

CITY OF HIGHLAND HEIGHTS
Planning and Zoning Minutes
June 11, 2019
Approved: July 9, 2019

Chairperson Crawford called the Planning and Zoning meeting to order on June 11, 2019 at the City Building, 176 Johns Hill Road, at 7:00 p.m.

Roll Call: Commissioner Krebs, Commissioner Reincke, Commissioner Crawford, Commissioner Koester, Commissioner White, Commissioner Forge, Commissioner Pettit. A quorum was present.

Also Present: City Attorney, Steve Franzen; City Engineer/Zoning Administrator, Dave Whitacre; City Planner Dave Geohegan; City Clerk/Treasurer, Jeanne Pettit.

Absent: Commissioner McNabb notified the City of his absence prior to the meeting.

Regular Planning & Zoning minutes from April 9, 2019. These minutes were previously e-mailed to the Commissioners and City Staff for review.

- **Action Taken:** Commissioner Forge moved to approve the Planning and Zoning minutes of April 9, 2019, seconded by Commissioner White. Discussion: None. Roll Call: Pettit, yes; Forge, yes; White, yes; Koester, yes; Crawford, abstain; Reincke, yes; Krebs, yes. Chairperson Crawford declared the minutes approved.

Guests: None

Correspondence: None

Staff Reports:

- City Planner – Dave Geohegan
 - Commissioners received a flash drive containing the zoning regulations, comprehensive plan, and sub-division regulations. When revisions are made, the flash drives will be collected, updated, and returned to the commissioners.
- City Engineer and Zoning Administrator – Dave Whitacre
 - St. Elizabeth Project – construction has started early a few mornings during the week and the city has received complaints. There are times when construction has to start early, especially when it is hot, for the safety of the workers and concrete pours so the concrete doesn't set up too quickly.
 - Grass is getting long on some properties and enforcement in process.
 - Commissioner Krebs asked if Mr. Whitacre was aware of more dirt being hauled onto the Kramer property. Mr. Whitacre not aware but will check into it.
 - Mr. Kramer is painting the yellow house and cleaning up the lots on which houses were razed.
- City Attorney – Steve Franzen – No report

Commissioner Comments: None

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Audience Comments: None

Old Business:

- Commissioners Reincke and Crawford attended Wilder's Planning & Zoning meeting in March at which they adopted their Comprehensive Plan.
- All signage for Walgreens is complete. The Methodist Church and Walgreens both have digital signs installed and understand the message can change once per minute.
- The Walgreens/Kroger partnership has been finalized.
- The NKU monument sign that was located on the north side of Nunn Drive and US 27 will not be replaced but a sign will be built on the south side of Nunn Drive and US 27. Renderings of the sign have not been presented. It is anticipated that signage will be requested for the St. Elizabeth building but no one is aware of a proposal.
- Landscaping for the St. Elizabeth development – currently there are cost overruns. To cover these costs, the landscaping budget has been cut significantly. It is the opinion of Mr. Geohegan that there is not enough landscaping on Faren Drive and that it is too low. Overall, there are not enough trees or landscaping. Additionally, there is not a stone wall in the landscaping plans. There is a meeting on Friday with the City, University and Developer.
- The developer will be invited to present an update to the Commission.
- The TIF was discussed – it has not been finalized.
- A revised rendering for the development on the south side of Nunn Drive was presented to the City and University, neither responded favorably to the changes.

New Business: None

Continuing Education: A report of completed hours was given.

Adjournment:

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commission Koester. Ayes: All.


Meeting adjourned at approximately **7:24** p.m.

Submitted:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:


Steve Crawford, Planning & Zoning Chair