

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
August 2, 2022
Approved: September 6, 2022

On Tuesday, August 2, 2022, at 7:01 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Deborah Ball, Gary Chinn, John Hoffert, Virgil Miller, Mitchell Miller, Rene Heinrich attended via video teleconference. Mayor Gregory Meyers. A quorum was present.

Staff Present: Attorney, Michelle Eviston; Police Lieutenant, Nick Love; City Clerk/Treasurer, Jeanne Pettit; Public Works Director, Steve Lehman.

Moment of Silence: Mayor Meyers requested a moment of silence for Stella Worley, Chuck Eifert, and citizens who lost their lives in the flood in Eastern Kentucky.

Minutes for Approval

- **Regular Meeting Minutes of July 5, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Virgil Miller made a motion to approve the minutes from the regular council meeting of July 5, 2022. Seconded by Member Chinn. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Scheduled Guests

- Mayor Meyers presented David Dalton with the Good Neighbor Award in appreciation for his work with the Pantry of Hope and the Tree Committee.

Announcements:

- Collection for Flood Victims in Eastern Kentucky – Representative Rachel Roberts and her husband will be taking supplies to Eastern Kentucky. Socks, underwear, shampoo, soap, cleaning supplies, baby wipes, and hygiene products are being collected. Donations may be dropped off to 800 Monmouth Street or City Building Wednesday. Representative Roberts is leaving Thursday morning.
- Michael Giffen will not be at the meeting; he is on vacation.

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen – Report is attached to these minutes.
- Police Lieutenant – Nick Love – Report is attached to these minutes.
- City Clerk/Treasurer – Jeanne Pettit – Report is attached to these minutes.
- Finance Director – Harry Barlage – No report.
- Public Works Supervisor – Steve Lehman – Report is attached to these minutes.
- Attorney – Michelle Eviston
 - **Resolution #06-2022:** A resolution supporting expenditure of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) from the American Rescue Plan Act (ARPA) for Government Services. A new City Entrance Sign at the I-471 and US-27 Intersection.

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- **Action Taken:** Member Chinn made a motion to approve resolution #06-2022 permitting the expenditure of \$22,350.00 of SLFRF funds for a new city entrance sign at the I-471 and US-27 intersection. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.
- **Municipal Order #10-2022:** A municipal order declaring city-owned property as surplus and authorizing the Mayor to dispose of such tangible property in accordance with KRS 82.083.
- **Action Taken:** Member Mitch Miller made a motion to approve municipal order #10-2022 declaring city-owned property as surplus and authorizing the Mayor to dispose of such tangible property in accordance with KRS 82.083. Seconded by Member Hoffert. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Unfinished Business: None

New Business

Yard of the Month

- **Action Taken:** Member Chinn made a motion to accept 2043 Winkler Drive as the August Yard of the Month. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Cancellation of the August 16, 2022 Council Meeting

- **Action Taken:** Member Mitch Miller made a motion to cancel the August 16, 2022 regular council meeting due to lack of business. Seconded by Member Virgil Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Virgil Miller made a motion to adjourn the August 2, 2022 meeting. Seconded by Member Chinn. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

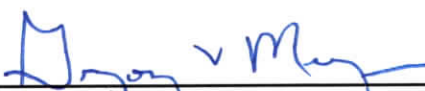
Meeting adjourned at 7:42 p.m. on Tuesday, August 2, 2022.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor



Michael Giffen
City Administrator
859-441-8575
mgiffen@hhky.com

City Administrator's Report

August 2022



ARPA Funds – Entrance Sign

Cost for the new entrance sign, including limestone cap is \$22,350.00. In the current fiscal year, we budgeted for new signage. There is a resolution for this month approving the expenditure of ARPA funds to cover the cost of this new sign.

Hill Slippage

Bray Construction has identified additional slippage while making repairs to section two of the hillside. The slip is closer to the toe of the hill and it is recommended to not take action at this point and monitor it over the course of the next few years.

