

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
October 3, 2023
Approved: November 7, 2023

On Tuesday, October 3, 2023 at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Braun, Alex Bramel, Rene Heinrich, John Hoffert. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston; City Engineer, Frank Twehues.

Staff Absent: Public Works Director, Steve Lehman notified the City he would be absent.

Minutes for Approval

- **Regular Meeting Minutes of September 19, 2023.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held September 19, 2023. Seconded by Member Chinn. Discussion: None. Yes: 5. Abstain: 1. Mayor Meyers declared the motion passed.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
 - Welcomed Officer Dave Fornash as Code Enforcement Officer.
 - The City is close to signing a contract with a website developer.
 - The Fall Celebration is October 7 from 3:00-9:00 PM. Food, games, pumpkins, and live music from 6:00-8:00 PM.
- Police Chief – Bill Birkenhauer
 - Welcomed Officer Gil Marksberry and his K-9 officer.
- City Clerk/Treasurer – Jeanne Pettit
- Code Enforcement Officer – Dave Fornash
- Public Works Supervisor – Steve Lehman
- City Engineer – Frank Twehues
- Attorney – Michelle Eviston

Unfinished Business: None

New Business

- Tree Committee recommends a New Award for Tree Committee to judge – Halloween Decoration Yard of the Month.
- **Action Taken:** Member Chinn made a motion to cancel the October 17, 2023 council meeting due to lack of business. Seconded by Member Bramel. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.

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Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the October 3, 2023 meeting. Seconded by Member Ball. Discussion: None. Yes: All. Mayor Meyers declared the motion passed.


Meeting adjourned at approximately 7:39 p.m. on Tuesday, October 3, 2023.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor