

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
February 2, 2021
Approved: February 16, 2021

On Tuesday, February 2, 2021, at approximately 7:00 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the City of Highland Heights Facebook page.

Attendance Roll Call: Councilmembers: Deborah Ball, yes; Gary Chinn, yes; Rene Heinrich, yes; John Hoffert, yes; Virgil Miller, yes; Michael Kessler, yes; Mayor Meyers, yes. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Attorney, Steve Franzen; Public Works Director, Steve Lehman; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; City Engineer/Zoning Administrator, Dave Whitacre.

Absent: Steve Lehman notified the Mayor prior to the meeting that he would not be able to attend. His report was sent to Council via email, prior to the meeting.

Announcements

- Notice of the special meeting, along with an agenda and meeting materials, were emailed to all council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call vote.

Correspondence: None

Minutes for Approval

Special Meeting Council Minutes of January 5, 2021. These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting of January 5, 2021. Seconded by Member Chinn. Discussion: None.
- **Roll Call:** Member Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes; Ball, yes. Mayor Meyers declared the motion passed.

Staff Reports

- City Administrator – Michael Giffen – report is attached to these minutes.
- Police Chief – Bill Birkenhauer – the annual report and monthly report are attached to these minutes. The interviews for the social worker position are moving forward and the expectation is to have someone in place within the next month.
- City Clerk/Treasurer – Jeanne Pettit – report is attached to these minutes.

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- Finance Director – Harry Barlage – The 6-month budget report will be presented to Council at the first meeting in March.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes.
- City Attorney – Steve Franzen
 - **Action Taken:** Member Chinn made a motion to read the second reading of ordinance #01-2021 in summary, seconded by member Heinrich. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes. Mayor Meyers declared the motion passed.
 - **Second Reading of Ordinances**
 - **Ordinance #01-2021:** An ordinance adopting and outlining the abatement procedures within the City.
 - **Action Taken:** Member Chinn made a motion to accept Ordinance #01-2021 adopting and outlining abatement procedures within the City. Seconded by Member Miller. Discussion: when the ordinance can be enforced.
 - **Roll Call:** Member Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes; Ball, yes; Chinn, yes. Mayor Meyers declared the motion passed.
 - **Resolution**
 - **Resolution #01-2021:** A resolution supporting adequate funding be approved by the Kentucky State Legislature to support safe, efficient transportation in the Commonwealth of Kentucky.
 - **Action Taken:** Member Chinn made a motion to accept the Resolution #01-2021 supporting adequate funding be approved by the Kentucky State Legislature to support safe, efficient transportation in the Commonwealth of Kentucky. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Member Hoffert, yes; Kessler, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes. Mayor Meyers declared the motion passed.

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- **Municipal Order**
 - **Municipal Order #01-2021:** A Municipal Order declaring city-owned tangible property as surplus and authorizing the Mayor to dispose of such tangible property in accordance with KRS 82.083.
 - **Action Taken:** Member Miller made a motion to accept Municipal Order #01-2021 authorizing the Mayor to dispose of surplus tangible property in accordance with KRS 82.083. Seconded by Member Heinrich. Discussion: None.
 - **Roll Call:** Member Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Kessler, yes. Mayor Meyers declared the motion passed.

New Business: Member Heinrich would like to nominate a family on Pleasant who helped her son when he was out in the snow looking for his dog, but she did not get their name. If anyone knows who they are, please contact the city building.

Old Business: None


Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Heinrich. Discussion: None.
- **Roll Call:** Member Kessler, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:37 p.m. on Tuesday, February 2, 2021.

Submitted by: 

Jeanne M. Pettit, City Clerk/Treasurer

Signed: 

Gregory V. Meyers, Mayor