Monthly Report

July 2022



HIGHLAND HEIGHTS
POLICE DEPARTMENT

MONTHLY REPORT

July 1, 2022 – July 31, 2022

Charges	
Felony	12
Misdemeanor	22
Warrants	1
Violations	9
TOTAL	44
ARRESTS	
DUI	1
Drug Related Arrests	6
Drunkenness	0
All Other Offenses	8
TOTAL	15
Citations	
Traffic	36
Other	37
Parking	1
TOTAL	74

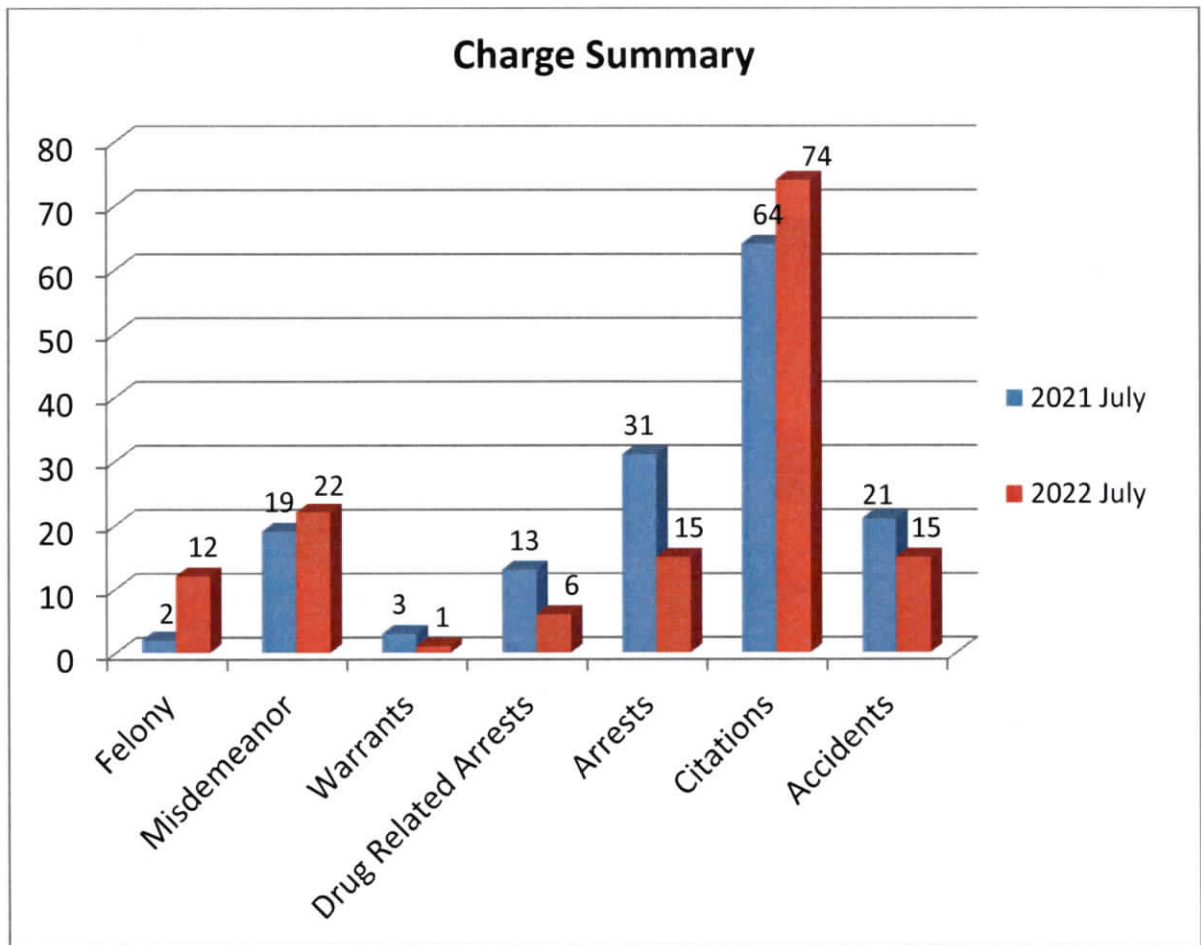
Accidents	15
Call for Service	988

CALL BY ACTIVITY

July 1, 2022 – July 31, 2022

Alarms	22
Animal Complaint	5
Area Checks	97
Assault	2
Assist Other Agency	19
Burglary	2
Business Checks	155
Disabled Motorist	18
Disorderly Juveniles	2
Disturbance	8
Domestic	7
Fight	0
Harassment	3
Intoxicated Subject	0
Missing Person	1
Neighbor Dispute	2
Parking Complaint	7
Public Contacts	2
Roadway Obstruction	5
Suspicious Person/Vehicle	15
Theft	5
Traffic Stops	94
Vacation Checks	18
Vandalism	1
Vice Activity	2
Welfare Check	9
911 Hang up	2

CHARGE SUMMARY COMPARISON 2020/2021



Call for Service

2021 – 1095

2022 – 988

S.I.R.T.

SPECIAL INVESTIGATIONS RESPONSE TEAM

On July 5th SIRT was requested by Newport Police to assist with a shooting that occurred in the 400 block of Hodge. SIRT executed three search warrants over a 2-day time period on two residences and a vehicle that were involved. Newport Police arrested one suspect for a charge of Assault 1st degree.

On July 11th SIRT was requested by Cold Spring Police to assist with a burglary of Northern Kentucky Auto Sales. SIRT processed a vehicle that was left at the scene by the suspects as well as over 30 items of evidence from in and around the business. Many fingerprints were recovered and were able to identify a suspect. Cold Spring Police is filing charges for Burglary and Theft of 3 automobiles.

