

**CITY OF HIGHLAND HEIGHTS
PLANNING AND ZONING
APRIL 9, 2013**

Chairperson Crawford called the regular Planning and Zoning meeting to order on Tuesday, April 9, 2013 at 176 Johns Hill Road at 7:00pm.

PRESENT: Chairperson Steve Crawford. Commissioners: Audrey Koester, Chuck Pettit, Scott Reincke, John McNabb, and Joe Krebs.

ALSO PRESENT: Attorney Steve Franzen and Zoning Administrator Dave Whitacre.

ABSENT: City Planner Dave Geohegan and Commissioners Harold Blocher and Melody Eifert.

PRESENTATION OF THE PUBLIC HEARING MINUTES CONDUCTED ON MARCH 12, 2013: These minutes had been previously submitted to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER PETTIT MOVED TO ACCEPT THE MINUTES OF THE PUBLIC HEARING CONDUCTED ON MARCH 12, 2013, SECONDED BY COMMISSIONER REINCKE. DISCUSSION: NONE. ROLL CALL: KREBS, AYE; McNABB, AYE; CRAWFORD AYE; KOESTER, AYE; REINCKE, AYE; PETTIT, AYE. 6 – AYES. MOTION CARRIED.

PRESENTATION OF THE REGULAR PLANNING AND ZONING MEETING CONDUCTED ON MARCH 12, 2013: These minutes had been previously submitted to the Commissioners and City Staff for review.

ACTION TAKEN: COMMISSIONER KREBS MOVED TO ACCEPT THE MINUTES OF THE REGULAR MEETING CONDUCTED ON MARCH 12, 2013, SECONDED BY MEMBER KOESTER. DISCUSSION: NONE. ROLL CALL: PETTIT, AYE, REINCKE, AYE; KOESTER, AYE; CRAWFORD, AYE; McNABB, AYE; KREBS, AYE. 6 - AYES. MOTION CARRIED

ANNOUNCEMENT: None.

STAFF REPORTS: CITY PLANNER DAVE GEOHEGAN – A copy of Mr. Geohegan's report was previously distributed to the Commissioners and City Staff, and a copy thereof is attached to these minutes.

There was a brief discussion about the Comprehensive Plan. Mr. Geohegan had suggested in his report that the Planning and Zoning may take additional time to process all the comments before acting on its plan at the May meeting.

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ACTION TAKEN: COMMISSIONER PETTIT MOVED TO CONTINUE TO LAY THE PASSAGE OF THE COMPREHENSIVE PLAN ON THE TABLE UNTIL THE NEXT MEETING DUE TO THE FACT THAT WE DO NOT HAVE AN UPDATED COPY FROM MR. SCHWAB, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: PETTIT AYE; REINCKE, AYE; KOESTER, AYE; CRAWFORD, AYE; McNABB, AYE; KREBS, AYE. 6 – AYES. MOTION CARRIED.

After Chairperson read the second item addressed in Mr. Geohegan's report pertaining to Highland Pointe,

Commissioner McNabb asked if the City is still pursuing to purchasing these pieces of excessive property. Mr. Whitacre reported that the City received communication from the Highway Department regarding these three parcels. He reported there is only one stipulation and that is the City is not permitted to put any off site advertising on these properties. He said the Mayor has received these forms and when the Mayor signs these forms and the Highway Department receives them; the City should be able to request appraisals.

ZONING ADMINISTRATOR DAVE WHITACRE: Mr. Whitacre reported he received a sign application submitted by Integrated Sign & Graphic Inc., for Applebee's 2810 Alexandria Pike. A copy of Mr. Whitacre's report was previously distributed to the commissioners and a copy thereof is attached to these minutes

Mr. Brent Fothergill, Integrated Sign & Graphics Inc., addressed the commissioners regarding the signage. He stated that the striped awnings will be replaced by red awnings with a black stripe and the existing awning over the front entrance will be replaced by a black canopy. Copies of the drawings were distributed to the commissioners.

ACTION TAKEN: COMMISSIONER McNABB MOVED TO APPROVE THE SIGN APPLICATION AS SUBMITTED BY INTEGRATED SIGN AND GRAPHICS FOR APPLEBEE'S SECONDED BY COMMISSIONER PETTIT. DISCUSSION: NONE. ROLL CALL: KREBS, AYE, McNABB, AYE; CRAWFORD, AYE; KOESTER, AYE, REINCKE, AYE; PETTIT, AYE. 6 – AYES. MOTION CARRIED.

