

**THESE MINUTES ARE NOT OFFICIAL  
CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
JANUARY 5, 2016**

On January 5, 2016 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, Jeanne Pettit, Dave Ramler, Scott Sedmak, Scott Reinke. Quorum present.

Also present: City Attorney Steve Franzen, Police Chief William Birkenhauer, City Engineer Dave Whitacre, Public Works Supervisor Steve Lehman and Clerk Treasurer Jean Rauf,

**ABSENT:** None.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Mayor Meyers delivered the prayer, everyone said the pledge of allegiance to the flag.

**PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF DECEMBER 1, 2015.** The unofficial draft of these minutes was previously distributed to the Mayor, Council Members and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF DECEMBER 1, 2015, SECONDED MEMBER BALL DISCUSSION: NONE. 5 - AYES, 1 - ABSTENTION BY COUNCIL MEMBER REINCKE. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**ANNOUNCEMENTS:** Mayor Meyers announced that he received the Campbell County Cable Board 2015 Annual Report. A copy thereof is in the City Clerk's Office.

Mayor Meyers also reported that Terri Baker's Animal Control report has been received and a copy was previously e-mailed to the Mayor and Council members. A copy thereof is in the City Clerk's office.

**SCHEDULED GUEST/S: NONE.**

**CORRESPONDENCE: NONE.**

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**STAFF REPORTS:**

**POLICE CHIEF:** Chief Birkenhauer introduced the City of Highland Heights Police Department's newly hired Patrolman, Brady Buemi. He also introduced Officer Buemi's wife and daughter. He reported that Officer Buemi has been a Police Officer for 12 years. He reported that Officer Buemi started with the City of Southgate Police Department and then he worked for the City of Newport. He reported he worked with Officer Buemi for many years. He also reported in 2013 Office Buemi received the Police Officer award

At this time Attorney Franzen administered the Oath of Office to Patrolman Buemi.

Chief Birkenhauer reported he previously e-mailed a copy of the Monthly Report for December to the Mayor and City Council members. A copy thereof was also distributed to the Mayor and Council and City Staff at this meeting.

**CITY CLERK TREASURER:** Mrs. Rauf reported she talked with the City Auditor. She reported the audit is finished. She reported that Andy DeMoss, auditor with RFH Company, will be at the January 19, 2016 Council meeting to give the audit report.

Mayor Meyers stated that he would like to meet with the Finance Committee after the meeting to set a date.

**FINANCE DIRECTOR:** Mayor Meyers reported that he and Finance Director Barlage met on Saturday and finalized the Management Report.  
..This report was sent to the Auditor.

**CITY ENGINEER/ZONING ADMINISTRATOR:** Mr. Whitacre gave a report. A copy of his report was previously distributed to the Mayor and Council members. A copy thereof is attached to these minutes.

There was a brief discussion about the potholes on the road behind Stock Yards Bank. Mr. Whitacre reported they have been filled by the owner of the property.

**PUBLIC WORKS DIRECTOR:** Mr. Lehman's report regarding the ongoing operations of the Public Works Department was previously distributed to the Mayor and Council members.

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Mr. Lehman informed the Mayor and Council that the personal property that was stored by the previous Public Works Director has been removed from the City's property. A copy of Mr. Lehman's report is attached to these minutes

Mr. Lehman stated he would like to schedule a meeting with the Development Committee.

Member Pettit expressed her concerns about some of the items that were stored on the City's property by the previous Public Works Director. She was concerned about how this happened. Mayor Meyers stated this was something that slipped through the cracks. He stated that no one is permitted to store personal property on City property

**CITY ATTORNEY:** Attorney Franzen read, in full, the Second Reading of the following ordinance:

**ORDINANCE # 06-2015: AN ORDINANCE AMENDING THE CITY OF HIGHLAND HEIGHTS, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR 7/1/2015 THROUGH 6/30/16, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.**

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE ORDINANCE # 06-2015**

**AN ORDINANCE AMENDING THE CITY OF HIGHLAND HEIGHTS, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR 7/1/2015 THROUGH 6/30/16, BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT, SECONDED Y MEMBER REINCKE. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**MUNICIPAL ORDER:**

**OLD BUSINESS:** Mayor Meyers thanked Council members, the Administration Department, the Police Department and Public Works for their help making Lunch with Santa a success. He said this event was well attended by the children. He also commented on the new addition which was a Letter to Santa mail box. He said the children actually wrote letters to Santa and deposited them in the Letter to Santa mailbox.

Mayor Meyers thanked the people who participated in the Giving Tree for the Pantry of Hope. Member Ball stated she did not see the Giving Tree from the Pantry of Hope. She stated that someone from Pantry of Hope, told her that someone from the City Office said that the employees are obligated to take a tag from the tree.

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Mrs. Rauf and Mr. Lehman informed Member Ball that the tree was in the lobby. Mr. Lehman stated it was there for just a short period of time. Mrs. Rauf replied to Member Ball and stated that no one in her office would make that comment. **OUTCOME:** Mayor Meyers stated that we will look into this matter.

**NEW BUSINESS: NONE**

**CITIZEN/S TO ADDRESS COUNCIL: NONE.**

**AT 8:10 PM, MEMBER REINCKE MOVED TO GO INTO SESSION FOR THE SPECIFIC PURPOSE TO DISCUSS LITIGATION, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**AT 8:20PM MEMBER PETTIT MOVED TO COME OUT OF EXECUTIVE SESSION, AND RETURN TO THE REGULAR MEETING, SECONDED BY MEMBER REINCKE. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY. NO ACTION TAKEN.**

Being no further business, **MEMBER SEDMAK MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER PETTIT. AYE, ALL. MOTION PASSED**

The meeting adjourned at 8:20 pm.

**SUBMITTED BY:**



JEAN RAUF, CITY CLERK/TREASURER

**SIGNED:**

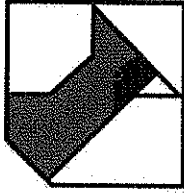


GREGORY V. MEYERS, MAYOR

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Northern Kentucky Animal Control

	Dayton	Bellevue	Ft. Thomas	Cold Spring	Silver Grove	Southgate	Melbourne	Woodlawn	Highland	Totals 2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
Dogs	52	44	39	6	9	11	3		13	177	219	202	245	270	235	292	256	261	329	313	365	323	326
Cats	71	65	8	4	3	14		2	23	190	240	296	284	280	310	465	431	363	335	425	373	426	356
Opossums	1			1			2		4	4	6	12	8	5	12	11	27	6	26	27	36	26	34
Raccoon	9	2	13			5		2	31	31	30	37	34	31	15	33	31	10	32	89	216	129	210
Rat	1								1	1	1			1							1		
Cardinal										1	1									2			
Rooster											1			1	1								
Bird			1					1	1	2	1			6	2	4	3	1	5	8	10	16	2
Gerbil										1	1												
Snake	1	1	1						1	3	1	2	1	1	2	1	1	4	2	2	1	6	3
Squirrel										2	2			1	2	2	1	1			5	9	
Deer	1	1	5						7	7	1	3	2	5	1	3	2	3		3	2	4	1
Fox									2	2	2										3	2	3
Mouse															1								
Rabbit	2								2	2					1	1	4	1	3	10	4	1	
Mole											1				1								
Skunk																							
Owl	1	1							1	1				2	1	2		1	1	1		13	2
Bat														1									
Turtle										2													
Hawk/coo										1													
Hawk/red										1													
Hamsters										1													
Pig										1													
Groundhog										2													
Iguana		1							1	1	1	1	1							14	21	4	9
Ferret										1													
Chipmunk																							
Turkey																							
Goose										1													
Duck												5											



## **CARDINAL**

ENGINEERING  
LAND SURVEYING

ONE MOOCK ROAD WILDER, KENTUCKY 41071  
PHONE: (859) 581-9600 FAX: (859) 581-9636  
[www.cardinalengineering.net](http://www.cardinalengineering.net)

### **HIGHLAND HEIGHTS CITY COUNCIL JANUARY 5, 2016**

#### **ASPHALT STREET PAVING**

The Agreements for the work have been signed – the work will be done between April 1<sup>st</sup> - June 1<sup>st</sup>.

