

**CITY OF HIGHLAND HEIGHTS**  
**Planning and Zoning Minutes**  
**November 10, 2020**  
**Approved: June 8, 2021**

Chairperson Crawford called the special meeting of the Planning and Zoning Commission to order on November 10, 2020, 7:00 p.m. This meeting is being held via video conference and is streaming live on the City of Highland Heights – City Alerts Facebook page.

**Roll Call:** Commissioner Krebs, yes; Reincke, yes; White, yes; Crawford, yes; Koester, yes; Forge, yes; Pettit, yes. A quorum was present.

**Commissioners absent:** Commissioner McNabb.

**Staff Present:** Attorney, Steve Franzen; City Planner, Dave Geohegan; Zoning Administrator, Dave Whitacre; Clerk/Treasurer, Jeanne Pettit.

**Announcement:** Chairperson Crawford stated that pursuant to KRS 61.826 and OAG 20-05, the state of emergency regarding the threats to public health presented by the Novel Coronavirus (COVID-19) pandemic, and executive order, this special meeting of the Highland Heights Planning and Zoning Commission will be conducted by videoconference. Citizens may attend this meeting on the City’s Facebook page: City of Highland Heights-City Alerts, Facebook Live.

**Notification Process:** Clerk Pettit stated that notice of the special meeting, along with an agenda, was emailed to each Planning and Zoning Commissioner and staff member. Email notifications and agendas were sent to media organizations, who have requested notification. A notice and the agenda were posted on the door of the City Building. A notice and link to the Agenda were posted on the City’s website and Facebook page.

**Planning & Zoning Public Hearing minutes from October 13, 2020:** These minutes were previously e-mailed to the Commissioners and City Staff.

- **Action Taken:** Commissioner Forge made a motion to approve the Planning and Zoning Public Hearing minutes of October 13, 2020. Seconded by Commissioner White. Discussion: None.
- **Roll Call:** Commissioner Pettit, yes; Forge, yes; Koester, yes; Crawford, yes; White, yes; Reincke, yes; Krebs, yes. Chairperson Crawford declared the minutes approved.

**Planning & Zoning Regular Meeting minutes from October 13, 2020:** These minutes were previously e-mailed to the Commissioners and City Staff.

- **Action Taken:** Commissioner Krebs made a motion to approve the Planning and Zoning Regular Meeting minutes of October 13, 2020. Seconded by Commissioner Reinke. Discussion: None.
- **Roll Call:** Commissioner Koester, lost internet connection; White, yes; Crawford, yes; Reincke, yes; Forge, yes; Krebs, yes; Pettit, yes. Chairperson Crawford declared the minutes approved.
- **For the Record:** Commissioner Koester lost internet connection for approximately 3 minutes during the vote.

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**Correspondence:** None

**Guests:** None

**Staff Reports:**

- City Planner – Dave Geohegan – Revised Zoning Ordinances – Mr. Geohegan reviewed the suggestions made by the Commissioners and Staff. They are indicated in blue on the attached document.
  - **Action Taken:** Commissioner Reincke made a motion to the send a recommendation to City Council to revise the City's Zoning Ordinances as presented by the City Planner. Seconded by Commissioner White. Discussion: None.
    - **Roll Call:** Commissioner Pettit, yes; White, yes; Reincke, yes; Forge, yes; Krebs, yes; Koester, yes; Crawford, yes.
- City Engineer and Zoning Administrator – Dave Whitacre – No Report
- City Attorney – Steve Franzen – No Report

**Commissioner Comments:** Mr. White asked in which zone is LaRue Lanes is located.

**Audience Comments:** Bobby Ewing requested the fence on 109 Ridge Hill be removed.

**Old Business:** None

**New Business:** None

**Continuing Education:** None

**Adjournment:**

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commission Forge. Discussion: None, Ayes: All. Chairperson Crawford declared the motion passed.

Meeting adjourned at approximately 7:43 p.m. on November 10, 2020.

**Submitted:**

  
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Jeanne M. Pettit, City Clerk/Treasurer

**Signed:**

  
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Steve Crawford, Chair Planning & Zoning Commission