

THESE MINUTES ARE NOT OFFICIAL  
CITY OF HIGHLAND HEIGHTS  
PLANNING AND ZONING  
MINUTES  
MARCH 11, 2014

On Tuesday, March 11, 2014 Vice Chairperson John McNabb called the regular Planning and Zoning meeting to order at 7:00pm at 176 Johns Hill Road.

**PRESENT:** Vice Chairperson John McNabb and Commissioners Harold Blocher, Melody Eifert, Joe Krebs, John McNabb, Chuck Pettit and Scott Reincke. A quorum is present.

**ALSO PRESENT:** Attorney Steve Franzen, City Planner Dave Geohegan and City Engineer/Zoning Administrator Dave Whitacre.

**ABSENT:** Chairperson Steve Crawford and Commissioner Chuck Pettit. Chairperson Crawford and Commissioner Pettit had previously notified Mrs. Rauf that they would be absent.

**MINUTES OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON JANUARY 18, 2014:** These minutes had been previously submitted to the Commissioners and City Staff for review.

**ACTION TAKEN: COMMISSIONER BLOCHER MOVED TO ACCEPT THE JANUARY 18, 2014 MINUTES, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: BLOCHER, AYE; REINCKE, AYE; KOESTER, AYE; McNABB, AYE; EIFERT, AYE; KREBS, AYE. 6 - AYES; 0 - NAY. VICE CHAIRPERSON McNABB DECLARED THE MOTION CARRIED**

**ANNOUNCEMENT:** Vice Chairperson McNabb announced the February 11, 2014 meeting had been cancelled.

**SCHEDULED GUEST/S.** Mr. Thomas Guidugli, Executive Director Neighborhood Foundation, gave an update report on the Highland Village project.

Mr. Guidugli reported after the environmental assessment was approved by the Heritage Council; they received approval to purchase the property; they have a Development Agreement, the site has been demolished, the right of ways closed and they received preliminary approval of re-development money.

Mr. Guidugli further reported that after the environmental assessment and other issues, they modified the site plan. He reported the duplexes have been reduced from 13 to 4. He reported these duplexes are located on the Main Avenue side of this project.

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Mr. Guidugli reported the floor plan has been increased; the bedrooms have been increased from 104 to 116. He reported they will build porches on the building. He further reported the design on the outside of the buildings has not changed.

Mr. Guidugli presented a copy of the Preliminary Concept for the Highland Village to the commissioners and city staff. A copy thereof is attached to these minutes.

**COMMENTS FROM THE COMMISSIONERS:** Commissioner Koester asked how many units are in each duplex. Mr. Guidugli answered there would be two units per duplex. He also reported that the advantage of this is additional parking.

Commissioner McNabb commented that we need to make sure we have parking for the development.

**COMMENTS FROM THE AUDIENCE:** None.

**STAFF REPORTS:**

**REPORT FROM CITY PLANNER DAVID GEOHEGAN:** Mr. Geohegan reported on the US 27 Intersections and Traffic Flow. He is going to contact the State about this matter. He reported about the Highland Heights Zoning Ordinance and the Redevelopment areas. A copy of his report was previously submitted to the commissioners and city staff, and a copy thereof is attached to these minutes.

**REPORT FROM ZONING ADMINISTRATOR WHITACRE:** Mr. Whitacre gave a report on the Sign Ordinance Revisions and the Highland Village Development. A copy of his report was previously submitted to the Commissioners and City Staff; a copy thereof is attached to these minutes.

**ATTORNEY FRANZEN:** No report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CONTINUING EDUCATION:** Vice Chairperson McNabb announced the following commissioners attended the February 25, 2014 Continuing Education Session presented by Ms. Laura Long. The following commissioners earned two (2) Continuing Credit Hours:

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Commissioner Melody Eifert  
Commissioner Joe Krebs  
Commissioner John McNabb  
Commissioner Chuck Pettit  
Commissioner Scott Reincke

Chairperson Crawford earned four (4) hours. He attended the Council workshop session on February 1, 2014. He also attended the P&Z Continuing Education session on February 25, 2014.

Vice Chairperson McNabb announced the next Continuing Education Session will be conducted on Wednesday, March 26, 2014 at 6:00pm at 176 Johns Hill Road. City Planner David Geohegan will present the session.

**ADJOURNMENT:** There being no further business, **COMMISSIONER BLOCHER MOVED TO ADJOURN, SECONDED BY COMMISSIONER KOESTER. AYE, ALL. MOTION CARRIED.**

The meeting adjourned at 7:50pm.

SUBMITTED:

  
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JEAN A. RAUF, CITY CLERK TREASURER, CMC,  
RECORDING SECRETARY PLANNING & ZONING

SIGNED:

  
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JOHN McNABB, VICE CHAIRPERSON  
PLANNING & ZONING