

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
JANUARY 3, 2017**

On Tuesday, January 3, 2017 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, Dave Ramler, AJ Moermond and Jeanne Pettit. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, Building Inspector/Zoning Administrator Dave Whitacre and Jean Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Meyers delivered the prayer, then the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF DECEMBER 3, 2016: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF DECEMBER 3, 2016, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: 6, NAY: 0. MAYOR MEYERS DECLARED THE MOTION PASSED.

ANNOUNCEMENT: Mayor Meyers announced the Campbell County Cable Board report will be in the Executive Session Room for Council's review.

Mayor Meyers reported the City received an A-1 on the bonding issue. The bonds were sold on December 14 with a savings of \$20,000 annually for the City Building. The soccer field savings were \$40,000 for a total of \$60,000.

SCHEDULED GUEST/S: NONE.

CORRESPONDENCE: NONE.

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer introduced the new officer, John Dunn. City Attorney Franzen swore Officer Dunn in. Officer Dunn is from the City of Newport and has 11 years' experience in investigations.

Chief Birkenhauer also asked if there were any questions on the monthly report presented previously to Council. That report is attached to the minutes.

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CLERK TREASURER: No Report.

FINANCE DIRECTOR: Mr. Barlage is working with the auditors to schedule a meeting.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre reported on a yard maintenance issue at 135 Harriet. There is a section in the backyard on an incline which has not been maintained. After discussing the issues Mr. Whitacre will contact the residents to see if they can clean it up.

Mr. Whitacre received a copy of the ISO rating for the City. He thinks there was a misunderstanding on the report and is waiting on a response.

PUBLIC WORKS SUPERVISOR: Mr. Lehman presented his monthly report. Mr. Lehman's report is attached to the minutes.

Mr. Lehman reported the City will accept Christmas trees, if residents contact the City Building they will pick them up.

CITY ATTORNEY: No Report.

OLD BUSINESS: Mayor Meyers again announced the savings from the selling of the bonds on the soccer field and city building.

Mayor Meyers reported the Christmas Party was very well attended. About 60 children were on hand to meet with Santa.

NEW BUSINESS: Mayor Meyers announced he would nominate Member Pettit as the Mayor Pro Tem.

ACTION TAKEN: MEMBER HOFFERT MADE A MOTION TO APPOINT MEMBER PETTIT AS THE MAYOR PRO TEM, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

Mayor Meyers announced he would like to reappoint following members to the Boards whose terms are up.

Planning and Zoning Commission: John McNabb and Gene White to serve another four year term.

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ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO REAPPOINT JOHN MCNABB AND GENE WHITE TO SERVE A FOUR YEAR TERM ON THE PLANNING & ZONING BOARD, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR DECLARED THE MOTION PASSED.

Board of Appeals: Janet Jackson to a four year term.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO REAPPOINT JANET JACKSON TO A FOUR YEAR TERM ON THE BOARD OF APPEALS, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

Existing Structure Board: Ron Schneider to a four year term.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO REAPPOINT RON SCHNEIDER TO A FOUR YEAR TERM ON THE EXISTING STRUCTURE BOARD, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

Campbell County Cable Board: Larry Herfurth to a two year term.

ACTION TAKEN: MEMBER MOERMOND MADE A MOTION TO REAPPOINT LARRY HERFURTH TO A TWO YEAR TERM ON THE CAMPBELL COUNTY CABLE BOARD, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

After a brief discussion about appointments and committees, Mayor Meyers scheduled a caucus meeting on Tuesday, January 31, 2017 at 7:00 p.m. for the purpose to discuss committees and appointments to the committees.

CITIZENS TO ADDRESS COUNCIL:

Mr. Mike Meyers, 33 Pleasant Drive, addressed Council on issues at 42 Pleasant Drive. He reported it is rental property. He believes there are more than 4 residents living in the house, garbage is all over the yards, garbage cans left out on the curb all the time, the house has not been maintained. They have parties and cars are parked all over the street and blocking driveways.

After considerable discussion Chief Birkenhauer advised Mr. Meyers to call the Police on these issues. He also stated anyone can call Campbell County dispatch at (859)292-3622 to reach the Police.

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Mr. Whitacre told Mr. Meyers to call and report the zoning issues to the City Building. Chief Birkenhauer will have the Officers check on these issues and will have a report at the next meeting.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:40 pm.

SUBMITTED BY:



JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:



GREGORY V. MEYERS, MAYOR

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CITY OF HIGHLAND HEIGHTS, KENTUCKY

MUNICIPAL ORDER NO. 05-2017

A MUNICIPAL ORDER APPOINTING
LARRY HERFURTH AS THE CITY'S REPRESENTATIVE
TO THE CAMPBELL COUNTY CABLE BOARD.


BE IT HEREBY ORDERED BY THE CITY OF HIGHLAND HEIGHTS, CAMPBELL
COUNTY, KENTUCKY AS FOLLOWS:

Section I

That Larry Herfurth, is hereby appointed to the Campbell County Cable Board with his
term beginning on January 1, 2017 and expires on December 31, 2018.

Section II

That this Order shall be maintained and indexed in the Official Order Book by the City
Clerk/Treasurer.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

17.05

CITY OF HIGHLAND HEIGHTS, KENTUCKY

MUNICIPAL ORDER NO. 04-2017

A MUNICIPAL ORDER APPOINTING
RON SCHNEIDER TO A FOUR YEAR TERM
ON THE HIGHLAND HEIGHTS EXISTING
STRUCTURE BOARD.

BE IT HEREBY ORDERED BY THE CITY OF HIGHLAND HEIGHTS, CAMPBELL
COUNTY, KENTUCKY AS FOLLOWS:

Section I

That Ron Schneider, a resident of Highland Heights is hereby appointed to the Existing Structure Board, said appointment to begin on January 1, 2017 and expires on December 31, 2020.

Section II

That this Order shall be maintained and indexed in the Official Order Book by the City Clerk/Treasurer.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

17.04

CITY OF HIGHLAND HEIGHTS, KENTUCKY

MUNICIPAL ORDER NO. 03-2017

A MUNICIPAL ORDER APPOINTING
JANET JACKSON TO A FOUR YEAR TERM
ON THE HIGHLAND HEIGHTS BOARD OF
APPEALS.

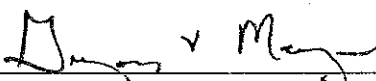
BE IT HEREBY ORDERED BY THE CITY OF HIGHLAND HEIGHTS, CAMPBELL
COUNTY, KENTUCKY AS FOLLOWS:

Section I

That Janet Jackson, a resident of Highland Heights is hereby appointed to the Board of Appeals, said appointment to begin on January 1, 2017 and expires on December 31, 2020.

Section II

That this Order shall be maintained and indexed in the Official Order Book by the City Clerk/Treasurer.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

17.03

CITY OF HIGHLAND HEIGHTS, KENTUCKY

MUNICIPAL ORDER NO. 02-2017

A MUNICIPAL ORDER APPOINTING
JOHN MCNABB TO A FOUR YEAR TERM
ON THE HIGHLAND HEIGHTS PLANNING
AND ZONING COMMISSION.

BE IT HEREBY ORDERED BY THE CITY OF HIGHLAND HEIGHTS, CAMPBELL
COUNTY, KENTUCKY AS FOLLOWS:

Section I


That John McNabb, a resident of Highland Heights is hereby appointed to the Planning and Zoning Commission, said appointment to begin on January 1, 2017 and expires on December 31, 2020.

Section II

That this Order shall be maintained and indexed in the Official Order Book by the City Clerk/Treasurer.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

17.02

CITY OF HIGHLAND HEIGHTS, KENTUCKY

MUNICIPAL ORDER NO. 01-2017

A MUNICIPAL ORDER APPOINTING
GENE WHITE TO A FOUR YEAR TERM
ON THE HIGHLAND HEIGHTS PLANNING
AND ZONING COMMISSION.

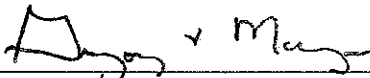
BE IT HEREBY ORDERED BY THE CITY OF HIGHLAND HEIGHTS, CAMPBELL
COUNTY, KENTUCKY AS FOLLOWS:

Section I


That Gene White, a resident of Highland Heights is hereby appointed to the Planning and Zoning Commission, said appointment to begin on January 1, 2017 and expires on December 31, 2020.

Section II

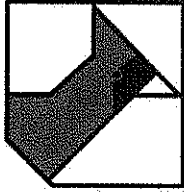
That this Order shall be maintained and indexed in the Official Order Book by the City Clerk/Treasurer.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

17.01



CARDINAL

ENGINEERING
LAND SURVEYING

ONE MOOCK ROAD WILDER, KENTUCKY 41071

PHONE: (859) 581-9600 FAX: (859) 581-9636

www.cardinalengineering.net

HIGHLAND HEIGHTS CITY COUNCIL JANUARY 3, 2017

135 HARRIET YARD MAINTENANCE

In December the issue of maintenance of a small yard area at this location was discussed. Steve Lehman and I inspected the area later that week.

The area is a small 35'x35' triangular portion at the far northwest corner of the lot. This corner of the property slopes upward toward the neighboring property at a reasonably steep slope – it could most likely be mowed with a push mower if the owner was athletic. I looked at the vintage photographs available on LinkGIS and in 2007 it appears the slope was being mowed – but it appears the grass is sparse.....the quick water runoff from the slope, the lack of topsoil and the alignment toward the sun most likely makes it difficult to keep grass growing on this small slope. The 2010 photograph shows the area was no longer being cut and the brushy vegetation was allowed to grow.

I believe the area is too small to provide and habitat for animals, and there was no evidence of any burrows or occupation. The area could provide temporary cover for animals as they travel through the subdivision on their way to/from wherever they are going.

Our Zoning Ordinance does not require a homeowner to cut/mow/landscape every portion of their property, and it is very common for residents not to mow the areas that are sloping hillsides, along creeks or ditches, or in areas where they desire to have some screening. Landscape areas in front or side yards are most often kept more “formal” than areas in the back yard – and I have attached a map that shows the local brushy areas highlighted in blue. The small blue triangle between Marshall and Harriet may be the newest of the “natural” areas – but it is not unique to the area and I don't see that it has a depressing influence on the area. As the vegetation matures and the current saplings become larger, the homeowner will most likely need to do some selective cutting to allow the good tree(s) to mature.

I don't believe the brush area is currently a violation of our Zoning Ordinance, or the Property Maintenance Code. The adjoining property owner may need to trim any overhanging branches, limbs or brush as they vegetation grows – this is common for any yard area adjacent to the woods or brush.

Dave Whitacre, Engineer/Zoning Administrator

Public Works Department Report

January, 2017

- Snow Control for December
 - Brined streets Dec. 9 -1750 Gallons
 - Dec 13th – 1200 Gallons
 - Dec 16th – 1750 Gallons
 - Dec 22nd – 300 Gallons (hills only)
 - Dec 17th – Salt icy streets- 6 tons of salt
- Make doorway from Evidence Room to Lab office in P.D.
- Move some cabinets from evidence room to lab office
- Move some cabinets to P.D. Garage
- Build evidence receptacles for remodeled area of P.D.