

**CITY OF HIGHLAND HEIGHTS**  
**Council Minutes**  
**January 7, 2020**  
**Approved: February 4, 2020**

On Tuesday, January 7, 2020, at 7:00 p.m., Mayor Meyers calls the regular Council meeting to order at 176 Johns Hill Road.

**Present:** Mayor Meyers, Councilmembers: Deb Ball, Rene Heinrich, John Hoffert, Michael Kessler, and Virgil Miller. A quorum was present.

**Absent:** Councilmember Gary Chinn

**Staff Present:** Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre, City Clerk/Treasurer Jeanne Pettit.

A moment of silence was held for Harold Blocher, Sr. who passed away.

**Minutes for Approval:**

**Regular Meeting Council Minutes of December 3, 2019.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review:

- **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting of November 5, seconded by Member Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Announcements:** Councilmember Chinn informed the Mayor that he would not be able to attend the meeting.

**Scheduled Guests:**

- Good Neighbor Awards:
  - Students and Coaches from Calvary Christian School, Lego Robotics Team, for their solution to making the crossing at US 27 and Sunset pedestrian friendly. Coaches: Allison Sammet, Heather Verst; Team members: Reily Bailey, Erikah Brown, Colten Faine, Thomas Getsy, Audrey McGlasson, Aly Sammet, Michael Verst.
  - Students from NKU Honors Program for volunteering to assist the Recreation Commission at City events. Advisor: David Kime, Students: Jennifer Ashleman and Kendyll Smith.
  - Asbury Methodist Church Choir for their performance at the Tree Lighting. Choir Director: Doug Colyer.
- Mary Jo Wedding – Republican Candidate for 67<sup>th</sup> district. Introduced herself and discussed her reasons for becoming a candidate for State Representative
- Rachel Roberts – Democratic Candidate for the 67<sup>th</sup> District. Introduced herself and discussed her reasons for becoming a candidate for State Representative

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**Correspondence: None**

- State will put in \$14.216 toward TIF for the development at US 27 and Nunn Drive.

**Staff Reports:**

- Police Chief – Bill Birkenhauer – Report is attached. Fatality accident on December 23. A construction worker was hit and ultimately died Christmas day. Person driving vehicle has been charged and case is under investigation.
- City Clerk – Jeanne Pettit – Report is attached. Mayor went to PPD, Prysman and NKU to explain the payroll tax ceiling increase. All were understanding.
- Finance Director – Harry Barlage – Finishing December balanced out to complete mid-year report.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached.
- Public Works Supervisor – Steve Lehman – Move Cruise-In and Concert. Band and Country Cruisers are available September 26. Probably bring in food trucks; City would serve drinks.
- City Attorney – Steve Franzen – No report.

**Good Neighbor Award: No recommendations.**

**Old Business:**

- Discussion of Short-Term Rentals
  - There are a few in Highland Heights. This can be positive for Highland Heights since owners want the property to look good and get good reviews on short-term rental websites.
  - Need to identify these properties so the city is collecting for occupational licenses and gross receipts tax.
  - Concerns include controlling for parties and parking. Who is held responsible for civil code violations – the property owner or the people violating the code?
  - Rental Ordinance – Clerk Pettit will send out information.
- Back yard flooding on Faren Drive, and Mr. and Mrs. Fowee's concerns. There was a meeting on December 18 and the St. Elizabeth construction team is researching the continuation of the pipe.
- There are two openings on Tree Committee.

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**New Business:**

- Sunday hours of operation for Highland Heights restaurants – are they permitted to be open before 11:00 a.m. and after 6:00 p.m. Councilmember Kessler will research further.
- Cancellation of the January 21, 2020 regular City Council meeting.
  - **Action Taken:** Member Hoffert made a motion to cancel the January 21, 2020 council meeting due to lack of business. Seconded by Member Miller. Discussion: None. Ayes: All. Mayor Meyers declared motion passed.

**Adjournment:**

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:52 p.m. on Tuesday, January 7, 2020.

**Submitted by:**

  
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Jeanne Pettit, City Clerk/Treasurer

**Signed:**

  
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Gregory V. Meyers, Mayor