

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**March 1, 2022**  
**Approved: April 5, 2022**

On Tuesday, March 1, 2022, at 7:07 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Deborah Ball, Gary Chinn, Rene Heinrich, John Hoffert, Mitchell Miller, Virgil Miller, Mayor Gregory Meyers. A quorum was present.

**Staff Present:** City Administrator, Michael Giffen; Attorney, Steve Franzen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; City Engineer/Zoning Administrator, Dave Whitacre; Public Works Director, Steve Lehman.

#### **Minutes for Approval**

- **Regular Meeting Minutes of February 1, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members and City Staff for review.
- **Action Taken:** Member Virgil Miller made a motion to approve the minutes from the regular council meeting of February 1, 2022. Seconded by Member Chinn. Discussion: None; Ayes: Members Virgil Miller, Chinn, Ball, Hoffert, Mitchell Miller; Abstentions: Member Heinrich. Mayor Meyers declared the motion passed.

#### **Scheduled Guests**

- Shelley Funke Frommeyer – State Senate Candidate for District 24
  - Introduced herself and gave a brief personal and professional background.
- Judge Executive, Steve Pendery – County wide fiberoptics project
  - Judge Pendery introduced Matt Elberfeld, Deputy Judge/Executive, County Administrator; and Justin Otto, Economic and Community Development Director.
  - Judge Pendery discussed jobs development and the digitizing of emergency radios. Additionally, Judge Pendery discussed the progress to provide internet services to people in outlying areas - Cincinnati Bell won the bid and will provide fiber optic service to all residents in the county within a couple of years. He also discussed that the top three counties, working together, has helped increase jobs in our area and reduce costs to citizens for the upgrade to emergency radios and internet access.

#### **Announcements**

- Mayor Meyers read the proclamation that was presented to Stella Worley by Officer David Fornash at Highland Heights Baptist Church, declaring February 27, 2022 Stella Worley Day in the City of Highland Heights.

**Correspondence:** None

#### **Staff Reports**

- City Administrator – Michael Giffen – report is attached to these minutes.
  - **Ordinances – First Readings**
    - **Ordinance #03-2022:** An ordinance amending the City of Highland Heights, Kentucky annual budget for fiscal year 7/1/2021 through 6/30/2022, by estimating revenues and resources and appropriating funds for the operation of city government.

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- **Ordinance #04-2022:** An ordinance amending the City's pay classifications ordinance for all employees and various city board members.
- Police Chief – Bill Birkenhauer – report is attached to these minutes.
- City Clerk/Treasurer – Jeanne Pettit – report is attached to these minutes.
- Finance Director – Harry Barlage – The Mayor and Mr. Barlage are in the process of working on fiscal year 2022-23 budget.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes.
  - **Action Taken:** Member Heinrich made a motion to authorize an additional amount up to \$18,000 for the repair and resurfacing of Lincoln Road to be done between May 1, 2022 and June 15, 2022. Seconded by Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes.
- Attorney – Steve Franzen
  - **Action Taken:** Member Heinrich made a motion to read in summary Ordinances 01-2022 and 02-2022. Second by Member Chinn. Discussion, None; Ayes: All. Mayor Meyers declared the motion passed.
  - **Ordinances – Second Readings**
    - **Ordinance #01-2022:** An ordinance amending the text of Ordinance #16-83 commonly referred to as the City of Highland Heights Zoning Ordinance section 9.21 regulations pertaining to parking or storing of motor homes, trucks, trailers, campers, inoperable vehicles, and other such type equipment in a residential district.
      - **Action Taken:** Member Chinn made a motion to accept Ordinance #01-2022. Seconded by Member Ball. Discussion: None.
      - **Roll Call:** Councilmember Mitchell Miller, yes; Virgil Miller, yes; Heinrich, yes; Hoffert, yes; Chinn, yes; Ball, yes. Mayor Meyers declared the motion passed.
    - **Ordinance #02-2022:** An ordinance amending the text of Ordinance #16-83 commonly referred to as the City of Highland Heights Zoning Ordinance section 9.21 regulations pertaining to removing the text that allows the zoning administrator to review plans for parking in residential zones when it exceeds 25% of the front yard area – as section 9.21.G places the authority with the Board of Adjustment.
      - **Action Taken:** Member Chinn made a motion to accept Ordinance #02-2022. Seconded by Member Virgil Miller. Discussion: None.
      - **Roll Call:** Councilmember Virgil Miller, yes; Chinn, yes; Ball, yes; Heinrich, yes; Hoffert, yes; Mitchell Miller, yes. Mayor Meyers declared the motion passed.

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**Unfinished Business:** None

**New Business**

- Cancellation of the March 15, 2022 Council Meeting.
  - **Action Taken:** Member Mitchell Miller made a motion to cancel the March 15, 2022 regular council meeting due to lack of business. Seconded by Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- Special Meeting to be held on Wednesday, March 9, 2022 at 7:00 p.m.
  - **Action Taken:** Member Chinn made a motion to hold a special meeting of council on Tuesday, March 9, 2022 at 7:00 p.m. to have second readings of Ordinances 03-2022 and 04-2022, and to surplus one vehicle. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Citizens to Address Council:** None

**Executive Session**

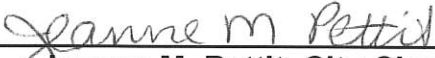
- **Action Taken:** Member Heinrich made a motion to go into executive session to discuss pending, potential litigation. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed. Executive Session began at 8:02 p.m. on Tuesday, March 1, 2022.
- **Action Taken:** Member Heinrich made a motion to come out of executive session. No Action was taken. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed. Executive Session ended at 8:11 p.m. on Tuesday, March 1, 2022.

**Adjournment**


- **Action Taken:** Member Virgil Miller made a motion to adjourn the March 1, 2022 meeting. Seconded by Member Mitchell Miller Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 8:12 p.m. on Tuesday, March 1, 2022.

**Submitted by:**

  
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**Jeanne M. Pettit, City Clerk/Treasurer**

**Signed:**

  
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**Gregory V. Meyers, Mayor**