

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
JUNE 2, 2015**

On Tuesday, June 2, 2015, due to the absence of Mayor Meyers, Mayor Pro Tem Jeanne Pettit called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

PRESENT: Council Members: Deborah Ball, Gary Chinn, David Ramler, Scott Reincke, and Scott Sedmak. Also present: Attorney Steve Franzen, City Engineer/Zoning Administrator Dave Whitacre, Public Works Supervisor Steve Lehman, Police Chief Bill Birkenhauer and Jean Rauf, City Clerk Treasurer.

ABSENT: Mayor Meyers.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Mayor Pro Tem Pettit delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF MAY 19, 2015. These minutes had been previously e-mailed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER BALL MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF MAY 19, 2015, SECONDED BY MEMBER CHINN. DISCUSSION: NONE, AYE, ALL. MOTION CARRIED.

ANNOUNCEMENT: Mayor Pro Tem Pettit announced that Mayor Meyers had previously informed her that he would not be at this evening's meeting.

CORRESPONDENCE: Member Ball read a letter from Sara P. Howrey. Ms. Howrey expressed her appreciation for the City's Community Gardens. A copy thereof is attached to these minutes.

STAFF REPORTS: POLICE CHIEF: Chief Birkenhauer had previously submitted the May monthly report to the Mayor and Council members. A copy thereof is in the office. He also announced that Officer Mark Wilke received the Rotary Club 2015 Officer of the year award.

CITY CLERK TREASURER: Mrs. Rauf reported at the last Council meeting, Member Ramler inquired about the panels by Skyline Chili and Callahan Hall. Mrs. Rauf reported she contacted the State Highway Department about these panels.

FINANCE DIRECTOR: NO REPORT.

CITY ENGINEER/ZONING ADMINISTRATOR: Mr. Whitacre's report was previously distributed to the Mayor, Council members and City Staff. A copy thereof is attached to these minutes.

Mr. Whitacre listed his recommendations for the following street repairs:

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FOR CONCRETE WORK:

KNOLLWOOD DRIVE: Estimate cost for the replacement of the street with new concrete paving and replacing the top section of the 2 inlet boxes \$109,000.

KATHERINE COURT: Estimated cost to replace the deteriorated concrete panels \$16,033.

TIMBERVIEW COURT: Estimated cost to replace the aged concrete panels \$26,300.

FOR ASPHALT WORK:

RIDGEHILL DRIVE: Estimated cost to mill the existing street and apply asphalt surface \$64,375.

CLEARVIEW DRIVE: Estimated cost to mill the curb gutter and apply asphalt surface \$23,493

SOUTH MILLER AVENUE: Estimated cost to mill the curb gutter plate and apply an asphalt surface \$22,800.

HIDDEN VALLEY DRIVE: Estimated cost for new full depth asphalt paving \$32,400.

VOGEL/HALE/CAMP: Estimated cost to repair the street and pave it with asphalt \$23,000.

Mr. Whitacre reported the total estimate for the concrete work and the asphalt work amounts to \$317,401 less the amount of \$32,400 to be paid by the Hidden Valley businesses amounts to \$285,001.

Mr. Whitacre reported that he talked with the Mayor today and the Mayor informed him that he believes the City would have the adequate funds to pay for this amount of work.

Mr. Whitacre further reported that it is his and the Mayor's recommendation that City Council consider putting these streets out for bid.

ACTION TAKEN: MEMBER CHINN MOVED THAT DAVE WHITACRE HAVE THESE STREETS GO OUT FOR BID, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MOTION CARRIED.

Mr. Whitacre also reported that he included photographs of Alexandria Way and Wilson Road. He said these are future projects. He gave an in depth explanation about these

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streets. A discussion ensued and Mr. Whitacre stated he would prepare some plans and give some options. A copy of his report is attached to these minutes.

Member Ball reported that today she was speaking with a resident and they were at the meeting on Jillian Court. She stated he wanted to know if anything has been figured out; is Jillian going to continue on down to that point in the road. Mr. Whitacre stated he had a meeting with Frank Deitrich and Steve Crawford and they came to some discussion about what the plan would include that Steve Crawford is going to be submit. He stated that was the basis for the meeting.

Mr. Whitacre continued and reported that he sent a letter last week to Mr. Crawford and Mr. Deitrich to summarize what their meeting was about and the next step was for Mr. Crawford to address those items and submit an application for a grading plan.

Member Ball said this was a meeting where there were more people attending. Mr. Whitacre stated it was a meeting with the residents, Steve Lehman and some other people.

After more discussion about this matter Mr. Whitacre announced that he can update the residents of what is happening; he has their contact information.

Mayor Pro Tem Pettit asked about outside dining for Firehouse Subs. Considerable discussion ensued and Mr. Whitacre informed her about the procedure Firehouse Subs would need to follow to get outside dining.

Mayor Pro Tem Pettit has concerns about the grade as you go up Robinson Road. She said new residents are parking on the hill. **OUTCOME:** Chief Birkenhauer reported he could look at limiting to one side parking. He will take a look at this and get with Mr. Whitacre.

Member Ramler asked if there are any recorded minutes at the meeting with the residents on Jillian. Mr. Whitacre announced there were no minutes just attendance was taken. Public Works Director Lehman reported the meeting did not involve the City. He said the City was there to facilitate; that it was residents with private concerns.

Member Ramler asked about the drainage water problem on Wilson. Mr. Whitacre gave an explanation about this problem.

PUBLIC WORKS DIRECTOR: Mr. Lehman reported on the ongoing operations of the Maintenance Department. He also thanked the Police Department for their help while they installed the NKU and City of Highland Heights banners on the poles on US 27.

Mr. Lehman further reported that Robert McSorley, 252 Sunset contacted Mrs. Rauf and Member Chinn about the property next to his that is wooded. He reported that Mr. McSorley stated they cannot see when coming out of their driveway.

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Mr. Lehman reported in the past, the City cut the right of way, but will not do it again. He stated we do not have the equipment to do this type of work.

Mr. Lehman reported he contacted the County to see if they would have the equipment to handle this problem. He also reported that the owner of the wooded property is responsible for the property. He stated he will continue to work on how to solve this problem.

Mr. Lehman further reported that on June 16, 2015 Precision Concrete Cutting will be at the Council meeting. He reported a few months ago, they did an estimate for repairs to sidewalks. He said they will be at the meeting to discuss this quote.

Member Ball stated she saw a dead tree on Johns Hill Road and she expressed her concerns. **OUTCOME: Mr. Lehman stated he will check on this tree.**

CITY ATTORNEY – FIRST READINGS OF THE FOLLOWING ORDINANCES:

Attorney Franzen read in full the following ordinances:

ORDINANCE #01-2015 AN ORDINANCE AMENDING THE CITY OF HIGHLAND HEIGHTS, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR 7-1-2014 THROUGH JUNE 30, 2015 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

ORDINANCE # 02-2015: AN ORDINANCE ADOPTING THE CITY OF HIGHLAND HEIGHTS, KENTUCKY ANNUAL BUDGET FOR THE FISCAL YEAR 7-1-2015 THROUGH JUNE 30, 2016 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.

ORDINANCE # 03-2015: AN ORDINANCE AMENDING ORDINANCE #16-83, THE CITY OF HIGHLAND HEIGHTS ZONING ORDINANCE CHANGING 2555,2557,2559 ALEXANDRIA PIKE FROM RESIDENTIAL (R3) (MULTI FAMILY) TO GC (GENERAL COMMERCIAL) ZONE.

Attorney Franzen stated since the next Ordinance # 04-2015 is very lengthy he would entertain a motion to read the ordinance in summary.

ACTION TAKEN: MEMBER BALL MOVED THAT ATTORNEY FRANZEN READ ORDINANCE #04-2015 IN SUMMARY, SECONDED BY MEMBER SEDMAK. DISCUSSION: NONE. AYE, ALL. MOTION CARRIED.

At this time Attorney Franzen read the following ordinance in summary:

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ORDINANCE # 04-20015: AN ORDINANCE AMENDING THE TEXT OF ORDINANCE #16-83 COMMONLY REFERRED TO AS THE CITY OF HIGHLAND HEIGHTS ZONING ORDINANCE BY MAKING SEVERAL UPDATES, REMOVING REDUNDANT LANGUAGE AND CORRECTING VARIOUS TYPOGRAPHICAL ERRORS.

Attorney Franzen stated if anyone has any questions they should get in touch with him

OLD BUSINESS: Member Reincke reported there was talk about re-doing the City Newsletter. He presented a copy of a newsletter that is being prepared by another City. Mayor Pro Tem Pettit asked Mrs. Rauf send a copy of this newsletter to all councilmembers. **OUTCOME:** Mrs. Rauf will e-mail the Newsletter to Mayor and all Councilmembers.

NEW BUSINESS: NONE.

CITIZEN/S TO ADDRESS COUNCIL: NONE.

ADJOURMENT: There being no further business, MEMBER SEDMAK MOVED TO ADJOURN, SECONDED BY MEMBER CHINN. BALL. AYE, ALL. MOTION CARRIED.

SUBMITTED BY:

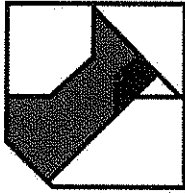


JEAN A RAUF, CITY CLERK TREASURER
RECORDING SECRETARY

SIGNED:



JEANNE PETTIT, MAYOR PRO TEM.



