

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**November 1, 2022**  
**Approved: December 6, 2022**

On Tuesday, November 1, 2022, at 6:58 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Deborah Ball, Gary Chinn, Virgil Miller, Rene Heinrich, John Hoffert, Mitchell Miller. Mayor Gregory Meyers. A quorum was present.

**Staff Present:** Attorney, Steve Franzen; City Administrator, Michael Giffen; Police Sergeant, Nick Blank; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Will Hunt; Public Works Director, Steve Lehman.

Mayor Meyers held a moment of silence for Talia Frye who passed away suddenly. Ms. Frye worked at Brighton Center and helped implement the Opportunity House project.

**Minutes for Approval**

- **Regular Meeting Minutes of October 4, 2022.** These minutes had been previously e-mailed to the Mayor, Council Members and City Staff for review.
- **Action Taken:** Member Henrich made a motion to approve the minutes from the regular council meeting of October 4, 2022. Seconded by Member Virgil Miller  
Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

**Scheduled Guests**

- David Steele – District Court Judge Candidate, Division 2. Discussed his qualifications for the position and his reasons for running for office.
- Stephanie Stiene – Brighton Center. Opportunity House Update. Described the facility; goals; and the interests and studies of the young adults living in Opportunity House. Two students also spoke, Kylie and Vir'Nisha, describing their experiences living in Opportunity House and their career pathways.

**Announcements:**

- Pantry of Hope is in need of turkeys for Thanksgiving.
- Early voting locations and times were discussed.

**Correspondence:** None

**Staff Reports**

- City Administrator – Michael Giffen
  - Greenspace study – cost came back at approximately \$72,000.
  - Update on Communication and Website ad-hoc committees.
  - PPD-Thermo Fisher Scientific is expanding and adding close to 200 new jobs.
  - Campbell County Planning and Zoning will take over City's zoning services.
- **Ordinances – First Readings**
  - **Ordinance #09-2022:** An ordinance amending the City's pay classifications ordinance for all employees and various city board members.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**November 1, 2022**  
**Approved: December 6, 2022**

- **Ordinance #10-2022:** An ordinance amending the City of Highland Heights, Kentucky Annual Budget for the fiscal year 7/1/2022 through 6/30/2023, by estimating revenues and resources and appropriating funds for the operation of city government.
- **Resolutions**
  - **Resolution #08-2022:** A resolution supporting expenditure of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), from the American Rescue Plan Act (ARPA), for Government Services - a 1-ton pickup truck with plow and spreader.
  - **Action Taken:** Member Chinn made a motion to accept resolution #08-2022. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.
  - **Resolution #09-2022:** A resolution supporting expenditure of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), from the American Rescue Plan Act (ARPA), for Government Services – a class-1 public works pickup truck.
  - **Action Taken:** Member Virgil Miller made a motion to accept resolution #09-2022. Seconded by Member Heinrich. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.
- Police Sergeant – Nick Blank
  - Discussion some of the responsibilities of the social worker on staff and officer recognitions.
- City Clerk/Treasurer – Jeanne Pettit
  - Update on tax collections.
- Finance Director – Harry Barlage: No Report.
- Code Enforcement Officer – Will Hunt
  - Update on types of violations being addressed.
- Public Works Supervisor – Steve Lehman
  - Update on projects, Halloween Party, and Veterans Day Ceremony/Senior Breakfast. Community Gardens plots are being moved to Hilltop Drive.
- Attorney – Steve Franzen
  - **Ordinances – First Readings**
    - **Ordinance #11-2022:** An ordinance adopting a fee for returned checks.

**Unfinished Business**

- **Action Taken:** Member Chinn made a motion to accept Wayne and Linda Fryman for the October Yard of the Month. Seconded by member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**November 1, 2022**  
**Approved: December 6, 2022**

**New Business**

- **Cancellation of the November 15, 2022 Meeting**
  - **Action Taken:** Member Chinn made a motion to cancel the November 15, 2022 council meeting due to lack of business. Seconded by member Virgil Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

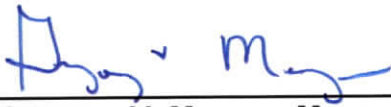
**Citizens to Address Council:** None

**Adjournment**

- **Action Taken:** Member Virgil Miller made a motion to adjourn the November 1, 2022 meeting. Seconded by Member Ball. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Meeting adjourned at 8:08 p.m. on Tuesday, November 1, 2022.

**Submitted by:**   
\_\_\_\_\_  
**Jeanne M. Pettit, City Clerk/Treasurer**

**Signed:**   
\_\_\_\_\_  
**Gregory V. Meyers, Mayor**