

CITY OF HIGHLAND HEIGHTS
Planning and Zoning
Regular Meeting Minutes
September 14, 2021
Approved: October 12, 2021

Chairperson Crawford called to order the regular meeting of the Planning and Zoning Commission on September 14, 2021, 7:00 p.m. at the Highland Heights City Building, 176 Johns Hill Road.

Roll Call: Commissioners Joe Krebs, Scott Reincke, John McNabb, Steve Crawford, Gene White, Chuck Pettit (via Zoom). A quorum was present.

Absent

- Dave Geohegan, City Planner, notified the city he would not be able to attend the meeting.

Minutes for Approval

- **Planning & Zoning Regular Meeting minutes from August 10, 2021:** These minutes were previously e-mailed to the Commissioners and City Staff.
 - **Action Taken:** Commissioner Krebs made a motion to approve the Planning and Zoning regular meeting minutes of August 10, 2021. Seconded by Commissioner Pettit. Discussion: None.
 - **Roll Call:** Commissioner Pettit, yes; McNabb, yes; Reincke yes; White, yes; Krebs, yes; Crawford, yes. Chairperson Crawford declared the minutes approved.

For the Record

- Audrey Koester joined the meeting at 7:02 p.m.
- John Braun joined the meeting at 7:05 p.m.

Announcements: None

Correspondence: None

Guests: None

Staff Reports

- City Engineer/Zoning Administrator – Dave Whitacre – Report is attached to these minutes.
- City Attorney – Steve Franzen – No report

Commissioner Comments

- Chairperson Crawford discussed the requirement for the Planning and Zoning Commission to have six meetings per year.

Community Comments: None

Unfinished Business: None

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New Business: None

Continuing Education

- The October 20, 2021 HB 55 training in Erlanger has been cancelled. It is tentatively re-scheduled for January 12, 2022.

Adjournment

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commissioner Krebs. Discussion: None. Ayes: All. Chairperson Crawford declared the motion passed.

Meeting adjourned at approximately 7:11 p.m. on Tuesday, September 14, 2021.

Submitted:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Steve Crawford, Chair Planning & Zoning Commission