

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
September 20, 2022
Approved: October 4, 2022

On Tuesday, September 20, 2022, at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Deborah Ball, Gary Chinn, John Hoffert, Virgil Miller, Mitchell Miller. Mayor Gregory Meyers. A quorum was present.

Council Members Absent: Rene Heinrich

Staff Present: City Administrator, Michael Giffen; Attorney, Steve Franzen; City Clerk/Treasurer, Jeanne Pettit.

Announcements

- Mayor Meyers announced there was a public hearing prior to the regular council meeting to give citizens an opportunity to provide input on the property tax rate.

Minutes for Approval

- **Regular Meeting Minutes of September 6, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Virgil Miller made a motion to approve the minutes from the regular council meeting of September 6, 2022. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Recommended that council take 1.65 tax rate.
 - Provided an update on the Greenspace project.
 - Updated council on the new city entrance sign and electronic sign location.
 - A code enforcement officer has been hired, Will Hunt.
 - Currently in discussion with Campbell County to take over all zoning.
 - In discussion with engineering firm to take on engineering responsibilities.

- Attorney – Steve Franzen

Ordinances – Second Reading

- **Ordinance #07-2022:** An ordinance adopting a supplement to the Code of Ordinances of the City of Highland Heights, Kentucky.
 - **Action Taken:** Member Chinn made a motion to accept Ordinance #07-2022, an ordinance adopting a supplement to the Code of Ordinances of the City of Highland Heights. Seconded by Member Virgil Miller. Discussion: None.
 - **Roll Call:** Councilmember Hoffert, yes; Chinn, yes; Ball, yes; Virgil Miller, yes; Mitchell Miller, yes. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Chinn made a motion to take a tax rate of 1.65. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

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- **Ordinance #08-2022:** An ordinance assessing and levying an ad valorem tax on the property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon.
 - **Action Taken:** Member Virgil Miller made a motion to accept Ordinance #08-2022, an ordinance assessing and levying an ad valorem tax on the property within the City of Highland Heights, Kentucky and imposing interest and penalties thereon. Seconded by Member Hoffert. Discussion: None.
 - **Roll Call:** Councilmember Chinn, yes; Ball, yes; Virgil Miller, yes; Mitchell Miller, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Unfinished Business

- There will not be a car show and concert this year. Very few city residents have attended the past few years and it is often in competition with other, big events in neighboring cities.
- The Mayor thanked the council members who attended the Opportunity House ribbon cutting.

New Business

- Member Hoffert moved to have council committees to be reinstated. He recommended that finance, communication, beautification, and recreation committees be reestablished.
- **Action Taken:** Member Hoffert moved to reinstate the committees of finance, communication, beautification, and recreation. Seconded by Member Mitchell Miller.
- **Discussion:**
 - Recreation is a separate committee appointed by Mayor.
 - In the past, one councilmember ran each of the council committees.
 - Member Hoffert stated council members need to be involved in the structure and activities of the city.
 - Member Ball stated the beautification committee did not meet; they just did what needed to be done.
 - Member Hoffert feels strongly these committees need to be active.
 - Committees existed in the past when members were more involved in the day-to-day operations of the city; existed to help the Mayor.
 - Council needs to decide what council wants to accomplish with the committees.
 - Committee information should flow through the City Administrator to Mayor.
 - Possibly, assign responsibilities to councilmembers when they are needed instead of having formal committees – beautification in the spring/summer; finance when budget is being created, etc.
 - Member Hoffert and City Administrator Giffen will discuss how to move forward.

Citizens to Address Council: None

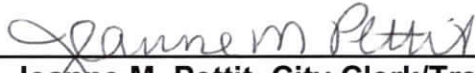
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Adjournment

- **Action Taken:** Member Mitch Miller made a motion to adjourn the September 20, 2022 regular council meeting. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.


Meeting adjourned at 7:36 p.m. on Tuesday, September 20, 2022.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor