

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
January 5, 2021
Approved: February 2, 2021

On Tuesday, January 5, 2021, at 7:02 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the City of Highland Heights Facebook page.

Attendance Roll Call: Councilmembers: Deborah Ball, yes; Gary Chinn, yes; Rene Heinrich, yes; John Hoffert, yes; Virgil Miller, yes; Michael Kessler, yes. Mayor Meyers, yes. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Attorney, Steve Franzen; Public Works Director, Steve Lehman; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit.

Absent: Dave Whitacre notified the Mayor prior to the meeting that he would not be able to attend. His report was sent to Council via email, prior to the meeting.

Announcements

- Notice of the special meeting, along with an agenda and meeting materials, were emailed to all council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call vote.

Correspondence: None

Minutes for Approval

- **Public Hearing Minutes of December 15, 2020.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
 - **Action Taken:** Member Chinn made a motion to accept the minutes from the public hearing of December 15, 2020. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes. Mayor Meyers declared the motion passed.
- **Regular Meeting Council Minutes of December 15, 2020.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
 - **Action Taken:** Member Miller made a motion to accept the minutes from the regular council meeting of December 15, 2020. Seconded by Member Heinrich. Discussion: None.
 - **Roll Call:** Member Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes. Mayor Meyers declared the motion passed.

Guests

- **Recognition of Officer Kimberly Williams upon her retirement.**
 - Senator Wil Schroder – Shared his interactions with Officer Kimberly Williams and read a Senate Citation in recognition of Officer Kim Williams on her retirement.
 - Chief Birkenhauer reviewed Officer Williams' years of service in law enforcement and dispatch. Officer Williams assisted with saving the life of a Highland Heights resident in November 2020, and received the Life Saving Award from the City.

Staff Reports

- City Administrator – Michael Giffen – report is attached to these minutes.
 - Status of NKU Development – Mayor Meyers indicated the developers intend to begin in the Spring and briefly described the development plan.

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- Police Chief – Bill Birkenhauer – report is attached to these minutes.
 - Police Social Worker search is still in process.
- City Clerk/Treasurer – Jeanne Pettit – report is attached to these minutes.
 - Newsletters – Councilmember Hoffert will begin working on the next newsletter.
- Finance Director – Harry Barlage – no report.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes.
- City Attorney – Steve Franzen
 - **First Reading of Ordinance**
 - **Ordinance #01-2021:** An ordinance adopting and outlining the abatement procedures within the City.

New Business

- Cancel the January 19, 2021 Council Meeting
 - **Action Taken:** Member Chinn made a motion to cancel the January 19, 2021 City Council meeting due to lack of business. Seconded by Member Miller. Discussion: None.
 - **Roll Call:** Member Chinn, yes; Heinrich, yes; Miller, yes; Ball, yes; Hoffert, yes; Kessler, yes. Mayor Meyers declared the motion passed.

Old Business: None

Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Chinn. Discussion: None.
- **Roll Call:** Member Hoffert, yes; Heinrich, yes; Kessler, yes; Miller, yes; Chinn, yes; Ball, yes. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:58 p.m. on Tuesday, January 5, 2021.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor