

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
APRIL 5, 2016**

On Tuesday, April 5, 2016 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, Scott Reincke, Dave Ramler, Scott Sedmak and Jeanne Pettit. A quorum was present.

Also present: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, Building Inspector/Zoning Administrator Dave Whitacre and Jean Rauf, City Clerk/Treasurer.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Member Chinn delivered the prayer, there was the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF MARCH 15, 2016: These minutes had been previously distributed to the Mayor, Council members and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF MARCH 15, 2016, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE: 5 - AYES; 1- ABSTENTION. MAYOR MEYERS DECLARED THE MOTION PASSED.

CORRESPONDENCE: Member Pettit announced Author Sam Quinones will hold a public lecture on confronting our heroin epidemic at 7:00 p.m. April 18 at NKU's Greaves hall. A breakfast will be held on April 19 at 7:00 a.m. at the Radisson Riverfront in Covington. Mr. Quinones will speak briefly and then answer questions.

STAFF REPORTS:

CHIEF OF POLICE: Chief Birkenhauer reviewed the monthly report previously distributed to Mayor, Council and City Staff. Chief wanted Council to take note of the increase in speeding citations on 275 due to the serious accidents which have occurred lately.

CLERK TREASUREER: Mrs. Rauf reported a Public Hearing for the Municipal Aid Road Fund will need to be scheduled for Tuesday May 3 at 7:00 p.m. before the regular Council Meeting.

ACTION TAKEN: MEMBER PETTIT MOVED TO SCHEDULE THE MUNICIPAL AID ROAD FUND PUBLIC HEARING ON TUESDAY, MAY 3, 2016 AT 7:00 P.M. SECONDED BY MEMBER SEDMAK. DISCUSSION: NONE. 6 - AYES. MAYOR MEYERS DECLARED THE MOTION PASSED.

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FINANCE: Mayor Meyers announced they are assembling the budget and will meet with the Finance Committee.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre presented his report on the asphalt street paving, concrete paving, sidewalk replacement and US 27/Alexandria pike inlet boxes. Mr. Whitacre also reported an issue on Crestwood about a slipping hillside, resident called about backyard slipping. Mr. Whitacre stated it is not a City issue and will send them a letter. Mr. Whitacre's report is attached to the minutes.

PUBLIC WORKS SUPERVISOR: Mr. Lehman presented his monthly report. Member Ball asked about the Faren Drive issue. Mr. Lehman reported the sink holes are where the spillway for the lake was and he will work on a solution. Mr. Lehman's report is attached to the minutes.

CITY ATTORNEY: City Attorney Franzen read a Proclamation to declare April 2016 Fair Housing Month in the City of Highland Heights, Kentucky.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO DECLARE APRIL 2016 FAIR HOUSING MONTH IN HIGHLAND HEIGHTS SECONDED BY MEMBER CHIN. DISCUSSION: NONE. 6-AYES. MAYOR MEYERS DECLARED THE MOTION PASSED.

City Attorney Franzen asked to read Ordinance #01-2016 in summary.

ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO READ ORDINANCE #01-2016 CLOSING A PUBLIC WAY IN SUMMARY SECONDED BY MEMBER SEDMAK. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

At this time Attorney Franzen read the Second Reading of **ORDINANCE #01-2016 AN ORDINANCE CLOSING A PUBLIC WAY WITHIN THE CITY OF HIGHLAND HEIGHTS CURRENTLY KNOWN AS ROW OF HILL ROAD BETWEEN LINCOLN ROAD AND FOREST AVENUE AND MORE FULLY DESCRIBED ON THE ATTACHED PLAT.**

ACTION TAKEN: MEMBER PETTIT MOVED TO ADOPT ORDINANCE # 01-2016, SECONDED BY MEMBER BALL. DISCUSSION: NONE AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.

OLD BUSINESS: NONE.

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NEW BUSINESS: Member Ramler addressed Council about his concerns with parking issues on Harriet, Clara and Marshall during NKU double events. Member Ramler stated that the parking lots are full; streets become crowded and there is parking on both sides of the streets.

