

**CITY OF HIGHLAND HEIGHTS  
Council Minutes  
November 5, 2019  
Approved: December 3, 2019**

On Tuesday, November 5, 2019, at 7:05 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Present:** Mayor Meyers, Councilmembers: Deb Ball, Gary Chinn, Rene Heinrich, John Hoffert, Michael Kessler, and Virgil Miller. A quorum was present.

**Staff Present:** Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre, City Clerk/Treasurer Jeanne Pettit

**Minutes for Approval:**

**Regular Meeting Council Minutes of October 1, 2019.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Chinn made a motion to accept the minutes from the regular council meeting of October 1, seconded by Member Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Announcements:** None

**Scheduled Guests:**

- It was announced that the Beautiful Front Yard Award was given to Bonnie and Daniel Davies, 7 Brandywine. They were not able to be present at the meeting and will be invited to the December meeting.
- The Good Neighbor Award was presented to Chuck and Jeanne Pettit for assisting their neighbors with yard work.
- Jim Parsons. Mr. Parsons discussed Industrial Revenue Bonds as they pertain to Resolutions 03-2019 and 04-2019 for the Fairmont/NKU development.

**Correspondence:** Mayor Meyers read a note from Mino Rolfs thanking “the amazing crew keeping our city operating so well”.

**Staff Reports:**

- Police Report – Lt. Amber Conrad – report is attached to these minutes. Police are investigating the Veterans Park vandalism. The construction restroom, trash can, handwashing station and surround were set on fire.
- City Clerk – Jeanne Pettit – report is attached to these minutes.
- Finance Director – Harry Barlage – no report.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes.
  - Parks are closed for the season
  - Planning to put cameras in the parks due to the vandalism in Veterans Park.

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- City Attorney – Steve Franzen
  - **Action Taken:** Member Chinn made a motion to have the First Readings and Second Readings of ordinances read in summary, seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared motion passed.
  - First Reading of Ordinances
    - **Ordinance #15-2019** – An ordinance amending the maximum payroll tax to the maximum allowed under the Federal Insurance Contributions Act.
    - **Ordinance #16-2019** – An Ordinance creating a new chapter of the City of Highland Code of Ordinances to prohibit certain discriminatory practices within the City.
      - Discussion to call the ordinance the “Fairness Ordinance” or “Prohibited Discriminatory Practices”. The latter is more descriptive. We have followed Dayton’s ordinance. Substance, not title, is most important.
  - Second Reading of Ordinances
    - **Ordinance #12-2019** – An ordinance amending Chapter 150 of the Highland Heights Code of Ordinances to adopt the 2018 International Property Maintenance Code and amend other provisions to conform with the City Code of Ordinances.
      - **Action Taken:** Member Chinn made a motion to approve Ordinance #12-2019, seconded by Member Heinrich. Discussion: None; Roll Call Vote: Kessler, yes; Hoffert, yes; Ball, yes; Chinn, yes; Heinrich, yes; Miller, yes. Mayor Meyers declared motion passed.
    - **Ordinance #13-2019** – An ordinance naming the Code Enforcement Board for all parking citation and impoundment appeals.
      - Member Heinrich made a motion to approve Ordinance #13-2019, seconded by Member Miller. Discussion: None; Roll Call Vote: Miller, yes; Heinrich, yes; Chinn, yes; Ball, yes; Hoffert, yes; Kessler, yes. Mayor Meyers declared motion passed.
    - **Ordinance #14-2019** – An ordinance amending city ordinances in compliance with 2016 Kentucky House Bill 422 to include revisions related to Code Enforcement and establishment of a lienholder notification system.
      - Member Heinrich made a motion to approve Ordinance #14-2019, seconded by Member Chinn. Discussion: None;

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Roll Call Vote: Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes. Mayor Meyers declared motion passed.

○ Resolutions

- **Resolution #03-2019** – A Resolution of the City Council of the City of Highland Heights, KY, authorizing the execution of a Memorandum of Agreement, and an Agreement in Lieu of Taxes attached thereto, between the City and FPNKU LLC relating to the acquisition, construction, equipping, and installation of a mixed-use commercial/residential development project to be located in a designated downtown business district of the city; agreeing to undertake the issuance of industrial building revenue bonds at the appropriate time to pay the costs of acquiring, constructing, equipping, and installing said project and facilities; and taking other preliminary action.
  - **Action Taken:** Member Chinn made a motion to approve Resolution #03-2019, seconded by Member Ball.  
Discussion: None; Ayes: All. Mayor Meyers declared motion passed.
- **Resolution #04-2019** – A Resolution of the City Council of the City of Highland Heights, Kentucky, to reimburse certain eligible public infrastructure costs, related to the NKU Gateway Project, with tax exempt increment bonds.
  - **Action Taken:** Member Heinrich made a motion to approve Resolution #04-2019, seconded by Member Miller.  
Discussion: None; Ayes: All. Mayor Meyers declared motion passed.

○ Municipal Order

- **Municipal Order #26-2019** – A municipal order declaring city-owned tangible property as surplus and authorizing the Mayor to dispose of such tangible property in accordance with KRS 82.083.
  - **Action Taken:** Member Miller made a motion to approve Municipal Order #26-2019, seconded by Member Hoffert.  
Discussion: None; Ayes: All. Mayor Meyers declared motion passed.

**Good Neighbor Award:** No nominations

**Old Business:**

- **Discussion of AirBnB** – Member Heinrich will look at the websites to see how many we have in the city. Clerk Pettit will re-send ordinances to Council.
  - Bellevue – people were renting the AirBnB's and having large parties. The city set a limit to the number of people permitted in the house at one time.
  - Issues with illegal gambling in other cities.

**CITY OF HIGHLAND HEIGHTS**  
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**New Business:**

- Veterans Day Ceremony at 8:30, Senior Breakfast and Bingo to follow. There are 114 reservations.
- Tree Commission
  - The Commission has applied for Tree City Status. The city should be notified by the end of December.
  - Commissioners are planning a Tree lighting ceremony November 30, 6:30 at the City Building.
- Sunday after Thanksgiving at 1:30, council members will decorate Christmas tree in lobby of city building.
- Cancellation of the November 19, 2019 regular City Council meeting.
  - **Action Taken:** Member Chinn made a motion to cancel the November 19, 2019 council meeting due to lack of business. Seconded by Member Miller. Discussion: None. Ayes: All. Mayor Meyers declared motion passed.

**Citizens to Address Council:**

- Paul Ollberding, Audrey Koester, Leah Miller, Carol Muehlenkamp, and several other residents of Dale Road expressed their concern about the parking signs recently installed. The street parking pattern changed on Dale Road and it decreased the number of spots from approximately 14 to 8 parking spots, due to the location of fire hydrants; and moved parking to hill side of street, making it difficult to get in and out of a car. Mayor Meyers will have the Police look at the parking situation and make recommendations for changes to the ordinance.

**Adjournment:**

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

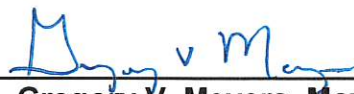
Meeting adjourned at approximately 8:27 p.m. on Tuesday, November 5, 2019.

Submitted by:



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Jeanne Pettit, City Clerk/Treasurer

Signed:



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Gregory V. Meyers, Mayor