHANGE APPLICATION WITH DEVELOPMENT PLAN SUBMITTED BY DR. BOWLING FOR 2515, 2523, AND 2525 ALEXANDRIA PIKE, SECONDED BY COMMISSIONER EIFERT. DISCUSSION: NONE, ROLL CALL; BLOCHER, AYE; PETTIT AYE, REINCKE, AYE, CRAWFORD, AYE, MCNABB, AYE, EIFERT, AYE, KREBS, AYE. 7 – AYES. MOTION CARRIED.

CITY ATTORNEY: No report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CONTINUING EDUCATION: No report.

There being no further business, **COMMISSIONER BLOCHER MOVED TO ADJOURN, SECONDED BY COMMISSIONER KREBS. AYE, ALL. MOTION CARRIED.**

The meeting adjourned at 7:40pm

SUBMITTED: _____


**JEAN A. RAUF, CITY CLERK TREASURER, CMC,
RECORDING SECRETARY PLANNING & ZONING**

SIGNED: _____

**STEVE CRAWFORD CHAIRPERSON
PLANNING & ZONING**