

**CITY OF HIGHLAND HEIGHTS**  
**Planning and Zoning**  
**Regular Meeting Minutes**  
**April 12, 2022**  
**Approved: May 10, 2022**

Chairperson Crawford called to order the regular meeting of the Planning and Zoning Commission on April 12, 2022, 7:00 p.m. at the Highland Heights City Building, 176 Johns Hill Road.

**Roll Call:** Commissioners Joe Krebs, Scott Reincke, John McNabb, Steve Crawford, Audrey Koester, Gene White, John Braun. A quorum was present.

**Commissioners Absent:** Commissioner Chuck Pettit

**Staff Present:** City Planner, Dave Geohegan; City Engineer/ Zoning Administrator, Dave Whitacre; Clerk/Treasurer, Jeanne Pettit.

**Staff Absent:** Attorney, Steve Franzen

**Minutes for Approval**

- **Planning & Zoning Public Hearing minutes from January 11, 2022:** These minutes were previously e-mailed to the Commissioners and City Staff.
  - **Action Taken:** Commissioner Krebs made a motion to approve the Planning and Zoning public hearing minutes of January 11, 2022. Seconded by Commissioner Reincke. Discussion: None.
  - **Roll Call:** Commissioner White, yes; Braun, yes; McNabb, abstain; Reincke yes; Koester, yes; Krebs, yes; Crawford, yes. Chairperson Crawford declared the minutes approved.
- **Planning & Zoning Regular Meeting minutes from January 11, 2022:** These minutes were previously e-mailed to the Commissioners and City Staff.
  - **Action Taken:** Commissioner White made a motion to approve the Planning and Zoning regular meeting minutes of January 11, 2022. Seconded by Commissioner Braun. Discussion: None.
  - **Roll Call:** Commissioner Braun, yes; McNabb, abstain; Reincke yes; Koester, yes; White, yes; Krebs, yes; Crawford, yes. Chairperson Crawford declared the minutes approved.

**Announcements:** None

**Correspondence:** None

**Audience Comments:**

- Jerry Pombles, 2430 Hale Drive. Several developers express interest in his property, but don't make an offer. Asked if there is interest in developing the area. Mr. Geohegan explained some developers may inquire about properties to assess the potential to develop an area, but development has been slowing down the past few years.

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**Staff Reports**

- City Planner – Dave Geohegan – Updated the commission on the SNK grant to realign Sunset Drive.
- City Engineer/Zoning Administrator – Dave Whitacre
  - Mr. Whitacre discussed signage for the Five Guys restaurant and recommended approval of signage.
    - **Action Taken:** Commissioner McNabb made a motion to accept the sign application for the Five Guys restaurant as submitted, and recommended by Mr. Whitacre. Seconded by Commissioner Reincke. Discussion: None.
    - **Roll Call:** Commissioner Koester, yes; White, yes; Braun, yes; McNabb, yes; Reincke, yes; Krebs, yes; Crawford, yes. Chairperson Crawford declared the motion passed.
  - Mr. Whitacre discussed an application to erect a fence around the transformer at 201 Martha Layne Collins Blvd. He described the type, size, and installation of the fence and stated the height of the fence would not impede sight distance. Mr. Whitacre recommended approval of the fence.
  - Commissioner McNabb stated the bollards cannot be removed and transformers need cooling. He is concerned a fence will not allow the air circulation needed to cool the transformer.
    - **Action Taken:** Commissioner Braun made a motion to approve the fence permit. Seconded by Koester. No further discussion.
    - **Roll Call:** Commissioner Reincke, yes; Krebs, yes; Crawford, yes; Koester, yes; White, no; Braun, yes; McNabb, no. Chairperson Crawford declared the motion passed.
- City Attorney – Steve Franzen – No Report

**Commissioner Comments:**

- There was discussion about the use of the property across from Lowes.

**Old Business:**

- There was discussion about the Nunn Drive/US 27 property development presentation to the Planning and Zoning Commission.

**New Business: None**

**Continuing Education**

- Commissioner Koester completed the HB 55 training in Florence on January 11, 2022. Commissioners Braun and Pettit need to complete 8 hours by the end of 2022. Commissioners Crawford and Krebs have until the end of 2023 to complete their 8 hours.

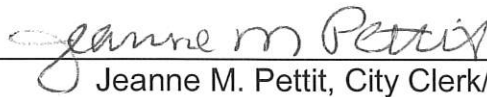
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**Adjournment**

- **Action Taken:** Commissioner White made a motion to adjourn the meeting. Seconded by Commissioner McNabb. Discussion: None. Ayes: All. Chairperson Crawford declared the motion passed.

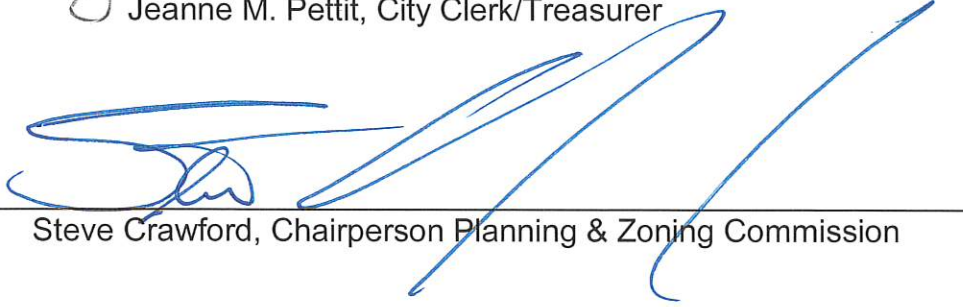
Meeting adjourned at 7:44 p.m. on Tuesday, April 12, 2022.

Submitted:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Steve Crawford, Chairperson Planning & Zoning Commission