

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**September 7, 2021**  
**Approved: September 16, 2021**

On Tuesday, September 7, 2021, at 7:01 p.m. Mayor Meyers called the regular council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Rene Heinrich, John Hoffert, Virgil Miller, Mitchell Miller (via Zoom), Deborah Ball, Gary Chinn, Mayor Meyers. A quorum was present.

**Staff Present:** City Administrator, Michael Giffen; Attorney, Steve Franzen; City Clerk/Treasurer, Jeanne Pettit; Police Chief, Bill Birkenhauer (via Zoom), Public Works Director, Steve Lehman; City Engineer/Zoning Administrator, Dave Whitacre.

Prior to the prayer and pledge, Mayor Meyers requested a moment of silence for Elwood Schneider, former mayor of Highland Heights from 1982-August 1989.

**Minutes for Approval**

- **Regular Council Minutes of August 3, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
  - **Action Taken:** Member Virgil Miller made a motion to accept the minutes from the regular council meeting of August 3, 2021. Seconded by Member Heinrich. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Announcements**

- Public Servants Celebration at the First Baptist Church on Saturday, September 11, 2021 from 12:00 p.m. – 6:00 p.m.
- Justin Otto, Economic and Community Development Director for Campbell County Fiscal Court, introduced himself to council.

**Scheduled Guests**

Mayor Meyers presented awards to the following citizens:

- **Good Neighbor Award:** Vikki Kramer
- **Beautiful Front Yard:** Pat and Bud Wagner, 99 Bon Jan

**Correspondence:** None

**Staff Reports**

- Michael Giffen – City Administrator – Report is attached to these minutes.
- Police Chief – Bill Birkenhauer – Report is attached to these minutes.
  - Recognized Lt. Greg Haigis on his retirement from the Highland Heights Police Department.
- City Clerk/Treasurer – Jeanne Pettit – Report is attached to these minutes.
- Finance Director – Harry Barlage – No Report
- City Engineer and Zoning Administrator – Dave Whitacre – Report is attached to these minutes.

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- Public Works Supervisor – Steve Lehman – Report is attached to these minutes.
- Attorney – Steve Franzen
  - **Action Taken:** Member Heinrich made a motion to read all Ordinances and Municipal Orders in summary. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Ordinances – First Reading**

- **Ordinance #05-2021:** An Ordinance amending the text of Ordinance #16-83 commonly referred to as the City of Highland Heights Zoning Ordinance section 10.17, Professional Office Building Zone.
- **Ordinance #06-2021:**
  - An Ordinance assessing and levying an ad valorem tax of 1.61 per \$1,000.00 on property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon.
  - An Ordinance assessing and levying an ad valorem tax of 1.63 per \$1,000.00 on property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon.
  - An Ordinance assessing and levying an ad valorem tax of 1.65 per \$1,000.00 on property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon.
- **Ordinance #07-2021:** An Ordinance amending the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2021 through 6/30/2022, by estimating revenues and resources and appropriating funds for the operation of city government.

**Municipal Order**

- **Municipal Order #08-2021:** A Municipal Order declaring city-owned tangible property as surplus and authorizing the Mayor to dispose of such tangible property in accordance with KRS 82.083.
  - **Action Taken:** Member Chinn made a motion to accept Municipal Order #08-2021. Seconded by Member Heinrich. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Municipal Order #09-2021:** A Municipal Order of the City Council of the City of Highland Heights, Kentucky, authorizing the issuance of up to \$70,000,000 maximum aggregate principal amount industrial building revenue bonds, series 2021a, and authorizing the issuance of up to \$12,000,000 aggregate principal amount special obligation revenue bonds, series 2021b-1, and authorizing the issuance of up to \$9,000,000 aggregate principal amount special obligation revenue bonds, series 2021b-2, and authorizing the issuance of up to \$3,000,000 maximum aggregate principal amount special obligation revenue bonds, series 2021c, in order to assist FPNKU, LLC or assigns, to finance the acquisition, construction and equipping of an industrial building facility and

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related infrastructure improvements located within the City of Highland Heights, Kentucky and to improve said facility; providing for the pledge of revenues for the payment of said bonds; authorizing an agreement of lease, authorizing a trust indenture appropriate for the protection and disposition of such revenues and further to secure the payment of said bonds; authorizing a bond purchase or bond placement agreements; authorizing the execution of a pilot mortgage to secure certain pilot tax payments, and authorizing the execution of any further necessary instruments.

- Mr. Jim Parsons explained the types of bonds and how they will be used.
- Mr. Adam Branscomb discussed the timeline, early stages of the development plan, and the uses of the project – residential, parking, commercial (restaurants and retail), hotel.
- **Action Taken:** Member Chinn made a motion to accept Municipal Order #09-2021. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Municipal Order 10-2021:** A Municipal Order of the City Council of the City of Highland Heights, Kentucky, authorizing the execution of an addendum to an interlocal cooperation agreement relating to the joint financing of public infrastructure projects for promotion of economic development and redevelopment (the “agreement”) which authorizes the City of Highland Heights, Kentucky to be party to the agreement.
  - **Action Taken:** Member Virgil Miller made a motion to accept Municipal Order #10-2021. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Municipal Order #11-2021:** A Municipal Order appointing David Dalton to a two-year term on the Highland Heights Tree Commission.
  - **Action Taken:** Member Hoffert made a motion to accept Municipal Order #11-2021. Seconded by Member Heinrich. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Good Neighbor Award:** None

**Unfinished Business:** Still on track for the Car Show and Concert scheduled for Saturday, September 25, 2021.

**New Business:**

- **Action Taken:** Member Virgil Miller made a motion to cancel the September 21, 2021 council meeting. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to hold a Public Hearing at 6:30 p.m. followed by a Special Meeting to set the tax rate on September 16, 2021.

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Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

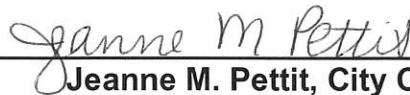
**Citizens to Address Council:** Danny Schneider, 108 Regency Court, has recently moved back into the city and is interested in getting more involved with the city.

**Adjournment**

- **Action Taken:** Member Virgil Miller made a motion to adjourn the meeting. Seconded by Member Hoffert. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

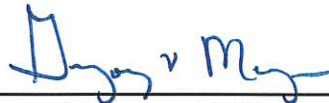
Meeting adjourned at approximately 8:35 p.m. on Tuesday, September 7, 2021.

**Submitted by:**



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Jeanne M. Pettit, City Clerk/Treasurer

**Signed:**



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Gregory V. Meyers, Mayor