#### **CONCRETE STREET PAVING**

The Agreement for the work has been signed – the work will be done between March 15<sup>th</sup> - May 30<sup>th</sup>.

#### **ZONING ENFORCMENT ISSUES**

The end of the growing season has stopped the issues with long grass – however there are still several ongoing issues with litter and trash on the property.

Dave Whitacre, Engineer/Zoning Administrator

#### **CURRENT ZONING ENFORCMENT**

- 513 N. Miller – Trash/Garbage/unlicensed car
- 2311 Hale – Renters operating a landscape business in residential zone
- 2418 Alexandria Pike – Trash, refrigerator in yard
- 2567 Alexandria Pike – Motorhome in front yard (For Sale sign in window)
- 104 Highland Trace – Dog and cat waste dumped in yard.
- 66 Rose Avenue – Trash, inoperable cars, old swimming pool, building maintenance

## Public Works Department Report

January 5, 2016

Our new 2016 Ford F-350 pick-up, plow and spreader will be in service on Wednesday afternoon. The 2005 will be used as a back-up in case there is a breakdown on one of the other plows. We will be able to just switch vehicles and keep on plowing. We will repair what is necessary after the snow event. This will save at least 4 man hours from other years when a vehicle broke down.

Last week we had 2 storm drain inlets blocked on Singleton Ave. One of them caused a lake effect that was about 6 feet deep and within a couple of inches of entering a home. After about 5 hours, the fire department got it pumped out enough so Joe Krebs could take his mini-excavator, find the grate and clear the blockage. There is a problem with most of the piping from a previous installation of a headwall that will require replace a lot of the pipe. We should be able to do the repairs without tearing up the new street. Dave Whitacre will be preparing estimates for us to present to the mayor to fix the problem.

Since it has not been snowing, Public Works is refurbishing a lot of our trailers and equipment to have them ready for spring.

Crack Sealing was completed in December 2015. It will be spring before more can be completed. Following is a list of statistics on crack sealing for 2015:

34 streets were sealed, 405,407 square feet of streets were sealed, 44% of the city streets were sealed and 28.7% square footage of streets were sealed

The 2015 numbers do not include sealing the city building lot and drive, which took 3 days. 3 to 5 streets per day are normally completed

We used 14,170 lbs. of crack sealant in 2015.

The previous Public Works Director has finally removed his personal property from Public Works so we have additional storage area on our mezzanine. A list of property and a signature that it was picked up is attached.

**STEVEN J. FRANZEN**  
Attorney & Counselor at Law

319 York Street • Newport, Kentucky 41071 • Phone: (859) 491-7700 • Fax: (859) 491-4025

**COPY**

December 14, 2015

Jim Morgan, Esq.  
Morgan Smith Porter & Guidugli, PLLC  
421 Madison Avenue  
Covington, KY 41011

RE: Rick Little

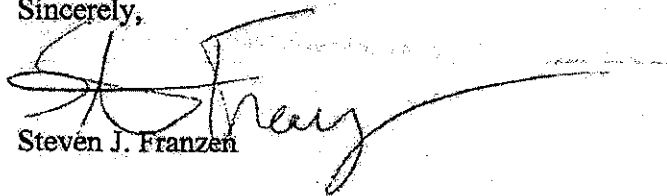
Dear Jim:

I have been informed by the public works department that they recently came across some property belonging to Rick Little after cleaning some storage areas. The property consist of the following:

- 1.) 1 shopsmith lathe;
2. 1 aristocrat esprit wild west slot machine
- 3.) 1 box of trophy pieces
- 4.) 2 bins of adult magazines.

Please have Rick either contact Steve Lehman 441-8575 to set up a convenient time to retrieve the above. If we do not hear from Rick by January 16, 2016 we will dispose of the items. Any assistance you can give us is appreciated.

Sincerely,



Steven J. Franzen

SJF/jsr

CC: Steve Lehman  
Greg Meyers  
Jim Collins

ITEMS PICKED UP 12/23/15

FOR RICK LITTLE BY KEVIN STEWART

