

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
January 16, 2024
Approved: February 6, 2024

On Tuesday, December 5, 2023 at 7:04 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Braun, John Hoffert, Alex Bramel. A quorum was present.

Council Member Absent: Rene Heinrich was unable to attend the meeting.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

Minutes for Approval

- **Regular Meeting Minutes of December 5, 2023.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Chinn made a motion to accept the minutes from the regular council meeting held December 5, 2023. Seconded by Member Ball. Discussion: None. Yes: 4, Abstain: 1. Mayor Meyers declared the motion passed.

Scheduled Guests

- Better Blends – Wes Kohler, Corbin Bailey, and Danielle Bailey
 - The store will be located in the E-Jay's Plaza.
 - Presented were the history and growth of Better Blends, nutritional value of the product, and mission and goals of the company.

Correspondence

- Mayor Meyers announced the resignation of C. Dale Elifrits from the Board of Adjustment.

Staff Reports

- City Administrator – Michael Giffen
 - A planning meeting for next newsletter is being set. Updates were given on progress of the new website, greenspace committee, Sunset Drive re-design, and 2024 Comprehensive Plan. The ARPA yearly report will be shared with council in February.
- Police Chief – Bill Birkenhauer
 - The police department will hold an 8-week, Citizens Police Academy for Highland Heights residents. The Academy will begin in March.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on tax collection and records retention.
- Code Enforcement Officer – Dave Fornash
 - Advertising signs posted around the city are being taken down. These types of signs are not permitted.

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- Public Works Supervisor – Steve Lehman
 - Update on projects, snow events, recreation events, and staff training and certifications.
- Attorney – Michelle Eviston
 - **Ordinance – Second Reading**
 - **Action Taken:** Member Chinn made a motion to read ordinance 12-2023 in summary. Seconded by Member Bramel. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.
 - **Ordinance 12-2023:** An ordinance amending chapter 152 of the Highland Heights Code of Ordinances commonly referred to as the City of Highland Heights Zoning Ordinance.
 - **Action Taken:** Member Bramel made a motion to accept ordinance 12-2023, an ordinance amending chapter 152 of the Highland Heights Zoning Ordinance. Seconded by Member Braun. Discussion: None.
 - **Roll Call:** Councilmember Ball, yes; Councilmember Braun, yes; Councilmember Chinn, yes; Councilmember Hoffert, yes; Councilmember Bramel, yes. Mayor Meyers declared the motion passed.
 - **Municipal Orders**
 - **Municipal Order 01-2024:** A municipal order appointing C. Dale Elifrits to the unexpired term of Charles Pettit on the Highland Heights Planning and Zoning Commission.
 - **Action Taken:** Member Bramel made a motion to approve Municipal Order 01-2024 appointing C. Dale Elifrits to the Planning and Zoning Commission. Seconded by Member Chinn. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.
 - **Municipal Order 02-2024:** A municipal order declaring city-owned real property as surplus and authorizing the Mayor to surplus and dispose of one city owned vehicle.
 - **Action Taken:** Member Bramel made a motion to approve Municipal Order 02-2024 authorizing the Mayor to dispose of one city owned vehicle. Seconded by Member Ball. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.
 - **Municipal Order 03-2024:** A municipal order appointing Kathleen Tuemler to a four-year term on the Highland Heights Tree Commission.
 - **Action Taken:** Member Hoffert made a motion to approve Municipal Order 03-2024 appointing Kathleen Tuemler to the Tree Commission. Seconded by Member Bramel. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

Unfinished Business: None

New Business: None

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Citizens to Address Council

- Mike Rust, Board Chair for the Central Campbell County Fire District, introduced himself, gave his background with the fire service, discussed services and recognitions received by CCCFD personnel. The board meets the third Thursday of each month at 7:00 p.m. at the firehouse.

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the January 16, 2024 meeting. Seconded by Member Ball. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

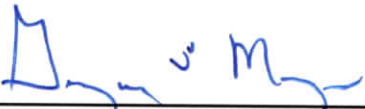
Meeting adjourned at approximately 7:44 p.m. on Tuesday, January 16, 2024.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor