

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
FEBRUARY 7, 2017**

On Tuesday, February 7, 2017 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, Dave Ramler, AJ Moermond and Jeanne Pettit. A quorum was present.

ALSO PRESENT: Attorney Patrick Walsh, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, and Jean A. Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: Member Ball delivered the prayer, then the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF JANUARY 17, 2017: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF JANUARY 17, 2017, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

PRESENTATION OF THE CAUCUS MINUTES OF JANUARY 31, 2017: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE CAUCUS MINUTES OF JANUARY 31, 2017, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

ANNOUNCEMENT: Mayor Meyers announced due to prior commitments Attorney Steve Franzen and City Engineer/Zoning Administrator Dave Whitacre could not attend meeting. He announced that Attorney Patrick Walsh will be attending this meeting for Attorney Franzen.

SCHEDULED GUEST/S: NONE.

CORRESPONDENCE: Mayor Meyers received a Thank You note from the Pantry of Hope for all the support received from the City during 2016. Member Pettit thanked the Pantry of Hope for their service to the Community.

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STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer previously distributed the Annual 2016 report and the January 2017 report to Mayor, Council and City Staff. A copy thereof is in the Administration Office.

Chief Birkenhauer reported the problems with the rental properties on Pleasant were addressed. He advised them of the complaints. A letter was sent to the landlords to correct the issues. He also stated if there are other problems, report them and they will be addressed.

City Clerk/Treasurer Rauf reported she has been working with the Campbell County Occupational License Department on the rental licensing and is waiting for a response from them.

The parking issue on Bramble was looked into, Chief Birkenhauer suggested that an Ordinance be drafted extending the No Parking an extra 25 feet. **OUTCOME:** Mayor Meyer will notify Mr. Franzen to draft an Ordinance for the next meeting.

CLERK TREASURER: Mrs. Rauf reported at the February 21, 2017 the Auditor will present the 2016 Audit.

FINANCE DIRECTOR: NO REPORT.

CITY ENGINEER/ZONING ADMINISTRATOR: NO REPORT.

PUBLIC WORKS SUPERVISOR: Mr. Lehman presented his monthly report. Mr. Lehman's report is attached to the minutes.

Member Ramler reported there is water run off on Pleasant that is causing icy conditions. Mr. Lehman reported they are aware of the issue and put extra salt on the area. Member Ball reported icy conditions on Sunset and Harrison also. Mr. Lehman will contact Mr. Whitacre and see if he has any suggestions on a solution.

CITY ATTORNEY: Mr. Walsh read the following Resolution.

RESOLUTION #01-2017: A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AUTHORIZING THE MAYOR TO MAKE APPLICATION FOR AND UPON APPROVAL TO ENTER INTO AN AGREEMENT WITH THE KENTUCKY OFFICE OF

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HOMELAND SECURITY (KOHS) TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY KOHS TO FACILITATE AND ADMINISTER THE PROJECT AND TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT THIS RESOLUTION ALSO ESTABLISHES PROCUREMENT POLICY FOR ANY KOHS APPROVED PROJECT FOR THE FY-2017 APPLICATION CYCLE.

ACTION TAKEN: MEMBER PETTIT MADE THE MOTION TO ACCEPT RESOLUTION #01-2017, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

OLD BUSINESS: Mayor Meyers announced that when the information is received from the Campbell County Occupational License Department regarding rental property, he would like to discuss the report with the Finance Committee.

Mayor Meyers reported at the Caucus Meeting on January 31, 2017, the following Committees were discussed and each Council member expressed their reason for wanting to serve on a particular Committee. At this time, Mayor Meyers asked for a vote on the following:

SAFETY COMMITTEE: Member Ball and Member Ramler.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO APPOINT MEMBER BALL AND MEMBER RAMLER TO THE SAFETY COMMITTEE, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

FINANCE COMMITTEE: Member Hoffert and Member Pettit.

ACTION TAKEN: MEMBER MOERMOND MADE A MOTION TO APPOINT MEMBER HOFFERT AND MEMBER PETTIT TO THE FINANCE COMMITTEE, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE: ALL. MAYOR DECLARED THE MOTION PASSED.

DEVELOPMENT COMMITTEE: Member Moermond and Member Pettit.

ACTION TAKEN: MEMBER BALL MADE A MOTION TO APPOINT MEMBER MOERMOND AND MEMBER PETTIT TO THE DEVELOPMENT COMMITTEE, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

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BEAUTIFICATION COMMITTEE: Member Chinn and Member Ball.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO APPOINT MEMBER CHINN AND MEMBER BALL TO THE BEAUTIFICATION COMMITTEE, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

INFRASTRUCTURE COMMITTEE: Member Chinn and Member Ramler.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO APPOINT MEMBER CHINN AND MEMBER RAMLER TO THE INFRASTRUCTURE COMMITTEE, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

COMMUNICATION COMMITTEE: Member Hoffert and Member Moermond.

ACTION TAKEN: MEMBER PETTIT MAD A MOTION TO APPOINT MEMBER HOFFERT AND MEMBER MOERMOND TO THE COMMUNICATION COMMITTEE, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

Mayor Meyers recommended Scott Reincke to fill the open seat on Planning and Zoning Commission.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO APPOINT SCOTT REINCKE TO FILL THE OPEN SEAT ON PLANNING AND ZONING COMMISSION, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

Member Pettit announced that Dr. Perilou Goddard will address Council on March 21st regarding heroin issues and addiction.

CITIZENS TO ADDRESS COUNCIL: None.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

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The meeting adjourned at 8:20 pm.

SUBMITTED BY: Jean A. Rauf
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED: Gregory V. Meyers
GREGORY V. MEYERS, MAYOR

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THANK YOU SO MUCH!



The Pantry of Hope would like to thank you for your support
through out 2016.

With all the amazing support the pantry has
served nearly 8,000 people meals, clothing, toiletries and
more. Throughout the holidays we served 309 Thanksgiving
dinner, 250 more gifts and 420 Christmas dinner. With continous support Pantry of Hope
Thank you and God Bless you and your family this New Year.

Public Works Report

February 7, 2017

January Snow Control

- Snow Control for January
 - Brined streets Jan. 6th -600 Gallons
 - Jan. 27th – 1800 Gallons
 - Pre-Salt Streets-Jan. 13th - 6 Tons of Salt
 - Jan. 29th – 2 ½ tons of salt
 - Salt Streets – Jan 5th -13 ½ tons of salt
 - Jan 30th – 7 ½ tons of salt
- We spent approx. 55 hrs. treating streets in Jan. and drove 360 miles.

- We modified our salt brine system to reduce the amount of man-hours to produce brine. It did take us 2 men, 2 days to produce 4000 gallons of brine.
- We can now do it in 2-3 hours without babysitting it.