

**CITY OF HIGHLAND HEIGHTS  
PLANNING AND ZONING  
MINUTES OF SEPTEMBER 9, 2014**

Chairperson Crawford called the regular Planning and Zoning meeting to order on September 9, 2014 at the Civic Center, 176 Johns Hill Road at 7:00pm.

**PRESENT:** Chairperson Steve Crawford. Commissioners: Harold Blocher, Melody Eifert, Audrey Koester, John McNabb and Scott Reincke. Also present: City Attorney Steve Franzen, City Planner David Geohegan and City Engineer/Zoning Administrator David Whitacre.

**ABSENT:** Commissioners Charles (Chuck) Pettit and Joe Krebs.

**PRESENTATION OF THE PLANNING AND ZONING MINUTES OF THE PUBLIC HEARING MEETING CONDUCTED ON JULY 8, 2014.**

**ACTION TAKEN: COMMISSIONER REINCKE MOVED TO ACCEPT THE MINUTES OF THE PUBLIC HEARING CONDUCTED ON JULY 8, 2014, SECONDED BY COMMISSIONER EIFERT. DISCUSSION: NONE. ROLL CALL: BLOCHER, AYE; REINCKE, AYE; KOESTER, AYE; CRAWFORD, ABSTAIN; EIFERT, AYE. 6 - AYES. CHAIRPERSON CRAWFORD DECLARED THE MOTION PASSED.**

**PRESENTATION OF THE PLANNING AND ZONING REGULAR MEETING CONDUCTED ON JULY 8, 2014.**

**ACTION TAKEN: COMMISSIONER BLOCHER MOVED TO ACCEPT THE MINUTES OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON JULY 8, 2014, SECONDED BY COMMISSIONER REINCKE. DISCUSSION: NONE. ROLL CALL: EIFERT, AYE; McNABB, AYE; CRAWFORD, AYE; KOESTER, AYE; REINCKE, AYE; BLOCHER, AYE. 6 - AYES. CHAIRPERSON DECLARED THE MOTION PASSED.**

**SCHEDULED GUEST/S: NONE.**

**ANNOUNCEMENT:** Chairperson Crawford announced the Regular Planning and Zoning Meeting scheduled for August 12, 2014 was cancelled due to no business on the agenda to be conducted.

**CORRESPONDENCE: NONE.**

**STAFF REPORTS: CITY PLANNER DAVID GEOHEGAN:**

Mr. Geohegan reported the Zoning Update Committee is meeting and they are starting to gain some momentum in the update process. He stated the Committee will be meeting again and will have more information and recommendations.

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**REPORT FROM CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE:** Mr. Whitacre submitted his report. A copy thereof was previously presented to the commissioners and staff. A copy thereof is attached to these minutes.

Mr. Whitacre gave a verbal report on the following:

**ICY SWIRL SIGNAGE:** Mr. Whitacre reported that Icy Swirl submitted an application for approval of signage on their building. He reported the applicant is requesting a sign to be mounted on the south building wall. He said the Planning and Zoning granted them a second sign during the Site Plan review. He stated the Planning and Zoning Commission allowed this same scenario to occur for City BBQ and Firehouse Subs.

**OUTCOME:** Mr. Whitacre recommended approval of the 2 signs as requested by the applicant.

**ACTION TAKEN:** COMMISSIONER McNABB MOVED, BASED ON THE MR. WHITACRE'S RECOMMENATION, TO APPROVE THE TWO SIGNS AS REQUESTED BY ICY SWIRL, SECONDED BY COMMISSIONER EIFERT. **DISCUSSION:** NONE. **ROLL CALL:** BLOCHER, AYE; REINCKE, AYE; KOESER, AYE, CRWFORD, AYE, McNABB, AYE; EIFERT, AYE. 6 – AYES. **CHAIRPERSON CRWFORD DECLARED THE MOTION PASSED.**

**STORAGE BUILDING FOR HUFF REALTY:** Mr. Whitacre reported that Huff Realty would like to build a storage building on their property in the Bluegrass Center. He said they would like to store their advertising materials in the storage building.

Mr. Whitacre stated he would like Planning and Zoning Commissioners to have the chance to see what was proposed. He said there is a very little or no chance that Huff Realty would receive approval for a "yard barn" on the property. **OUTCOME:** Mr. Whitacre stated Huff Realty is considering their options.

**STORAGE BUILDING FOR CAMPBELL COUNTY EXTENSION OFFICE.** Mr. Whitacre reported that Mr. Dave Koester, from Campbell County Extension, called him and stated they would like to a build a 16x20 storage building on their property to store equipment. He said the potential problem, per the building code, is that a 16x20 building cannot be a "yard barn". He reported it must either have a conventional footing and foundation system or be built as a pole barn. **OUTCOME:** Mr. Whitacre will continue discussions with Mr. Koester on this issue.

**CITY ATTORNEY FRANZEN:** NO REPORT.

**COMMENTS FROM THE COMMISSIONERS:** NONE

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**COMMENTS FROM THE AUDIENCE: NONE.**

**CONTINUING EDUCATION: NO REPORT.**

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE.**

**There being no further business, COMMISSIONER McNABB MOVED TO ADJOURN, SECONDED BY COMMISSIONER BLOCHER. AYE, ALL. CHAIRPERSON CRAWFORD DECLARED THE MOTION PASSED.**

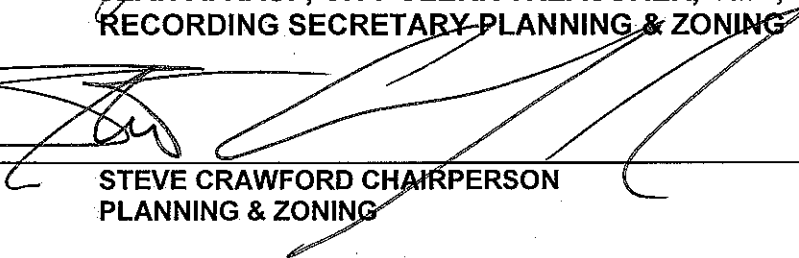
The meeting adjourned at 7:20p.m.

**SUBMITTED BY:**



**JEAN A. RAUF, CITY CLERK TREASURER, CMC,  
RECORDING SECRETARY PLANNING & ZONING**

**SIGNED:**



**STEVE CRAWFORD CHAIRPERSON  
PLANNING & ZONING**