

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
May 19, 2020
Approved: June 2, 2020

On Tuesday, May 19, 2020, at 7:00 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the Highland Heights Facebook page.

Present: Mayor Meyers, Councilmembers: Deb Ball, Gary Chinn, Rene Heinrich, John Hoffert, Michael Kessler, and Virgil Miller. A quorum was present.

Staff Present: Attorney, Steve Franzen; Finance Director, Harry Barlage; City Clerk/Treasurer Jeanne Pettit.

Announcements

- Notice of the Special meeting, along with an agenda, was mailed to each member of council. The agenda and meeting documents were emailed to all council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call vote.

Minutes for Approval

Special Meeting Council Minutes of May 5, 2020. These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Hoffert made a motion to accept the minutes from the regular council meeting of May 5, 2020, seconded by Member Chinn.
Discussion: None.
- **Roll Call:** Member Miller, yes; Hoffert, yes; Heinrich, yes; Ball, yes; Chinn, yes. Mayor Meyers declared the motion passed.

Staff Reports

- Finance Director – Harry Barlage – Mr. Barlage presented the amended 2019-2020 budget and the 2020-2021 budget. Mayor Meyers discussed financial challenges and opportunities for the city.
- City Attorney – Steve Franzen
 - **Action Taken:** Member Chinn made a motion to read the second reading of ordinances in summary, seconded by member Ball. Discussion: None.
 - **Roll Call:** Member Hoffert, yes; Heinrich, yes; Kessler, yes; Chinn, yes; Miller, yes; Ball, yes. Mayor Meyers declared the motion passed.

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- **Second Reading of Ordinances**

- **Ordinance #04-2020** – An ordinance amending the City's Alcoholic Beverage License Fees.
 - **Action Taken:** Member Chinn made a motion to approve Ordinance #04-2020, seconded by member Ball. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes. Mayor Meyers declared the motion passed.
- **Ordinance #05-2020** – An ordinance amending the City's procurement procedures to increase the threshold to require bids.
 - **Action Taken:** Member Miller made a motion to approve Ordinance #05-2020, seconded by member Heinrich. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Hoffert, yes; Miller, yes; Kessler, yes; Heinrich, yes. Mayor Meyers declared the motion passed.
- **Ordinance #06-2020** – An ordinance amending the City's Pay Classifications ordinance for all employees and various City board members.
 - **Action Taken:** Member Hoffert made a motion to approve Ordinance #06-2020, seconded by member Chinn. Discussion: None.
 - **Roll Call:** Member Miller, yes; Kessler, yes; Hoffert, yes; Heinrich, yes; Chinn, yes; Ball, yes. Mayor Meyers declared the motion passed.

- **First Reading of Ordinances**

- **Ordinance #07-2020**– An ordinance amending the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2019 through 6/30/2020, by estimating revenues and resources and appropriating funds for the operation of city government.
- **Ordinance #08-2020** – An ordinance adopting the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2020 through 6/30/2021, by estimating revenues and resources and appropriating funds for the operation of city government.

Comments Pertaining to the Meeting

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Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting, seconded by Member Heinrich. Discussion: None.
- **Roll Call:** Member Heinrich, yes; Hoffert, yes; Chinn, yes; Kessler, yes; Ball, yes; Miller, yes. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:45 p.m. on Tuesday, May 19, 2020.

Submitted by: 
Jeanne M. Pettit, City Clerk/Treasurer

Signed: 
Gregory V. Meyers, Mayor