

**CITY OF HIGHLAND HEIGHTS
PLANNING AND ZONING
MINUTES
JULY 14, 2015**

On July 14, 2015 Chairperson Steve Crawford called the regular Planning and Zoning meeting to order at 7:00pm at 176 Johns Hill Road.

PRESENT: Chairperson Steve Crawford. Commissioners Melody Eifert, Joe Krebs, Charles (Chuck) Pettit, Gene White. Commissioner Blocher arrived later. A quorum was present.

ALSO PRESENT: City Attorney Steve Franzen, City Engineer/Zoning Administrator Dave Whitacre and City Planner Dave Geohegan.

ABSENT: Commissioners Koester and McNabb.

**PRESENTATION OF THE PLANNING AND ZONING PUBLIC HEARING MEETING:
NONE.**

**PRESENTATION OF THE PLANNING AND ZONING REGULARLY SCHEDULED
PUBLIC HEARING CONDUCTED ON MAY 12, 2015.** These minutes had been previously e-mailed to the Chairperson, Commissioners and City Staff for review.

**ACTION TAKEN: COMMISSIONER KREBS MOVED TO ACCEPT THE MINUTES OF
THE MAY 12, 2015 REGULAR PLANNING AND ZONING MEETING, SECONDED BY
COMMISSIONER PETTIT. DISCUSSION: NONE. ROLL CALL: PETTIT, AYE;
WHITE, AYE; CRAWFORD, AYE; EIFERT, AYE; KREBS, AYE. 5 – AYES; 0 - NAYS.
MOTION CARRIED.**

ANNOUNCEMENT: Chairperson Crawford reported the June meeting had been cancelled due to no business to conduct.

SCHEDULED GUEST/S. Mr. Leroy Hill from America First Property Management submitted a sign permit for a sign to be replaced at 100 Meadow Trail. He reported they were changing the name on the sign.

Mr. Whitacre reported that he needs to confirm that the sign is not closer than five (5) feet to the Johns Hill Road ROW. He reported that all other details comply with the ordinance. A copy of Mr. Whitacre's report was previously distributed to the Chairperson and Commissioner, and a copy thereof is attached to these minutes.

**ACTION TAKEN: COMMISSIONER WHITE MOVED TO ACCEPT THE SIGN PERMIT
SUBMITTED BY AMERICA FIRST PROPERTY MANAGEMENT FOR
MEADOWVIEW APARTMENTS CONTINGENT THAT THE SIGN BE FIVE (5) FEET**

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OFF THE PROPERTY LINE, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; EIFERT, AYE; CRAWFORD, AYE; WHITE AYE, PETTIT. AYE. 5 – AYES; 0- NAYS. MOTION CARRIED.

STAFF REPORTS: CITY PLANNER: Mr. Geohegan reported he City has adopted the updated 2015 Zoning Ordinance, text and map. He stated the maps are very large and only a few copies are available. He stated if anyone would want a copy, they should contact the City office.

FOR THE RECORD: AT THIS MEETING A COPY OF THE 2015 UPDATED ZONING ORDINANCE WAS DISTRIBUTED TO COMMISSIONERS PETTIT, WHITE, KREBS, BLOCHER AND TO CHAIRPERSON CRAWFORD AND CITY ATTORNEY FRANZEN.

Mr. Geohegan also reported he is waiting to hear from the State regarding the left turn lanes at US 27, Marshall Lane Avenue and Alexandria Way.

ATTORNEY FRANZEN: NO REPORT.

COMMENTS FROM THE COMMISSIONERS: NONE.

COMMENTS FROM THE AUDIENCE: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: Chairperson Crawford announced that Commissioner Melody Eifert has submitted her letter of resignation. She and her husband will be moving from Highland Heights to their new home they are building. He announced she has served on Planning and Zoning from 1979 to July 14, 2015 (18 years). He also announced in 1992 she served on the Board of Tax Supervisors until it was dissolved. Chairperson thanked her for her service and dedication to the City and that she will be missed.

Mrs. Eifert thanked everyone for their kind words. She said she has enjoyed working with Planning and Zoning all these years and that she will miss everybody.

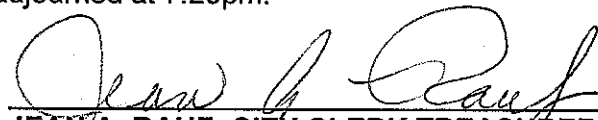
CONTINUING EDUCATION: NO REPORT.

ADJOURNMENT: There being no further business, **COMMISSIONER BLOCHER MOVED TO ADJOURN, SECONDED BY COMMISSIONER EIFERT. AYE, ALL. MOTION CARRIED.**

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The meeting adjourned at 7:20pm.

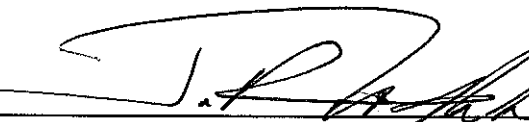
SUBMITTED:



JEAN A. RAUF, CITY CLERK TREASURER, CMC,
RECORDING SECRETARY PLANNING & ZONING

SIGNED:

John McWass



STEVE CRAWFORD, CHAIRPERSON
PLANNING & ZONING