

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
July 21, 2020
Approved: August 4, 2020

On Tuesday, July 21, 2020, at 7:00 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the Highland Heights Facebook page.

Present: Mayor Meyers, Councilmembers: Deb Ball, Gary Chinn, Rene Heinrich, John Hoffert, and Virgil Miller. A quorum was present.

For the Record: Member Kessler did notify the city that he would be out of town for the council meeting.

For the Record: Member Heinrich left the meeting at approximately 7:15 p.m. stating technical difficulties.

Staff Present: Attorney, Steve Franzen; Public Works Director, Steve Lehman; Police Lieutenant Greg Haigis; City Clerk/Treasurer, Jeanne Pettit; City Engineer/Zoning Administrator, Dave Whitacre, Public Works Director, Steve Lehman.

Announcements/Correspondence

- Notice of the Special meeting, along with an agenda, was mailed to each member of council. The agenda and meeting documents were emailed to all council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call vote.
- Recommendation not to cancel the August 18 council meeting.
- Mayor Meyers read an email sent to Clerk Pettit from Linda Fryman concerning a rental property next door to them. A copy of the email is attached to these minutes.

Minutes for Approval

Special Meeting Council Minutes of June 2, 2020. These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Miller made a motion to accept the minutes from the special council meeting of June 2, 2020, seconded by Member Ball. Discussion: None
 - **Roll Call:** Member Miller, yes; Hoffert, yes; Heinrich, yes; Chinn, yes; Ball, yes. Mayor Meyers declared the motion passed.

Staff Reports

- Police Lieutenant – Greg Haigis – Monthly report is attached to these minutes.
 - Member Chinn mentioned the letters received lauding the police and the work they do. Letters are on the Police Facebook page and website.
 - St. Phillips church came to the Police Station for prayer service, gave the officers a St. Christopher medal and prayer cards.
- City Clerk – Jeanne Pettit – report is attached to these minutes.
- Finance Director – Harry Barlage – Mayor Meyers explained that the City will be sending in documentation to the Department of Local Governments this week to receive CARES Act reimbursement from the State.

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- City Engineer and Zoning Administrator – Dave Whitacre – Report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes.
- City Attorney – Steve Franzen
 - **Resolution 03-2020:** Adoption of a resolution of the City of Highland Heights (City) authorizing the filing of a Coronavirus Relief Fund ("CRF") application for reimbursement of incurred expenses in CRF funds with the Department for Local Government ("DLG"); authorizing and directing the Mayor to execute any documents which are deemed necessary by DLG to reimburse city; and authorizing the Mayor to act as the authorized correspondent for reimbursement.
 - **Action Taken:** Member Chinn made a motion to approve resolution #03-2020, seconded by member Hoffert. Discussion: None.
 - **Roll Call:** Member Hoffert, yes; Chinn, yes; Miller, yes; Ball, yes. Mayor Meyers declared the motion passed.

August Meeting Update

- Mayor Meyers mentioned that the August meetings will be via Zoom – The Governor has issued an Executive Order allowing gatherings of only 10 people or less. The City's playgrounds and pavilions will remain closed.

Comments Pertaining to the Meeting

- **Action Taken:** Member Hoffert made a motion to present the Good Neighbor Award to Vikki Kramer for taking care of the Scharold family's garden. Spent one hot, sunny day caring for their garden. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Hoffert, yes; Miller, yes. Mayor Meyers declared the motion passed.

Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting, seconded by Member Chinn. Discussion: None.
 - **Roll Call:** Member Miller, yes; Chinn, yes; Ball, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:39 p.m. on Tuesday, July 21, 2020.

Submitted by: 
Jeanne Pettit, City Clerk/Treasurer

Signed: 
Gregory V. Meyers, Mayor