

CITY OF HIGHLAND HEIGHTS
Special Council Meeting Minutes
April 6, 2021
Approved: May 4, 2021

On Tuesday, April 6, 2021, at 7:01 p.m. Mayor Meyers called the Special Meeting of the Highland Heights City Council to order. This was a virtual meeting via Zoom and streamed live on the City of Highland Heights Facebook page.

Attendance Roll Call: Councilmembers: Deborah Ball, yes; Gary Chinn, yes; Rene Heinrich, yes; John Hoffert, yes; Virgil Miller, yes. Mayor Meyers, yes. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Attorney, Steve Franzen; Public Works Director, Steve Lehman; Police Lieutenant, Nick Love; City Clerk/Treasurer, Jeanne Pettit.

Absent: Zoning Administrator/City Engineer, Dave Whitacre was unable to log into the meeting.

Announcements

- Mayor Meyers requested a moment of silence for Mr. Bill Heck, a lifetime resident of Highland Heights. He passed away earlier in the day.
- Notice of the special meeting, along with an agenda and meeting materials, were emailed to all council members and city staff. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building and on the City's website. An announcement was also posted on the City's Facebook page.
- All council votes will be taken by roll call vote.

Minutes for Approval

- **Public Hearing Minutes of March 2, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
 - **Action Taken:** Member Chinn made a motion to accept the minutes from the public hearing of March 2, 2021. Seconded by Member Heinrich. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes; Miller, yes. Mayor Meyers declared the motion passed.
- **Regular Meeting Council Minutes of March 2, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
 - **Action Taken:** Member Miller made a motion to accept the minutes from the regular council meeting of March 2, 2021. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Member Miller, yes; Ball, yes; Chinn, yes; Heinrich, yes; Hoffert, yes. Mayor Meyers declared the motion passed.

Correspondence: Michael Kessler submitted his resignation to Council. He is moving out of the City of Highland Heights.

- **Action Taken:** Member Chinn made a motion to accept Michael Kessler's resignation from City Council. Seconded by Member Miller. Discussion: None.
- **Roll Call:** Member Chinn, yes; Heinrich, yes; Hoffert, yes; Miller, yes; Ball, yes. Mayor Meyers declared the motion passed.

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Staff Reports

- City Administrator – Michael Giffen – report is attached to these minutes.
 - Mr. Giffen requested two council members participate in the review the bids for the waste contract. Members Chinn and Heinrich offered to assist.
 - Mr. Giffen discussed the replacement of playground equipment at Carmack Park. A bid from Miracle of KY and TN was presented.
 - **Action Taken:** Member Chinn made a motion to approve the expenditure of \$21,552 to replace playground equipment in Carmack Park. Seconded by Member Miller. Discussion: None.
 - **Roll Call:** Member Heinrich, yes; Hoffert, yes; Miller, yes; Ball, yes; Chinn, yes. Mayor Meyers declared the motion passed.
- Police Lieutenant – Nick Love – report is attached to these minutes.
- City Clerk/Treasurer – Jeanne Pettit – report is attached to these minutes.
- Finance Director – Harry Barlage – Mayor Meyers announced that Mr. Barlage will present the proposed 2021-2022 budget at the May 18, 2021 council meeting.
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes.
- Public Works Supervisor – Steve Lehman – report is attached to these minutes. Mr. Lehman participated in a reverse auction to purchase road salt. The final cost is \$90.50 per ton, delivered.
 - **Action Taken:** Member Chinn made a motion to accept the 2021-2022 bid of \$90.50 per ton, delivered, for Morton salt. Seconded by Member Miller. Discussion: None.
 - **Roll Call:** Member Ball, yes; Chinn, yes; Hoffert, yes; Heinrich, yes; Miller, yes. Mayor Meyers declared the motion passed.
- City Attorney – Steve Franzen – no report.

New Business

- Cancel the April 20, 2021 Council Meeting.
 - **Action Taken:** Member Chinn made a motion to cancel the April 20, 2021 City Council meeting due to lack of business. Seconded by Member Miller. Discussion: None.
 - **Roll Call:** Member Chinn, yes; Heinrich, yes; Miller, yes; Ball, yes; Hoffert, yes. Mayor Meyers declared the motion passed.
- Mayor Meyers announced there is an opening on the Code Enforcement Board and he would like to appoint Kay James.
 - **Action Taken:** Member Chinn made a motion to appoint Kay James to the Code Enforcement Board. Seconded by Member Ball. Discussion: None.
 - **Roll Call:** Member Heinrich, yes; Miller, yes; Ball, yes; Hoffert, yes; Chinn, yes. Mayor Meyers declared the motion passed.

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Old Business: The Arbor Day Celebration will be April 24, 2021 from 11:00 a.m. – 2:00 p.m. The dedication of an Honor Tree for Mr. Golman Hill will occur between 1:15-1:30.

Adjournment

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Ball. Discussion: None.
- **Roll Call:** Member Hoffert, yes; Heinrich, yes; Miller, yes; Chinn, yes; Ball, yes. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:55 p.m. on Tuesday, April 6, 2021.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor