

CITY OF HIGHLAND HEIGHTS
Planning and Zoning
Regular Meeting Minutes
August 10, 2021
Approved: September 14, 2021

Chairperson Crawford called to order the regular meeting of the Planning and Zoning Commission on August 10, 2021, 7:00 p.m. at the Highland Heights City Building, 176 Johns Hill Road.

Roll Call: Commissioners Joe Krebs, Scott Reincke, John McNabb, Steve Crawford, Gene White, Chuck Pettit via Zoom. A quorum was present.

Commissioners Absent: Commissioners Audrey Koester and John Braun.

Staff Present: Attorney, Steve Franzen; City Planner, Dave Geohegan; City Engineer/ Zoning Administrator, Dave Whitacre; Clerk/Treasurer, Jeanne Pettit.

Minutes for Approval

- **Planning & Zoning Public Hearing minutes for a Zone Change from July 13, 2021:** These minutes were previously e-mailed to the Commissioners and City Staff.
 - **Action Taken:** Commissioner White made a motion to approve the Planning and Zoning, Zone Change Public Hearing minutes of July 13, 2021. Seconded by Commissioner McNabb. Discussion: None.
 - **Roll Call:** Commissioner White, yes; Pettit, yes; McNabb, yes; Reincke, yes; Krebs, abstain; Crawford, abstain. Chairperson Crawford declared the minutes approved.

- **Planning & Zoning Public Hearing minutes for a Text Amendment from July 13, 2021:** These minutes were previously e-mailed to the Commissioners and City Staff.
 - **Action Taken:** Commissioner Reincke made a motion to approve the Planning and Zoning, Text Amendment Public Hearing minutes of July 13, 2021. Seconded by Commissioner White. Discussion: None.
 - **Roll Call:** Commissioner White, yes; Pettit, yes; McNabb, yes; Reincke yes; Krebs, abstain; Crawford, abstain. Chairperson Crawford declared the minutes approved.

- **Planning & Zoning Regular Meeting minutes from July 13, 2021:** These minutes were previously e-mailed to the Commissioners and City Staff.
 - **Action Taken:** Commissioner McNabb made a motion to approve the Planning and Zoning Regular Meeting minutes, as corrected and resubmitted, of July 13, 2021. Seconded by Commissioner Reincke. Discussion: None.
 - **Roll Call:** Commissioner Pettit, yes; McNabb, yes; Reincke yes; White, yes; Krebs, abstain; Crawford, abstain. Chairperson Crawford declared the minutes approved.

Announcements: None

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Correspondence: None

Guests: None

Staff Reports

- City Planner – Dave Geohegan – Report is attached to these minutes.
 - Development at Nunn Drive and US 27
 - Hotel construction has been moved to Phase III and will be in a different location. This has increased the number of apartments being built from 140 units to 200 high end apartments.
 - Plans are to extend the turn lane further down US 27
 - Discussions continue on the topic of moving power lines underground.
 - Underground parking continues to be part of the development plan.
 - Discussions with Fairmont Properties, Adam Branscomb, about updating the Planning and Zoning Commission at the October meeting.
- City Engineer/Zoning Administrator – Dave Whitacre – Report is attached to these minutes.
 - **Action Taken:** Commissioner White made a motion to reject the replacement fixtures currently installed at Bluegrass Carryout and have the owner purchase new fixtures that conform to the original development plan. Seconded by Commissioner Krebs. Discussion: Commissioner McNabb stated that replacement lights can be found that conform to the original development plan.
 - **Roll Call:** Commissioner Krebs, yes; Reincke, yes; McNabb, yes; Crawford, yes; White, yes; Pettit, yes. Chairperson Crawford declared the motion passed.
- City Attorney – Steve Franzen – no report

Commissioner Comments: None

Audience Comments: None

Unfinished Business

- **Action Taken:** Commissioner McNabb made a motion to take from the table the request to consider additional office-related, service, and/or commercial uses within the Professional Office (PO) zone. This includes permitted uses, accessory uses, conditional uses, area and height regulations and other developmental controls within the PO zone. Seconded by Commissioner White. Discussion: None. Ayes: All. Chairman Crawford declared the motion passed.

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- **Action Taken:** Commissioner White made a motion recommending that, pursuant to evidence presented by Mr. Geohegan and his report, the text amendment be approved by the Planning and Zoning Commission and be presented to council for approval of additional office-related, service, and/or commercial uses within the Professional Office (PO) zone including permitted uses, accessory uses, conditional uses, area and height regulations and other developmental controls within the PO zone. Seconded by Commissioner McNabb. Discussion: None.
 - **Roll Call:** Commissioner McNabb yes; Reincke, yes; Krebs, yes; Crawford, yes; White, yes; Pettit, yes. Chairperson Crawford declared the motion passed.

New Business: None

Continuing Education: No change

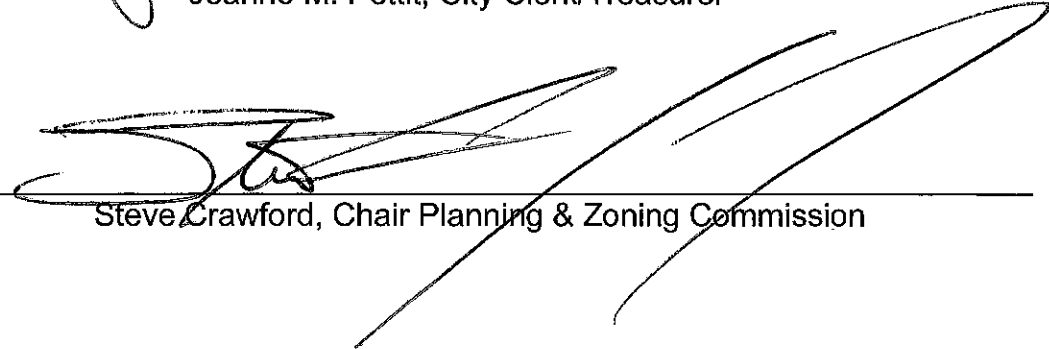
Adjournment

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commissioner Krebs. Discussion: None. Ayes: All. Chairperson Crawford declared the motion passed.

Meeting adjourned at approximately 7:49 p.m. on Tuesday, August 10, 2021.

Submitted: 

Jeanne M. Pettit, City Clerk/Treasurer

Signed: 

Steve Crawford, Chair Planning & Zoning Commission