Member Ramler reported that he met with the Safety Committee before Council and he would like a Municipal Order creating a fire lane on the north side of Harriet from 132 to 134 and a three (3) to four (4) foot setback on the south side. Member Ramler asked City Attorney Franzen for the Municipal Order.

Mr. Franzen responded to Member Ramler. He stated that generally this would be turned over to the Safety Committee for recommendation; then it would be brought before Council for consideration. Mr. Franzen stated if this is what Member Ramler wants, then he needs a legal description from Mr. Whitacre of the area in order to prepare the Municipal Order.

Mr. Paul (Jeff) McClanahan, 128 Harriet, addressed Council about the parking issue. Mr. McClanahan explained several houses on the street are rental property and students from NKU are the renters. He stated this means more cars parked on the street and if there are visitors, there are more.

Mr. McClanahan explained he has been a resident for 49 years; he has run a business out of his home for 20 years and worked for the City for 12 years.

Mr. McClanahan stated he would like to see No Parking on Harriet. He stated that on March 29 he could not receive a FedEx delivery to his business at his residence. He stated the project was late and cost him a massive discount.

Mr. McClanahan stated that he doesn't want to have to call the Police Department every time he has a UPS or FedEx delivery, to ask the college students to move their cars. He reiterated that he would like to see the whole street be No Parking.

Mr. McClanahan further stated that he would like to know if there is the proper amount of people living in the rental houses. He said there has been remodeling to some of the houses.

City Attorney Franzen asked Mr. McClanahan if the FedEx delivery that could not get through was delivering to his house for the business. Mr. McClanahan said "yes". Mr. Franzen asked if the deliveries happen often. Mr. McClanahan answered "once a week or so". Mr. McClanahan said the girls had books delivered by Amazon but that he hadn't received anything.

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Mr. McClanahan asked if residents are still required to come to Planning & Zoning when running a business out of their homes. Mr. Franzen stated they need a permit.

Mr. McClanahan stated there is an order business on Orchard that did not have an occupational license. After talking to the City Clerk it was all taken care of. Mr. Franzen asked how many deliveries are delivered to his business or home. Mr. McClanahan stated maybe two, if that, a week. He further stated if it is a small amount of money for the order they will go to West Chester to pick it up.

Mr. McClanahan also reported that the garbage truck has had issues; it is not just FedEx and UPS. He stated that on February 14, 2016 they couldn't plow the streets for four hours because cars were parked on the street.

OUTCOME: After discussion about a solution, Safety Committee recommended a Municipal Order for No Parking on the north side of the street. **OUTCOME:** Mr. Whitacre will prepare the description and Mr. Franzen will have it for the next Council meeting. After discussion about widening the street and setbacks, Mr. Whitacre stated that before widening Harriet that he will speak with the residents. **OUTCOME:** Work on widening the street and the setbacks will be done at a later date.

CITIZENS TO DISCUSS COUNCIL: Jack Beiting, 8 Squire Ct. request no parking on the left side of Ridge Hill Drive off of Knollwood. **OUTCOME:** Mayor Meyers will turn his request over to the Safety Committee for review.

There being no further business **MEMBER SEDMAK MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 9:05pm.

SUBMITTED BY: 
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED: 
GREGORY V. MEYERS, MAYOR

COUNCIL MINUTES

CITY OF HIGHLAND HEIGHTS

ORDINANCE NO. 01-2016

AN ORDINANCE CLOSING A PUBLIC WAY
WITHIN THE CITY OF HIGHLAND HEIGHTS
CURRENTLY KNOWN AS ROW OF HILL ROAD
BETWEEN LINCOLN ROAD AND FOREST
AVENUE AND MORE FULLY DESCRIBED
ON THE ATTACHED PLAT.

WHEREAS, the City of Highland Heights council has determined that it is in the best interest of the City of Highland Heights to close the right of way of Hill Road between Lincoln Road and Forest Avenue and;

WHEREAS, the City has determined the identification of all property owners abutting the portion of the public way to be closed and;

WHEREAS, written notice of the proposed closing of the public way has been supplied to all abutting property owners and;

WHEREAS, the abutting property owners have all given their written notarized consent to the closing of the public way.

BE IT HEREBY ORDAINED BY THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AS FOLLOWS:

SECTION I

That right of way of Hill Road between Lincoln Road and Forest Avenue within the City of Highland Heights, Kentucky a public way and more accurately depicted in the attached plat labeled Exhibit "A" to this ordinance is closed, as shown on the attached plat and description, and shall revert to private ownership of the adjoining property owners pursuant to KRS82.405(2), which is the city itself.

SECTION II

That the Highland Heights City Council has determined that the closing of this right of way is in the best interest of the City of Highland Heights, and will allow the development of the property in a manner consistent with the Official Comprehensive Plan.

SECTION III

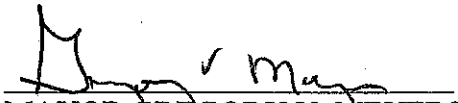
That the City Attorney is authorized to take whatever legal action is necessary to effectuate this street closing.

SECTION IV

That this Ordinance shall be signed by the Mayor, attested by the City Clerk/Treasurer, recorded and published. Same shall be in effect at the earliest time provided by law.

First reading of this 15th day of March, 2016.

Second reading of this 5th day of April, 2016.


MAYOR GREGORY V. MEYERS

ATTEST:


JEAN RAUF
CITY CLERK/TREASURER

Ord16.01

EXHIBIT "A"

ROW OF HILL ROAD BETWEEN LINCOLN ROAD AND FOREST AVENUE
DESCRIPTION FOR PROPOSED VACATION

Being located in the Commonwealth of Kentucky, County of Campbell, City of Highland Heights, and being a portion of the Right of Way of Hill Road between Lincoln Road and Forest Avenue, bounded on the northwest by Lots 106 through 108 of Section II of the Highland Baby Farms and on the southeast by Lots 185, 203-207, and the previously vacated right-of-way of Baker Road (Ordinance 3-4-2013), and being more particularly described as follows:

Beginning at a point in the northwesterly right-of-way (ROW) of Hill Road, said point also being located at a point being the common corner to Lots 108 and 109 of Section II of the Highland Baby Farms;

THENCE along the Hill Road ROW for two calls:

North 62°53'51" East, a distance of 0.91 feet to a point;
North 31°56'42" East, a distance of 330.79 feet to a point;

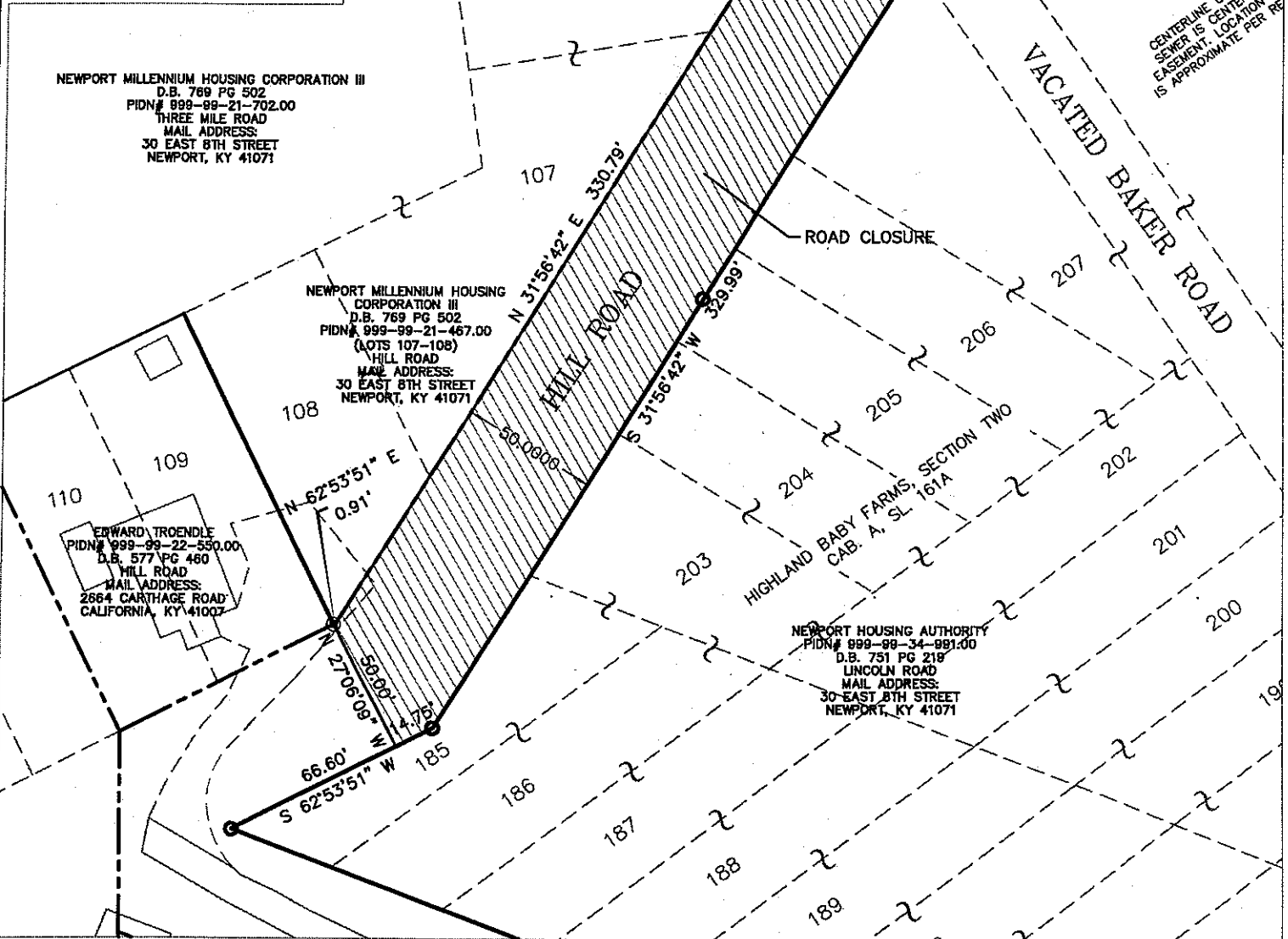
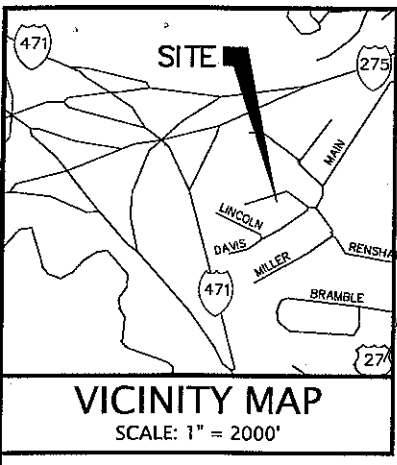
THENCE along a line crossing through the existing Hill Road ROW having a bearing of South 77°22'03" East, a distance of 53.85 feet to a point in the southeasterly ROW of Hill Road and a point common to Lot 208 of Section II of the Highland Baby Farms, the previously vacated right-of-way of Baker Road, and Lot 20 of the Fort Thomas Land Company Third Subdivision;

THENCE along the ROW of Hill Road for three (3) calls:

South 33°23'17" West, a distance of 32.44 feet to a point;
South 31°56'42" West, a distance of 329.99 feet to a point;
South 62°53'51" West, a distance of 14.75 feet to a point;

THENCE along a line crossing through the existing Hill Road ROW having a bearing of North 27°06'07" West, a distance of 50.00 feet to the POINT OF BEGINNING located in the Hill Road ROW;

Said parcel being 17,727 square feet.

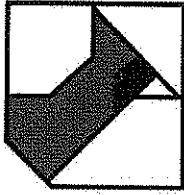


ROAD CLOSING EXHIBIT
for
A PORTION OF HILL ROAD
City of Highland Heights
County of Campbell, State of Kentucky

CARDINAL
ENGINEERING
LAND SURVEYING

ONE MOOCK ROAD
WILDER, KENTUCKY
41071 (859) 581-9600

PROJECT MANAGER:	DRW
DRAWN BY:	KGH
DATE:	03-28-16
SCALE:	1" = 60'
FILE NO.	95-039



CARDINAL

ENGINEERING
LAND SURVEYING

ONE MOOCK ROAD WILDER, KENTUCKY 41071
PHONE: (859) 581-9600 FAX: (859) 581-9636
www.cardinalengineering.net

HIGHLAND HEIGHTS CITY COUNCIL

APRIL 5, 2016

ASPHALT STREET PAVING

Weather permitting, the work on the base repairs is anticipated to begin within 2 weeks. Surfacing is expected to begin soon after.

CONCRETE STREET PAVING

The work on the concrete replacement is expected to begin in a couple of weeks – it is just too cold and rainy to do the work now.

SIDEWALK REPLACEMENT

I hope to find enough dry weather to get out a mark and prepare a list for the sidewalk panels in the Knollwood area that need replacement. (These panels were too damaged to allow the grinding to correct the hazards.) Several contractors have told me they need work before June 1st.

US 27/ALEXANDRIA PIKE INLET BOXES

I contacted the KDOT about the inlet boxes – unfortunately the person that handles that work is out of the office until April 11th.

Dave Whitacre, Engineer/Zoning Administrator

CURRENT ZONING ENFORCEMENT

15 Bordeaux – Trash cans are left at the curb – they are taking care of this issue. I also sent letters to the other apartment owners who need to do maintenance on their dumpster enclosures.

513 N. Miller – Trash/Garbage. Two Citations have been issued – the house is now abandoned.

2311 Hale – Renters have a landscape business – the dump truck is gone, a few supplies need removed.

2418 Alexandria Pike – Some cleanup was done, more may be needed.

2567 Alexandria Pike – Motorhome in front yard has been moved to the driveway next door.

109 Dale – The driveway has been cleaned up, and the construction tools and supplies removed.

313 Davis – Illegal dumping and storing stump grinder – Citation issued and the property is cleaned up.

BBT – Illegally posting “Yard Signs” in ROW. I contacted them and the signs were removed.

323 Knollwood – Cleanup of the property has begun, more is needed.

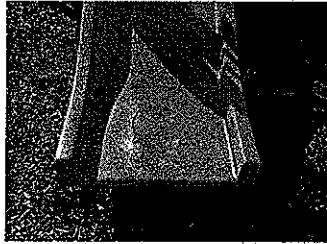
Public Works Report

April 5, 2016

and

- Public works has replaced snow plowing with mowing. They spreaders and plows have been removed for the season. We have not been able to get to all of the grass cutting yet because of some fields have been too wet.
- We filled more potholes that showed up after the winter freezes. There are still more streets that need to have potholes filled.

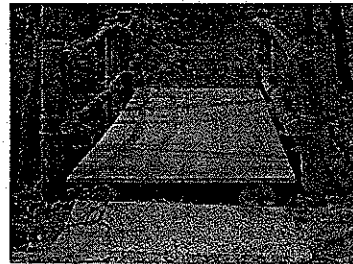
We replaced the slide at the Tot Lot on Bon Jan because the old one was cracked and a safety hazard



- The ball field has been mowed and the infield dragged. Some of the sod creeping in on the base paths need to be removed in the next few weeks.
- The water to the concession stand and restrooms is turned on and the parks were open before April 1st.

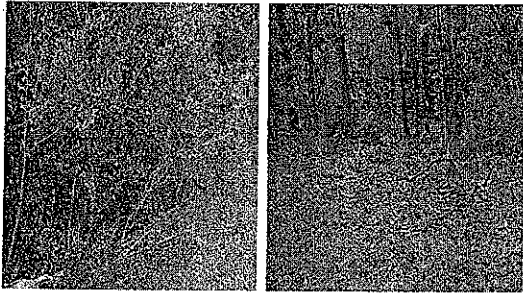
Faren Drive Storm Water Issues

- The mystery of the sink holes has been solved. There used to be a lake between Faren and Sunset. The sink holes are where the spillway for the lake was. The water runoff from rains and the spring near the top of the street have eroded the ground. This is the 2nd time the sink holes have to be filled. I still have to get with NKU about the solution(s).

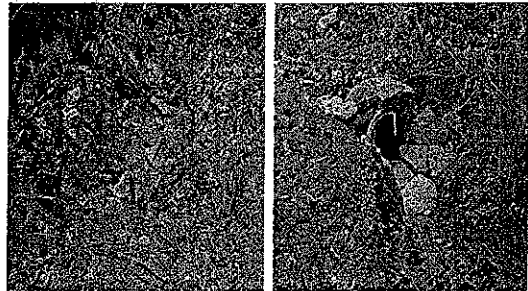


Public Works built a bridge to go across the creek from the garden area to the pathway that goes to the ballfield.

Cleanup of creek sides on west side of the City Building with before and after pictures

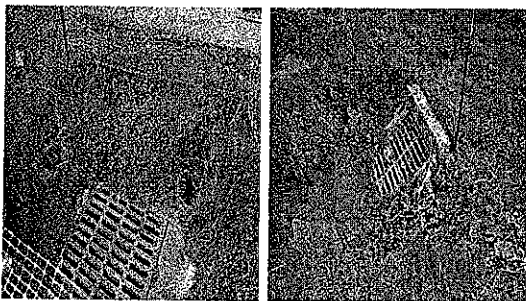


We rented a backhoe and cleaned out the ditch on the upper portion of Thompson Rd. to the inlet box we install. Below are photos after the work was completed.

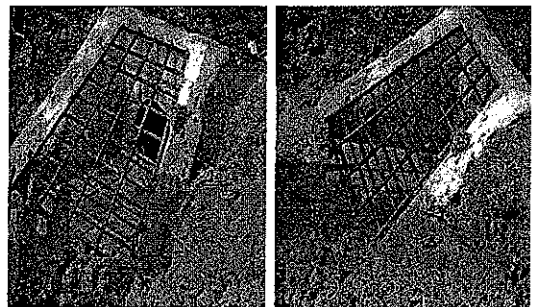


and

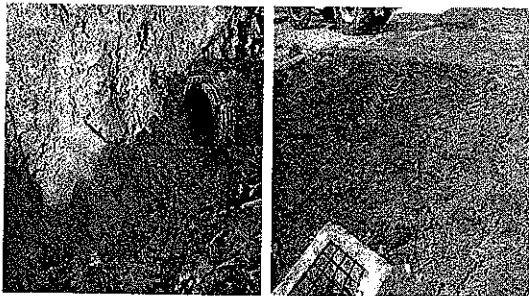
We used the backhoe to install a new inlet box on Singleton Rd. Below are pictures of the sinkholes caused by the old inlet & the old inlet.



Here is the new Headwall installed and it flowing water.

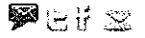


1st picture is of the headwall removed and the pipe exposed. 2nd is the area above the inlet filled in.



Service on Saturday

- NKU had "Spring into Service" this past Saturday. There were about 25-30 students, Councils Members, employees and mayor at the city. Areas around the city building were mulched, the community gardens weeded, refuge picked up at the ball field, branches and trees dragged from the creek and sides, grass removed from volleyball courts and the Nature Trail cleaned and branches chipped.



Home

Report a Pothole or Road Concern

Note: To pursue potential vehicle damage reimbursement go to Board of Claims Litigation

The Kentucky Transportation Cabinet is responsible for maintaining over 27,000 miles of state highways. We want to ensure you have good, roads to get you where you need to go, but no one knows the roads you travel like you. If you know of a state highway or spot that needs work, please let us know. If it is a local road, please contact the appropriate county or municipal road department. If this is an emergency that needs immediate attention, please contact law enforcement.

Name

Interstate/Federal/State Route (e.g., I-75, US-60, KY-1962)

County *

Email *

Type of Concern

Pothole Guardrail/Guard Cable Signal Sign Highway Lighting


Other (please describe)

Location details and comments *

On Us-27 from I-471 to Fort Thomas many potholes were patched. The repairs were left too high and made the highway very rough. Last week an attempt to correct the problem was tried by adding more asphalt around the repairs which left the road with many "speed bumps". Many citizens have complained to the city thinking we did the repairs. Are there any plans to grind these humps down?
Steve Lehman - Public Works Supervisor - City of Highland Heights

I'd like a response. I'm just reporting.

Please enter the words you see in the box, in order and separated by a space. Doing so helps prevent automated programs from abusing this service. If you are not sure what the words are, either enter your best guess or click the reload button next to the distorted words.



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