

CITY OF HIGHLAND HEIGHTS
COUNCIL AGENDA
APRIL 21, 2015

On Tuesday, April 21, 2015, Mayor Meyers calls the Council meeting to order at 7:30pm at 176 Johns Hill Road.

PRAYER & PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Meyers.

DEAR GOD AS WE GATHER HERE TONIGHT PLEASE HELP US TO MAKE THE RIGHT DECISIONS IN ALL WE UNDERTAKE FOR THE BETTERMENT OF OUR COMMUNITY. AMEN.

MINUTES FOR APPROVAL: COUNCIL MINUTES OF APRIL 7, 2017. These minutes had been previously e-mailed to the Mayor, Council members and City Staff for review. **ACTION IS REQUESTED.**

SCHEDULED GUEST/S:

CORRESPONDENCE:

CITY ATTORNEY:

COMMITTEE REPORTS:

FINANCE: MEMBERS PETTIT & SEDMAK

SAFETY: MEMBERS BALL & RAMLER

BEAUTIFICATION: MEMBERS BALL & CHINN

DEVELOPMENT: MEMBERS REINCKE & PETTIT

INFRASTRUCTURE: MEMBERS RAMLER & CHINN

REPORT FROM PARKS & RECREATION: MINUTES DATED APRIL 8, 2015 WERE PREVIOUSLY E-MAILED TO THE MAYOR AND COUNCIL.

GOOD NEIGHBOR AWARD:

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OLD BUSINESS:

NEW BUSINESS: BID RECEIVED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM MANAGEMENT SERVICES PROPOSAL. THIS BID WAS PREVIOUSLY E-MAILED ON APRIL 10, 2015 TO MAYOR, COUNCIL MEMBERS AND CITY ATTORNEY.

***CITIZENS TO ADDRESS COUNCIL**

ADJOURNMENT:

- **GROUPS OR DELEGATIONS WHO WISH TO BE HEARD ARE ASKED TO APPOINT A SINGLE SPOKESPERSON. COMMENTS SHOULD BE KEPT BRIEF.**

**COUNCIL AGENDA
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CITY OF HIGHLAND HEIGHTS
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APRIL 21, 2015

On Tuesday, April 21, 2015, Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30pm.

PRESENT: Mayor Meyers and Councilmembers Deb Ball, Gary Chinn, Jeanne Pettit, David Ramler, Scott Reincke and Scott Sedmak. A quorum was present.

ALSO PRESENT: City Attorney Steve Franzen and Jean Rauf, Clerk Treasurer/ Recording Secretary.

ABSENT:

PRAYER AND PLEDGE OF ALLIGANCE TO THE FLAG: After Mayor Meyers delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE COUNCIL MINUTES: The minutes of the April 7, 2015 Council meeting had been previously e-mailed to the Mayor, Council members and City Staff.

ACTION TAKEN: MEMBER CHINN MOVED TO ACCEPT THE COUNCIL MINUTES OF APRIL 7, 2015, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MOTION PASSED.

ANOUNCEMENT/S: NONE.

SCHEDULED GUEST/S: NONE.

CORRESPONDENCE: Mayor Meyers reported that the Central Campbell County Fire Department's February 2015 minutes have been received. A copy thereof is in the City's office for review.

CITY ATTORNEY: Mr. Franzen reported one bid was received for the Community Development Block Grant Program for Management Services. He stated this bid was received was from Atkin-Elrod Associates. He stated since Atkins- Elrod Associates was the only bidder, he notified the Department for Local Governments. He asked the DLG to declare this request as a single source provider so that we could accept the bid on the contingency that the DLG declares the bid is the single source provider. A copy of the community Development Block Grant Program Management Services Proposals was previously e-mailed to the Mayor and City Councilmembers for their review.

ACTION TAKEN: MEMBER CHINN MOVED TO ACCEPT THE BID SUBMITTED BY ATKINS-ELROD & ASSOCIATES WITH THE CONTINGENCY THAT THE DEPARTMENT FOR LOCAL GOVERMENT DECLARES

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THAT THE CONSULTANT WORK IS THE SINGLE SOURCE PROVIDER, SECONDED BY MEMBER BALL, DISCUSSION NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

Council member Ramler asked if Mr. Elrod would talk about the services he would provide. Mr. Dennis Elrod addressed the Mayor, Councilmembers and audience. He reported the action that Council took this evening is to retain them to prepare the Community Development Block Grant Program application and to serve as the Program Administrator during the expenditure of the funds. He also explained the process that would need to be followed, he addressed the costs. A copy of Atkins-Elrod's proposal is attached to these minutes.

FINANCE: MEMBERS JEANNE PETTIT AND SCOTT SEDMAK – Councilmember Pettit reported the committee will meet on Saturday, May 2, 2015 to discuss the 2015-2016 Fiscal Year budget.

SAFETY: MEMBERS DEB BALL AND DAVID RAMLER – Councilmember reported he was informed by a resident that some lights are out on the City Building's pathway. **OUTCOME: Mayor Meyers will contact Public Works Supervisor about this issue.**

Mr. Franzen complimented Police Chief Birkenhauer for the excellent job with the investigation of the murder that happened in Highland Heights in 2012.

BEAUTIFICATION: MEMBERS DEB BALL AND GARY CHINN - Member Chinn complimented the students at NKU who worked on the Service Day that was held on April 11th. He also thanked the Mayor, the Councilmembers, and the Public Works Department for their help during this Service Day.

DEVELOPMENT: MEMBERS REINCKE AND PETTIT - Mayor Meyers thanked the committee for having the pictures hung in the Council Chambers and the Lobby. He also thanked Tom Stubbeman for building the picture frames for the pictures and for building the planter boxes for the wall at Alexandria Pike and Sunset.

INFRASTRUCTURE: MEMBERS CHINN AND RAMLER – Councilmember Ramler reported that he and Councilmember Chinn checked the streets in the City and made a list of the streets that are in need of repair.

Mayor Meyers reported a Municipal Aid Road Fund Public Hearing will be conducted on May 5, 2015 at 7:00pm at the City Building and immediately following the Public Hearing the regularly scheduled council meeting will begin.

REPORT FROM PARKS AND RECREATION: The Parks and Recreation minute were previously e-mailed to the Mayor and Councilmembers.

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Mayor Meyers announced the restrooms in the park are now open. He also announced that the Memorial Day celebration will be at the City Building on May 25, 2015 at 8:30am.

Mayor Meyers announced the Cruise in Car Show and dance would be held on July 18, 2015. He stated the Car Show is 4pm-7pm. The music by Strange Brew will be 8:00pm – 11:00pm.

GOOD NEIGHBOR AWARD: NO REPORT.

OLD BUSINESS: Councilmember Pettit reminded everyone about the Shred Day, April 25th 9:00am-1:00pm, at the Disabled American Vets Headquarters, 3725 Alexandria Pike, Cold Spring. The information is also on the City's web page.

NEW BUSINESS: STREET CLEANING IN THE CITY: Mayor Meyers informed everyone about the following schedule.

NO PARKING May 4th, STREET CLEANING MAY 5TH
NO PARKING May 5th, STREET CLEANING MAY 6TH.

CITIZEN/S TO ADDRESS COUNCIL: NONE.

ADJOURN: MEMBER SEDMAK MOVED TO ADJOURN, SECONDED BY MEMBER BALL. AYE, ALL. MOTION CARRIED.

Meeting adjourned at 8:05pm.

SUBMITTED 
JEAN A. RAUF, CITY CLERK TREASURER

SIGNED: 
GREGORY V. MEYERS, MAYOR

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