

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
October 4, 2022
Approved: November 1, 2022

On Tuesday, October 4, 2022, at 7:02 p.m. Mayor Meyers calls the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Deborah Ball, Gary Chinn, Virgil Miller, Rene Heinrich, John Hoffert. Mayor Gregory Meyers. A quorum was present.

Council Members Absent: Mitchell Miller.

Staff Present: Attorney, Steve Franzen; City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Will Hunt; Public Works Director, Steve Lehman.

Minutes for Approval

- **Public Hearing Minutes of September 20, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Virgil Miller made a motion to approve the minutes from the public hearing of September 20, 2022. Seconded by Member Chinn. Discussion: None. Ayes: Members Hoffert, Virgil Miller, Chinn, Ball. Abstain: Members Henrich. Mayor Meyers declared the motion passed.
- **Regular Meeting Minutes of September 20, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Chinn made a motion to approve the minutes from the regular council meeting of September 20, 2022. Seconded by Member Virgil Miller. Discussion: None. Ayes: Members Hoffert, Virgil Miller, Chinn, Ball. Abstain: Member Henrich. Mayor Meyers declared the motion passed.

Scheduled Guests:

- Shelley Funke Frommeyer – discussed her qualifications, and platform for Kentucky State Senate.
- Rene Heinrich – discussed her experiences, qualifications, and platform for Kentucky State Senate.

Announcements: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Introduced William Hunt, newly hired Code Enforcement Officer.
 - Update on Greenspace Committee – the committee met to review the one bid received from the request for proposals.
 - City Sign at I-471 – the limestone caps came in today and should be installed tomorrow.

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- Update on 5 Guys restaurant – anticipated opening is the first week of November.
- Requested two council members work on newsletter, social media, and redesign of website – Member Hoffert and Member Chinn volunteered to help.
- Finance – monthly reports will begin going out to council of budget v. actual. After holidays, would like two council to review budget and plan for upcoming fiscal year.

- Police Chief – Bill Birkenhauer
 - Gave update on officer training.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on property and tangible tax receipts.
- Finance Director – Harry Barlage – No Report.
- Code Enforcement Officer – Will Hunt
 - Expressed appreciation for this opportunity and shared his observations driving through the city.
- Public Works Supervisor – Steve Lehman
 - Update on Public Works training, progress on the salt building addition, and upcoming recreation events.
 - Discussion about obtaining grants to replace sidewalks on US 27 north.
- Attorney – Steve Franzen
 - Fairmont Properties filed a lawsuit today naming NKU and Highland Heights in the lawsuit.

Unfinished Business: None

New Business

Municipal Aid Road Fund

- This is an opportunity for the public to provide input and comments pertaining to the expenditure of Municipal Aid Road Funds.
- Notification that the expenditure of Municipal Aid Road Funds would be discussed at this meeting was posted on the front door of the City Building, on the City's Facebook page and website, and sent to members of the media who have requested notification.

Public Comments:

- Thompson and Hale – Hale is a very narrow street that makes it difficult to turn around. Suggestion to create a cul-de-sac at the end of the street.

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Cancellation of the October 18, 2022 Meeting

- **Action Taken:** Member Hoffert made a motion to cancel the October 18, 2022 council meeting due to lack of business. Seconded by member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

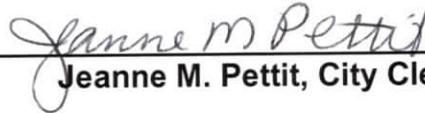
Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Hoffert made a motion to adjourn the October 4, 2022 meeting. Seconded by Member Virgil Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

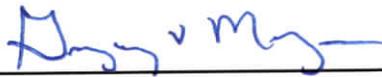
Meeting adjourned at 8:04 p.m. on Tuesday, October 4, 2022.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor