

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**March 2, 2021**  
**Approved: April 6, 2021**

On Tuesday, March 2, 2021, at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Rene Heinrich, John Hoffert, Virgil Miller, Michael Kessler, Deborah Ball, Gary Chinn, Mayor Meyers. A quorum was present.

**Staff Present:** City Administrator, Michael Giffen; Attorney, Steve Franzen; City Clerk/Treasurer, Jeanne Pettit; Police Chief, Bill Birkenhauer, Public Works Director, Steve Lehman; City Engineer/Zoning Administrator, Dave Whitacre.

**Announcements**

- A public hearing addressing the Community Development Block-CV Grant to provide utility relief funding to residents was held at 6:30 p.m., prior to this meeting.

**Correspondence:** None

**Minutes for Approval**

**Special Meeting Council Minutes of February 16, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Miller made a motion to accept the minutes from the special council meeting of February 16, 2021. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Staff Reports**

- Finance Director – Harry Barlage. Mr. Barlage reviewed the July-December revenues and expenditures for the fiscal year 2021 budget.
- City Administrator – Michael Giffen – Report is attached to these minutes.
- Police Chief – Bill Birkenhauer – Report is attached to these minutes.
- City Clerk/Treasurer – Jeanne Pettit – Report is attached to these minutes.
- City Engineer and Zoning Administrator – Dave Whitacre – Report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – Report is attached to these minutes. The city and council members heard many compliments from citizens about Public Works' job in keeping the streets clean during the recent snow events.
- City Attorney – Steve Franzen

**Ordinance – Second Reading**

- **Ordinance #02-2021:** An Ordinance adopting the Uniform Residential Landlord and Tenant Act.
  - **Action Taken:** Member Chinn made a motion to accept Ordinance #02-2021 adopting the Uniform Residential Landlord and Tenant Act. Seconded by Member Miller. Discussion: None.
  - **Roll Call:** Member Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes. Mayor Meyers declared the motion passed.

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**Resolution**

- **Resolution #02-2021:** A Resolution of the City of Highland Heights, Kentucky authorizing the Mayor to sign and file a Community Development Block-CV Grant application for an amount up to \$200,000 to provide utility relief funding to residents.
  - **Action Taken:** Member Heinrich made a motion to accept the Resolution #02-2021 authorizing the Mayor to execute and submit to a Community Block-CV Grant for an amount up to \$200,000 to provide utility relief funding to residents. Seconded by Member Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

**New Business**

- **Action Taken:** Member Chinn moved to cancel the March 16, 2021 council meeting due to lack of business. Seconded by Member Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.
- Mayor Meyers announced that the April 6, 2021 meeting will be held via Zoom.

**Old Business**

- The Arbor Day Celebration is April 24. It will be a drive thru tree and shrub pick up from 11:00 a.m.-1:00 p.m. at the City Building.

**Adjournment**

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Hoffert. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:48 p.m. on Tuesday, March 2, 2021.

Submitted by:

  
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Jeanne M. Pettit, City Clerk/Treasurer

Signed:

  
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Gregory V. Meyers, Mayor