

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**July 20, 2021**  
**Approved: August 3, 2021**

On Tuesday, July 20, 2021, at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Deborah Ball, Gary Chinn, Rene Heinrich (via Zoom), John Hoffert, Virgil Miller, Mayor Meyers. A quorum was present.

**Council Member Absent:** Councilmember Mitchell Miller notified the city he would not be in attendance.

**Staff Present:** City Administrator, Michael Giffen; Attorney, Steve Franzen; Public Works Director, Steve Lehman; Police Lieutenant, Nick Love.

**Minutes for Approval**

- **Regular Council Minutes of June 15, 2021.** These minutes had been previously e-mailed to the Mayor, Council Members and City Staff for review.
  - **Action Taken:** Member Virgil Miller made a motion to accept the minutes from the regular council meeting of June 15, 2021. Seconded by Member Gary Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Announcements:** None

**Scheduled Guests**

**Yard of the Month Awards:** Mayor Meyers presented the award to the recipients.

- **Brad and Judy Derrick** – June 2021
- **Marc and Sandy King** – July 2021

**Good Neighbor Award:** Mayor Meyers presented the award to the recipients.

- **Tree Committee** – Diane Brossart, Christie Fillhardt, Tom Mann, Jean Rauf, Tom Schulte, Lois Johnston.

**Correspondence:** None

**Staff Reports**

- Michael Giffen – City Administrator
  - **Resolution #13-2021:** a resolution authorizing and approving certain actions in connection with the Community Development Block Grant Coronavirus (CDBG-CV) Utility Relief Program.
    - **Action Taken:** Member Chinn made a motion to accept resolution #13-2021. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

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- **Resolution #14-2021:** Appointment of a Title IV Coordinator.
    - **Action Taken:** Member Virgil Miller made a motion to accept resolution #14-2021. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  - **Resolution #15-2021:** Fair Housing Resolution.
    - **Action Taken:** Member Chinn made a motion to accept resolution #15-2021. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  - There has been slippage on the hillside west of the pavilion about 100 feet long. The city has received a bid of \$27,150 to fix it and has been advised to repair it before the winter months.
  - Addressed the Duke Energy Letter. Decided that a letter go out from City to all residents correcting Duke Energy's letter.
  - Discussion of American Rescue Plan funds being used to assist Central Campbell County Fire District.
- Attorney – Steve Franzen

**Ordinance – First Reading**

- **Ordinance #04-2021:** An ordinance amending Ordinance No. 16-83, the City of Highland Heights Zoning Ordinance, changing 114 and 118 Main Avenue from Industrial (I) to Residential One G (R-1G).

**Resolutions**

- **Resolution #06-2021:** A resolution of the City of Highland Heights, Kentucky adopting and approving the attached Housing Revolving Fund Guidelines to account for the potential receipt and expenditure of program income from the Opportunity House CDBG project.
- **Action Taken:** Member Chinn made a motion to accept resolution #06-2021. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- **Resolution #07-2021:** A resolution of the City of Highland Heights, Kentucky committing to enforce its development Agreement with Brighton Properties, Inc. to assure all cost overruns associated with the Opportunity House project are fully paid by Brighton Properties, Inc.
- **Action Taken:** Member Virgil Miller made a motion to accept resolution #07-2021. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

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- **Resolution #08-2021:** a resolution of the City of Highland Heights, Kentucky adopting and approving a grievance procedure for complaints related to allegations of discrimination on the basis of handicapped status by the City of Highland Heights.
- **Action Taken:** Member Hoffert made a motion to accept resolution #08-2021. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  
- **Resolution #09-2021:** A resolution of the City of Highland Heights, Kentucky acknowledging receipt of state clearinghouse comments for the opportunity house CDBG project and agreeing all conditions set forth in said comments will be met.
- **Action Taken:** Member Chinn made a motion to accept resolution #09-2021. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  
- **Resolution #10-2021:** A resolution of the City of Highland Heights, Kentucky adopting a Residential Antidisplacement and Relocation Assistance Plan for the Opportunity House CDBG project.
- **Action Taken:** Member Virgil Miller made a motion to accept resolution #10-2021. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  
- **Resolution #11-2021:** A resolution of the City of Highland Heights authorizing and directing Mayor Gregory V. Meyers to execute a development agreement with Brighton Properties, Inc. Under which the City agrees to provide community development funds for the opportunity house project and Brighton Properties, Inc. agrees to construct and operate the project.
- **Action Taken:** Member Ball made a motion to accept resolution #11-2021. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
  
- **Resolution #12-2021:** A resolution of the City of Highland Heights, Kentucky authorizing Mayor Gregory V. Meyers to execute a Community Development Block Grant Funding Agreement with the Commonwealth of Kentucky for the Opportunity House project.
- **Action Taken:** Member Virgil Miller made a motion to accept resolution #12-2021. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

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- **Resolution #16-2021:** A resolution of the City of Highland Heights denying a Zone Change requested by JAE Development Company LLC for property located at 1801-1805 Alexandria Pike, Highland Heights, Kentucky.
- **Action Taken:** Member Ball made a motion to accept resolution #16-2021. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Good Neighbor Award**

- **Action Taken:** Member Hoffert made a motion present the Good Neighbor Award to Luke Fillhardt. He has been a hard-working volunteer for Tree Committee events. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

**Old Business:** September 25, 2021 is the Cruise-In and Concert.

**New Business**

- Splash Pad – A committee of administration, council, and citizens will be established to discuss ideas and develop a vision on what that space might become.

**Citizens to Address Council:** None

**Executive Session**

- **Action Taken:** Member Ball made a motion to enter into executive session to discuss potential litigation. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- Executive session began at approximately 7:56 on July 20, 2021.
- **Action Taken:** Member Virgil Miller made a motion to go back into the regular meeting, no action was taken. Seconded by Member Hoffert. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.
- Executive session ended at approximately 8:39 on July 20, 2021.
- **Action Taken:** Member Chinn made a motion authorizing the Mayor to decide whether or not the City needs direct representation concerning the litigation. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

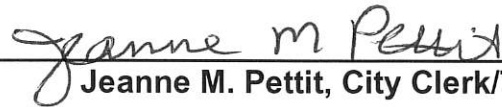
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**Adjournment**

- **Action Taken:** Member Hoffert made a motion to adjourn the meeting. Seconded by Member Virgil Miller. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

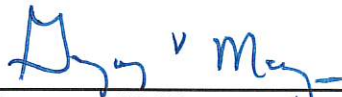
Meeting adjourned at approximately 8:41 p.m. on Tuesday, July 20, 2021.

Submitted by:



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Jeanne M. Pettit, City Clerk/Treasurer

Signed:



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Gregory V. Meyers, Mayor