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HIGHLAND HEIGHT CITY COUNCIL JUNE 2, 2015

RECOMMENDATIONS FOR STREET REPAIRS

CONCRETE WORK

KNOLLWOOD DRIVE – The area of Knollwood Drive from house #322 to #366 was built in the 1960's and it is the oldest portion of the street that has not yet been replaced. The paving on the westerly side of house #366 was replaced in 2003, and on the easterly side of #322 that paving was replaced in 2013. This section of the street was paved with asphalt at some point prior to when I started keeping records in 1991 – so at a minimum the existing asphalt is more than 22 years old. We have not scheduled this portion of street for a new asphalt surface – as the base and curbs are approximately 50 years old and will not provide a good base for a new asphalt surface.

The estimated cost for the replacement of the street with new concrete paving and replacing the top section of the 2 inlets boxes is \$ 109,000.

KATHERINE COURT – This street was built in the late 80's and most houses were built in the earl 90's. This is the original concrete surface and it is unfortunately coming apart after 25 years. It appears the concrete or aggregate quality is to blame. The cul de sac was replaced in 2012, and the next section uphill is ready for replacement.

The estimated cost to replace the deteriorated concrete panels is \$ 16,033.

TIMBERVIEW COURT – This street was built in the middle 70's and is the original concrete surface. The street does not receive any through traffic, and as a result the street has remained in good condition for a street that is 40 years old. There are some panels that have deteriorated and should be replaced to keep the street in good drivable condition, and these panels will have to be replaced prior to the application of any asphalt surface in 5-10 years.

The estimated cost to replace the aged concrete panels is \$ 26,300.

ASPHALT WORK

RIDGE HILL DRIVE – The area of Ridge Hill Drive from the intersection at Malibu Court to #149 Ridge Hill currently has an asphalt overlay that is in poor condition. The original concrete street was built in the middle 70's and is nearly 40 years old. An asphalt surface was applied in 1998 to correct problems with the aging of the concrete and crumbling pavement joints, and the asphalt surface is now 17 years old and it needs to be removed and replaced with new asphalt.

The estimated cost to mill the existing street and apply an asphalt surface is \$ 64,375.

CLEARVIEW DRIVE – From the vintage aerial photographs it appears the subdivision was under construction in 1962 and a few houses had been built. I am not sure when the concrete street was first paved – however the 1989 photograph appears to show concrete and my records go back to 1991.....sot that most likely indicates the street was paved in 1990. The 1999 photographs shows aged asphalt with the joints in the paving showing and sealer applied. The street was last paved 25 years ago...and it is due. The curb areas need to have the loose asphalt milled from the gutter plates, and the rest of the street can then be paved.

The estimated cost to mill the curb gutter plate and apply an asphalt surface is \$ 23,493.

SOUTH MILLER AVENUE – My records show this street was paved in 1993 shortly after the water and sewer projects were completed in the area. The street has held up pretty well in the last 22 years since it was last paved – however the construction of two homes in the area has put some stress on the street and there are a few areas that need full depth repair, and the entire street should be resurfaced.

The estimated cost to mill the curb gutter plate and apply an asphalt surface is \$ 22,800.

HIDDEN VALLEY DRIVE – This street was built as access to the Hidden Valley Apartments (now Campus View) and the commercial/retail businesses around 1972. The original developer did not want to build it to standards the City could accept. As you are aware from our public hearing last month, the owners would like for the City of Highland Heights to bid the repair work out as part of the street projects for this year, and they will pay the cost of the work.

The estimated cost for new full depth asphalt paving is \$ 32,400.

VOGEL/HALE/CAMP – The streets were "tar and chip" paving until 1992 when they were first paved with asphalt. In ¹⁹⁹⁸1992 some additional paving was done on Camp Road to fix the paving on the steep hill. This street is ready for some repairs and an asphalt surface.

The estimated cost to repair the street and pave it with asphalt is \$ 23,000.

SUMMARY OF WORK RECOMMENDED

CONCRETE WORK

KNOLLWOOD DRIVE	\$ 109,000
KATHERINE COURT	\$ 16,033
TIMBERVIEW COURT	\$ 26,300

TOTAL	\$ 151,333

ASPHALT WORK

RIDGE HILL DRIVE	\$ 64,375
CLEARVIEW DRIVE	\$ 23,493
SOUTH MILLER AVENUE	\$ 22,800
HIDDEN VALLEY DRIVE	\$ 32,400 (To be paid by Hidden Valley Businesses)
VOGEL/HALE/CAMP	\$ 23,000

TOTAL	\$ 166,068

TOTAL ALL WORK	\$ 317,401
Minus Hidden Valley	\$ 32,400

	\$ 285,001

I also have included photographs of Alexandria way and Wilson Road as future projects. Alexandria Way is beginning to show stress and will need to be resurfaced in in the next couple of years, and it is a good opportunity for us to look at the possibility of eliminating the middle turn lane which is seldom used, and replace it with parking/loading areas on the west side of the street. Wilson Road need paving and drainage improvements, and a stone retaining wall on the west side of the road is in very poor shape (and at this point it is uncertain who should pay to have it replaced).

Dave Whitacre, PE. PLS.
City Engineer/Zoning Administrator