

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
February 16, 2021
Approved: March 2, 2021

On Tuesday, February 16, 2021, at approximately 7:00 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the City of Highland Heights Facebook page.

Attendance Roll Call: Councilmembers: Deborah Ball, yes; Gary Chinn, yes; Rene Heinrich, yes; John Hoffert, yes; Virgil Miller, yes; Michael Kessler, yes; Mayor Meyers, yes. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Attorney, Pat Walsh; City Clerk/Treasurer, Jeanne Pettit; Police Chief, Bill Birkenhauer.

Announcements

- Notice of the special meeting, along with an agenda and meeting materials, were emailed to all council members and attending city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call.

Minutes for Approval

Special Meeting Council Minutes of February 2, 2021. These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.

- **Action Taken:** Member Heinrich made a motion to accept the minutes from the regular council meeting of February 2, 2021. Seconded by Member Chinn. Discussion: None.
- **Roll Call:** Member Chinn, yes, Heinrich, yes; Hoffert, yes; Kessler, yes; Miller, yes; Ball, yes. Mayor Meyers declared the motion passed.

Guests

Andrew Demoss, CPA from RFH, PLLC – 2019-20 Audit Presentation. Mr. DeMoss discussed the highlights of the audit – the statement of net position (assets and liabilities); revenues, expenditures, and changes in fund balance.

Correspondence

Donna Heck – Neighbors have helped clear driveways and sidewalks on Faren Drive and they cleared a spot for her caregiver to park. Mrs. Heck wants to thank them and recognize them.

- **Action Taken:** Member Ball made a motion to recognize Faren neighbors who have helped clear sidewalks and driveways for their neighbors. Seconded by Member Heinrich. Discussion: None.
- **Roll Call:** Member Hoffert, yes; Kessler, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich yes. Mayor Meyers declared the motion passed.

Highland Heights has been recognized as Tree City for a second, consecutive year. The City is planning to celebrate Arbor Day on April 24, 2021.

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Staff Reports

- City Administrator – Michael Giffen – request to enter into executive session KRS 61.810(1)(f) to discuss a personnel matter.
- City Attorney – Pat Walsh
Ordinance – First Reading
 - **Ordinance #02-2021:** An ordinance adopting the Uniform Residential Landlord and Tenant Act.

New Business: None

Old Business: None

Executive Session

- **Action Taken:** Member Heinrich made a motion to enter executive session to discuss a personnel matter per KRS 61.810(1)(f). Seconded by Member Miller. Discussion: None.
- **Roll Call:** Member Kesslering, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Leave Executive Session

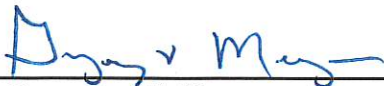
- **Action Taken:** Member Heinrich made a motion to leave executive session Seconded by Miller. Discussion: None
- **Roll Call:** Member Kesslering, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to authorize Mayor Meyers to make the hire based on the recommendation of City Administrator Giffen and Chief Birkenhauer. Seconded by Member Ball. Discussion: None.
- **Roll Call:** Member Heinrich, yes; Hoffert, yes; Kesslering, yes; Miller, yes; Ball, yes; Chinn, yes. Mayor Meyers declared the motion passed.

Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Chinn. Discussion: None.
- **Roll Call:** Member Kesslering, yes; Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Submitted by: 

Jeanne M. Pettit, City Clerk/Treasurer

Signed: 

Gregory V. Meyers, Mayor