Training that was scheduled for July 20th was canceled due to the funeral of Joe Alexander (retired Alexandria Officer).

July 25th SIRT was requested by Wilder Police to assist with documenting a fatal motorcycle accident. The collision actually occurred a few weeks prior but the operator succumbed to his injuries last week. At this time charges are pending the conclusion of the investigation.

Detective Sergeant John Dunn

TRAINING

All officers completed July Monthly Training-Officer Involved Domestic Violence

Officer Dave Fornash and Officer Britt Ross attended an Active Shooter Course at Asbury Church

Officer Zach Vance attended Crime Scene Photography Training

Officer Patrick Feldman participated an Active Shooter Training at NKU

Community Service



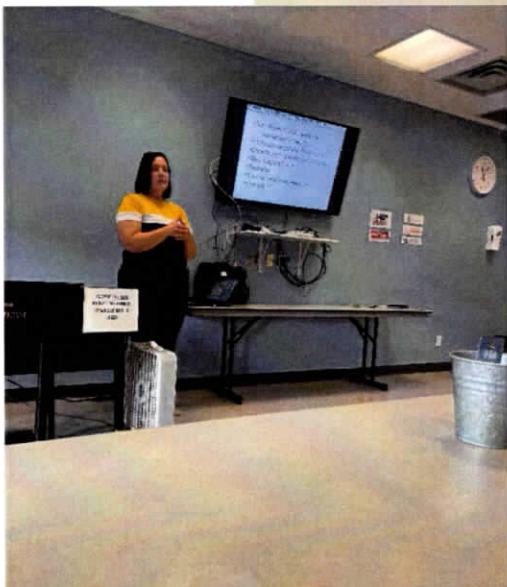
Officer Dave Fornash is pictured during B-105's 1000 Flags Event that was held in the Ft Thomas Jewelers parking lot. Officer Fornash is pictured with B-105's Ashley and (Wacky Wild Inflatable Guy) Officer Nick.



Officer Patrick Feldman represented Highland Heights Police by driving and handing out candy in the Ft. Thomas 4th of July Parade.

Officer Michael Rowland also participated in the Ft. Thomas 4th of July Parade.

Community Service



Officer Michael Rowland and FBI Victim Specialist Cassie Young spoke at the Campbell County Senior Center. The topic was Senior Scams, Prevention, and Safety.

Community Service



The Highland Heights Police Social Worker, Angie Wienel, has set up a Story Walk around the playground at the Highland Heights City Building/Police Department. You're invited to walk around the playground reading signs with the pages of the book Positive Ninja by Marie Nhin.

Officer Recognition



I would like to thank Officer Patrick Feldman. I ran out of gas on the highway today and he took me to the gas station while we were there, he engaged with a 4 yr. old boy that just wanted to say Hi. Officer Feldman took me back to my car and did everything possible to help get my car started. When it didn't, he stayed with me until help arrived for a tow. This put into perspective for me just how dangerous it is on the highway. I would like to thank him for keeping me safe and I appreciate all his help.

Officer Recognition was submitted via the Highland Heights Police Website.

Clerk/Treasurer Report
August 2, 2022

- I received tax certification information from the PVA yesterday and have sent it Northern Kentucky Area Development District to have our tax rate calculations completed. I have requested the calculation be returned to me by August 11.
- The Auditors plan to be here the entire week of August 22. They have sent a list of items they would like to have before the audit and reports that need to be updated. Harry, Cassandra and I have begun working on all of this.
- The City currently has an interlocal agreement with 8 other cities for Animal Control services. The Animal Control officer has taken another job and Campbell County is willing to enter into a new interlocal agreement to take on these services. The member cities of the current Animal Control Board met with county representatives to discuss.
 - Services would remain the same.
 - Total expense for animal control would remain the same for this fiscal year since city budgets have been set. It is up to the cities to decide if the bill to each city would be paid based on the number of calls or based on population.
 - Calls for service would be made directly to the Campbell County Animal Shelter during business hours. If there is an emergency after hours, non-emergency dispatch would be called to dispatch an animal control officer.
 - County will send out a draft interlocal agreement and procedures for the Cities to review.

Public Works Department Report

August 2, 2022 Council Meeting

- We have a new hire for the Public Works Supervisor position starting on August 8th. We have several hot asphalt projects we need to do after he gets his feet on the ground
- We have continued cutting back over growth on city streets. We still have 25-30 % left to complete.
- Our new Tracked Skid Steered arrived a couple of weeks ago
- I am still working with NKU to get salt at a lower amount than Advanced Turf offered us which is about \$108.00 per ton.
- Many potholes were filled during July. We applied 800 lbs. of Aquaphalt until we ran out. Our new shipment has come in and we will fill the 5 or 6 potholes left in the next few days
- Main Avenue is completely poured and should be restored and opened on July 29th. We still have paperwork to complete to satisfy SD1 so we get reimbursed for half of the storm water portion of this project.
- On July 7th we spent all day cutting up limbs and trees that came down in the wind storm on July 6th.
- The hill slip has been repaired. Bray still needs to return and finished some restoration before all the rains came on Tuesday.
- Duke Energy visited the complex last week to review how they will replace 2 or 3 poles that are rotted below ground near the creek on the west side of the city building. While they were here, we were informed the garden area will have to be removed. It is directly under their high transmission lines and within their easement. They won't be here until November to replace the poles and remove some distribution lines they don't need. At that time if the gardens are not gone, they will remove them. I have included Duke Transmission Line Guidelines for your information.

Recreation

- There is no report for this month.

Transmission Line Guidelines

Transmission lines are our higher-voltage power lines. In Ohio, Kentucky and Indiana, Duke Energy has transmission lines that carry voltages as high as 345,000 volts. These transmission lines are comparable to the interstates of a road system, carrying electricity across great distances, from power plants to the towns and communities that we serve. Each transmission line serves thousands of customers.

A transmission line easement or right of way is a strip of land (corridor) acquired from property owners. The right-of-way agreement grants us the right to build, maintain and operate electric transmission lines as well as manage the vegetation in and adjacent to the easement area. Corridor widths vary by transmission line voltage:

- 69,000- to 138,000-volt lines typically require a 100-foot corridor.
- 230,000- to 345,000-volt lines typically require a 150-foot corridor.

Duke Energy obtains easements that grant us the right to clear any tree or vegetation that may pose a threat to the safe and reliable operation of a power line. These trees or vegetation may be live and/or dead, diseased or damaged and can be located inside or outside the Duke Energy right of way.