

**CITY OF HIGHLAND HEIGHTS**  
**Special Council Meeting Minutes**  
**September 16, 2021**  
**Approved: October 5, 2021**

On Thursday, September 16, 2021, at 6:49 p.m. Mayor Meyers called the special meeting of Council to order at 176 Johns Hill Road.

**Council Members Present:** Rene Heinrich, John Hoffert, Virgil Miller, Mitchell Miller, Deborah Ball, Gary Chinn, Mayor Meyers. A quorum was present.

**Staff Present:** City Administrator, Michael Giffen; Attorney, Steve Franzen; City Clerk/Treasurer, Jeanne Pettit.

**Announcements**

- Notice of the special meeting, along with an agenda and meeting materials, were emailed to council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- Council has received the information to complete their financial statements. They need to be returned to Jeanne Pettit no later than Wednesday, September 29, 2021.

**Minutes for Approval**

- **Regular Council Minutes of September 7, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
  - **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting of September 7, 2021. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Correspondence:** None

**Ordinance #06-2021:** An ordinance assessing and levying an ad valorem tax in the amount of 1.65 per \$1,000 on property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon.

- **Action Taken:** Member Hoffert made a motion to read all ordinances in summary. Seconded by Member Heinrich. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Hoffert made a motion to accept Ordinance #06-2021. Seconded by Member Heinrich. Discussion: None.
- **Roll Call:** Councilmember Heinrich, yes; Hoffert, yes; Mitch Miller, yes; Virgil Miller, yes; Chinn, no; Ball, yes. Mayor Meyers declared the motion passed.

**Staff Reports**

- Attorney – Steve Franzen

**Ordinances – Second Reading**

- **Ordinance #07-2021:** An ordinance amending the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2021 through 6/30/2022, by

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estimating revenues and resources and appropriating funds for the operation of city government.

- **Action Taken:** Member Virgil Miller made a motion to accept Ordinance #07-2021 amending the City of Highland Heights, Kentucky annual budget for the fiscal year 7/1/2021 through 6/30/2022. Seconded by Member Heinrich. Discussion: None.
- **Roll Call:** Councilmember Chinn, yes; Ball, yes; Hoffert, yes; Mitch Miller, yes; Virgil Miller, yes; Heinrich, yes. Mayor Meyers declared the motion passed.
  
- **Ordinance #05-2021:** An ordinance amending the text of Ordinance #16-83 commonly referred to as the City of Highland Heights Zoning Ordinance section 10.17, Professional Office Building Zone.
  - **Action Taken:** Member Chinn made a motion to accept the Ordinance #05-2021 amending the text of Ordinance #16-83, the City of Highland Heights Zoning Ordinance section 10.17, Professional Office Building Zone. Seconded by Member Ball. Discussion: None.
  - **Roll Call:** Councilmember Virgil Miller, yes; Heinrich, yes; Chinn, yes; Ball, yes; Hoffert, yes; Mitch Miller, yes. Mayor Meyers declared the motion passed.

**Adjournment**

- **Action Taken:** Member Virgil Miller made a motion to adjourn the meeting. Seconded by Member Hoffert. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:02 p.m. on Thursday, September 16, 2021.

Submitted by:

  
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**Jeanne M. Pettit, City Clerk/Treasurer**

Signed:

  
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**Gregory V. Meyers, Mayor**