

**CITY OF HIGHLAND HEIGHTS**  
**Planning and Zoning**  
**Regular Meeting Minutes**  
**October 12, 2021**  
**Approved: December 14, 2021**

Chairperson Pro-Tem McNabb called to order the regular meeting of the Planning and Zoning Commission on October 12, 2021, 7:00 p.m. at the Highland Heights City Building, 176 Johns Hill Road.

**Roll Call:** Commissioners Joe Krebs, Scott Reincke, John McNabb, Gene White, Chuck Pettit (via Zoom), Audrey Koester, John Braun. A quorum was present.

**Absent:** Chairperson Steve Crawford

**Staff Present:** Dave Whitacre, Engineer/Zoning Administrator; Dave Geohegan, City Planner; Jeanne Pettit, City Clerk/Treasurer.

**Minutes for Approval:**

- **Planning & Zoning Regular Meeting minutes from September 14, 2021:** These minutes were previously e-mailed to the Commissioners and City Staff.
- **Action Taken:** Commissioner White made a motion to approve the Planning and Zoning regular meeting minutes of September 14, 2021. Seconded by Commissioner Koester. Discussion: None.
- **Roll Call:** Commissioner Pettit, yes; Braun, yes; Koester, yes; McNabb, yes; Reincke yes; White, yes; Krebs, yes. Chairperson Pro-Tem McNabb declared the minutes approved.

**Announcements:** None

**Correspondence:** None

**Guests:** None

**Staff Reports**

- City Planner – Dave Geohegan
  - Mr. Geohegan gave an update on the grant proposal submitted by City Administrator Giffen to improve the flow of traffic in the area of US 27, Faren Drive, Wilson Avenue, and Sunset Drive.
- City Engineer/Zoning Administrator – Dave Whitacre – Report is attached to these minutes.
  - **Action Taken:** Commissioner Reincke made a motion authorizing the Chairperson of the Planning and Zoning Commission, Steve Crawford, to sign the resubdivision of the Verst lots 6, 7, 7A and part of lot 5 of the Verst Subdivision plat. Seconded by Commissioner Krebs. Discussion: None.
  - **Roll Call:** Commissioner Pettit, yes; Braun, yes; Koester, yes; McNabb, yes; Reincke yes; White, yes; Krebs, yes. Chairperson Pro-Tem McNabb declared the motion passed.

**Commissioner Comments:** None

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**Commissioner Comments:** None

**Community Comments:** None

**Unfinished Business:** None

**New Business:** Fairmont Properties will present at the November 9, 2021 Planning and Zoning Commission meeting.

**Continuing Education:** The Erlanger, HB 55 information has not been posted on the KLC calendar.

**Adjournment**


- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commissioner Koester. Discussion: None. Ayes: All. Chairperson Pro-Tem McNabb declared the motion passed.

Meeting adjourned at approximately 7:17 p.m. on Tuesday, October 12, 2021.

**Submitted:**

  
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Jeanne M. Pettit, City Clerk/Treasurer

**Signed:**

  
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John McNabb, Chairperson Pro-Tem Planning & Zoning Commission