

CITY OF HIGHLAND HEIGHTS
Planning and Zoning Minutes
September 8, 2020
Approved: October 13, 2020

Chairperson Crawford called the special meeting of the Planning and Zoning Commission to order on September 8, 2020, 7:00 p.m. This was a virtual meeting via Zoom and streamed live on the Highland Heights Facebook page.

Roll Call: Commissioner Forge, Commissioner Krebs, Commissioner Reincke, Commissioner McNabb, Chairperson Crawford, Commissioner White, Commissioner Pettit. A quorum was present.

Absent: Commissioner Koester

Staff Present: Attorney Steve Franzen, City Planner, Dave Geohegan; Zoning Administrator Dave Whitacre, Clerk/Treasurer Jeanne Pettit.

Announcements/Correspondence:

- Chairperson Crawford stated that pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the Novel Coronavirus (COVID-19) pandemic, and executive order, this special meeting of the Highland Heights Planning and Zoning Commission will be conducted by videoconference. Citizens may attend this meeting on the City's Facebook page: City of Highland Heights-City Alerts, Facebook Live.

Notification Process:

- Clerk Pettit stated that notice of the Special meeting, along with an agenda, was emailed to each Planning and Zoning Commissioner and staff member. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building. A notice and link to the Agenda were posted on the City's website and Facebook page.

Regular Planning & Zoning minutes from January 14, 2020: These minutes were previously e-mailed to the Commissioners and City Staff.

- **Action Taken:** Commissioner White made a motion to approve the Planning and Zoning minutes of January 14, 2020. Seconded by Commissioner Krebs Discussion: None.
 - **Roll Call:** Commissioner Pettit, yes; White, yes; Forge, abstain; Crawford, yes; McNabb, yes; Reincke, yes; Krebs, yes. Chairperson Crawford declared the minutes approved.

Guests

- Presentation of NKU Master Plan
 - Present from Northern Kentucky University: Mary Paula Schuh, Syed Zaidi, James Kaufman, Liz Birkenhauer.
 - Present from Ayers Saint Gross (ASG): Kevin Petersen, Elizabeth Long
 - Mr. Petersen discussed the NKU strategic plan; the process, principles, and goals used to develop the Plan, and the Master Plan implementation schedule. He also presented the options for future construction, the cost of each option, and future land acquisition.
 - The goal is to roll out the Master Plan in November. The presentation and additional material is available; and questions may be submitted, on the Master Plan website: <https://www.nku.edu/masterplan.html>.
 - There were no comments from Facebook viewers.

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Staff Reports

- City Planner – Dave Geohegan
 - Mr. Geohegan would like to schedule a public hearing to discuss text amendments and update the map per two previously approved ordinances.
 - The City may need to revise the sign regulation due to a United States Supreme Court decision on the First Amendment.
 - **Action Taken:** Commissioner Reincke made a motion to have a Public Hearing on Tuesday, October 13, 2020 at 7:00 p.m. at the City Building to discuss text amendments. Seconded by Commissioner Forge. Discussion: None.
 - **Roll Call:** Commissioner Reincke, yes; McNabb, yes; Crawford, yes; White, yes; Forge, yes; Pettit, yes; Krebs, yes. Chairperson Crawford declared the motion passed.
- City Engineer and Zoning Administrator – Dave Whitacre
 - Mr. Whitacre discussed the text amendments to be addressed at the Public Hearing on October 13, 2020.
- City Attorney – Steve Franzen – No Report

Commissioner Comments

- Question about the progress of the development at Nunn Drive and US 27. The project has slowed due to changes the developer made to the plan, issues with parking, disagreements over concepts, and COVID. The development is projected to open in 2022.

Audience Comments: None

Old Business: None

New Business: None

Continuing Education: Progress was discussed. Clerk Pettit will send an update.


Adjournment:

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commission McNabb. Discussion: None, Ayes: All. Chairperson Crawford declared the motion passed.

Meeting adjourned at approximately 8:29 p.m. on September 8, 2020.

Submitted: 

Jeanne Pettit, City Clerk/Treasurer

Signed: 

Steve Crawford, Chair Planning & Zoning Commission