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Mr. Whitacre reported that Council approved the Zone change submitted by Dr. Sheila Bowling.

Mr. Whitacre reported that City Council had the Second Reading of Zoning Ordinance Section 9.21.

Commissioner McNabb stated he received a phone call from someone stating there is an area in Martha Layne Collins Boulevard where there is no place to cross from one side to the other side. He said the caller thinks there should be a crosswalk either by SIRS or Skyline Chill. **OUTCOME:** Mr. Whitacre will send a letter to the Highway Department about this matter.

ATTORNEY FRANZEN: No report

COMMENTS FROM THE AUDIENCE: None.

OLD BUSINESS: None.

NEW BUSINESS: CHANGING THE NAME OF OLD ALEXANDRIA PIKE. There was a brief discussion about changing the name of Old Alexandria Pike. **OUTCOME:** This matter was turned over to City Councils' Safety Committee.

Chairperson Crawford reported that the City of Highland Heights is not a member of National Flood Insurance Program. He reported the City has not completed the paperwork to be part of this program. He said at this time residents of the City cannot purchase flood insurance and that the city is not eligible for FEMA assistance because it is not part of the National Flood Insurance Program. Chairperson Crawford stated there are some small areas in the City that are within the 100 year flood plain.

Chairperson Crawford announced there is a process where the City could fill out the paper work and become a member of the program.

ACTION TAKEN: COMMISSIONER PETTIT MOVED TO TURN THIS MATTER OVER TO CITY COUNCIL TO INVESTIGATE THE POSSIBILITY OF COMPLYING WITH THE NATIONAL FLOOD INSURANCE PROGRAM, SECONDED BY COMMISSIONER KREBS. DISCUSSION: NONE. ROLL CALL: PETTIT, AYE; REINCKE, AYE; KOESTER, AYE; CRAWFORD, AYE; McNABB, AYE; KREBS, AYE. 6 – AYES. MOTION CARRIED.

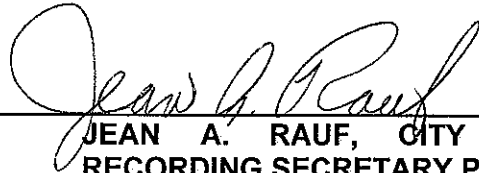
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CONTINUING EDUCATION: No report.

There being no further business, **COMMISSIONER McNABB MOVED TO ADJOURN, SECONDED BY COMMISSIONER REINCKE. AYE, ALL. MOTION CARRIED.**

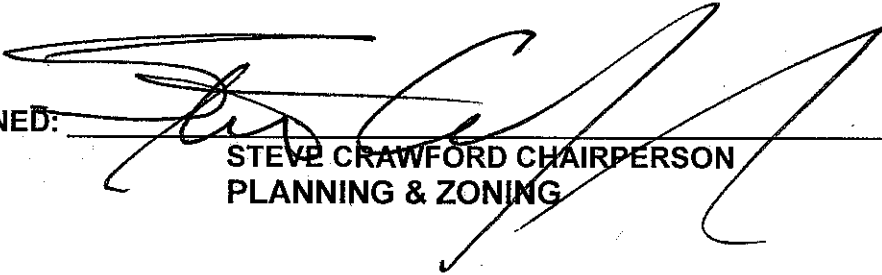
The meeting adjourned at 8:25pm

SUBMITTED:



JEAN A. RAUF, CITY CLERK TREASURER, CMC,
RECORDING SECRETARY PLANNING & ZONING

SIGNED:



STEVE CRAWFORD CHAIRPERSON
PLANNING & ZONING

City Planner Report

Highland Heights Planning Commission

April 9, 2013

1. Highland Heights Comprehensive Plan

- Based on the comments gathered during the public hearing process, the Planning Commission may take additional time to process all the comments before potentially acting on the plan at its May meeting. —

2. Highland Pointe Development

- Dave Geohegan is coordinating a process whereby the City may work cooperatively with the developer of Highland Pointe Development and the state to prepare a landscape plan for the leftover KYTC and City parcels south of the development along US 27.
- The wall under construction along US 27 will have a cap-stone and small, decorative fence on top to complete it. The narrow cap-stone has gone through several options, but has yet to be determined.