

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
SEPTEMBER 5, 2017**

On Tuesday, September 5, 2017 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramler. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Jean Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Councilmember Moermond delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF AUGUST 15, 2017: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF AUGUST 15, 2017, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

ANNOUNCEMENT: Mayor Meyers presented Dave Fornash with the "Good Neighbor Award". Mayor Meyers thanked Officer Fornash for his leadership and faith while working this summer in Costa Rica.

SCHEDULED GUEST/S: Mr. Tom Guidugli, Executive Director of the Neighborhood Foundation gave an update on the Highland Village Senior Development in Highland Heights. Mr. Guidugli reported the amenities available and requirements to occupy the units.

Linda Fields explained the plan for orientation and moving the residents into the facility. All units should be occupied by May 1, 2018.

Dennis Elrod, Atkins-Elrod & Associates explained the City's portion will be closed when fully occupied. The Construction process is moving smoothly.

CORRESPONDENCE: NONE

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer presented the monthly report. The report is attached to the minutes. Chief Birkenhauer announced they have started an internship program and has a student from a local college observing the Officers.

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Chief Birkenhauer reported that Lt. Greg Haigis completed the Leadership Class and is now certified.

Chief Birkenhauer announced that the City of Highland Heights was listed as one of 10 safest Cities in Northern Kentucky.

CLERK TREASURER: Mrs. Rauf reported she distributed the financial disclosure statements to Mayor and Council. The deadline to return the completed forms is on or before October 17th. Mrs. Rauf received information from JD Chaney with the KLC, on the separation of the CERS and KERS. This was sent to the Mayor and Council for review.

Mrs. Rauf submitted information for the newsletter to Councilmember Hoffert and Councilmember Moermond.

FINANCE DIRECTOR: Mayor Meyers reported he met with the finance committee and Mr. Barlage to discuss the tax rate. The City will take the compensating rate of \$1.68 per \$1000.00.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre presented his monthly report and is attached to the minutes. Mr. Whitacre reported the weather has become an issue on repairs. Tesseneer Drive repairs will begin tomorrow. Wilson's survey and design work has begun. An intersection on Hilltop will be removed by Public Works and finished by local contractor.

Mr. Whitacre reported there are still issues with Zoning Enforcement of grass and property maintenance.

Mr. Whitacre announced this is more to process for the flood plan than realized. He will review the process and bring back to Council.

PUBLIC WORKS SUPERVISOR: Mr. Lehman's monthly report was previously e-mailed to Mayor and Council and a copy is attached to these minutes.

Mr. Lehman reported the HVAC units are being installed in the Police Department. Ditch lines were dug out along the west side of the city building and in Veterans Park to eliminate flooding.

Mr. Lehman reported overhanging limbs were cut back on the north end of town along with shrubs and bushes at Veterans Park.

Mr. Lehman reported Public Works have been replacing faded and damaged signage throughout the City.

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CITY ATTORNEY: FIRST READING OF ORDINANCE #04-2017; RESOLUTION #04-2017 AND RESOLUTION #03-2017.

ATTORNEY FRANZEN READ THE FIRST READING OF ORDINANCE #04-2017 AN ORDINANCE ASSESSING AND LEVYING AN AD VALOREM TAX ON THE PROPERTY WITHIN THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AND IMPOSING INTEREST AND PENALTIES THEREON.

ATTORNEY FRANZEN READ RESOLUTION #04-2017 – A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS ADOPTING THE REGIONAL HAZARD MITIGATION PLAN.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO ACCEPT RESOLUTION #04-2017, A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS ADOPTING THE REGIONAL HAZARD MITIGATION PLAN, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

OLD BUSINESS: RESOLUTION #03-2017 A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS SUPPORTING SENATOR WIL SCHRODER'S EFFORTS TO SEPARATE THE COUNTY EMPLOYEES RETIREMENT SYSTEM FROM THE KENTUCKY RETIREMENT SYSTEM.

DISCUSSION: Member Pettit announced she will vacate her seat.

ACTION TAKEN: MEMBER CHINN MADE A MOTION TO ACCEPT RESOLUTION #03-2017 A RESOLUTION OF THE CITY OF HIGHLAND HEIGHTS SUPPORTING SENATOR WIL SCHRODERS'S EFFORTS TO SEPARATE THE COUNTY EMPLOYEES RETIREMENT SYSTEM FROM THE KENTUCKY RETIREMENT SYSTEM, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYES: 5; VACATED SEAT: 1. MAYOR MEYERS DECLARED THE MOTION PASSED.

Mayor Meyers announced Member Pettit may resume her seat on Council.

Member Hoffert reminded Council of the Pantry of Hope Walk on September 23. The deadline for the newsletter information is September 22.

NEW BUSINESS: None.

CITIZENS TO ADDRESS COUNCIL: None.

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There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:25 pm.

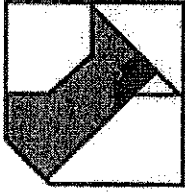
SUBMITTED BY:


JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:



GREGORY V. MEYERS, MAYOR



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HIGHLAND HEIGHTS CITY COUNCIL SEPTEMBER 5, 2017

ROAD PROJECTS FOR 2017

Tesseneer Drive – the frequent rain has become an issue with all construction this summer – the work on the pavement repairs that was going to begin last week will begin tomorrow.

When this work is completed, the road will be suitable for traffic until the remainder of the work is done. By repairing the base we will be able to avoid having to do that work in the future, and it will reduce the amount of work that needs to be done later.

WILSON - The work to survey and design the needed repairs on Wilson have begun, and the property lines are proving difficult to locate accurately. We will have the survey work done soon.

CONCRETE REPAIRS - There are a few small areas of concrete on Knollwood at the intersection of Hilltop that might be removed by the Public Works Department, and the concrete placed and finished by a local contractor

ZONING ENFORCEMENT

As reported last month, there continues to be a lot of long grass/weeds and property maintenance issues. Those are being addressed, and we have had several rental houses with too many occupants.

Dave Whitacre
City Engineer/Zoning Administrator

Public Works Department Report

Sept 5, 2017

- Bison Equipment is installing the HVAC units in the Police Department. It should be completed late this week or early next week.
- We have dug out the creek on the west side of the city building to eliminate flooding sounding the north end of property
- We have begun replacing faded and damaged signage throughout the city. There are 75 to 100 signs that need replacing.
- All overhanging limbs and branched in the streets have been cut back on the north end of town..
- All of the shrubs and bushes on both sides of the fence line at Veterans Park has been removed.
- We will begin filling in the ditch in Veterans Park so the water will flow toward I-275 in a sheet so that the park does not have standing water all year.