

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
November 7, 2023
Approved: December 5, 2023

On Tuesday, November 7, 2023 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Braun, Alex Bramel, Rene Heinrich, John Hoffert. A quorum was present.

Staff Present: Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Attorney, Michelle Eviston; Public Works Director, Steve Lehman.

Staff Absent: City Administrator, Michael Giffen, was out of town.

Minutes for Approval

- **Regular Meeting Minutes of October 3, 2023.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held October 3, 2023. Seconded by Member Chinn. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

Scheduled Guests: None

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
- Police Chief – Bill Birkenhauer
 - SIRT was called out to a fatal collision.
 - K-9 had multiple deployments in October.
 - Chief Birkenhauer and Assistant Chief Love attended the International Association of Chiefs of Police conference.
 - If receiving unsolicited, graphic, inappropriate text messages, contact the police department and file a report. Sometimes phone numbers are traceable.
- City Clerk/Treasurer – Jeanne Pettit
 - Update on tax receipts and ABC license renewals.
- Code Enforcement Officer – Dave Fornash
 - Progress on Code Enforcement issues.
- Public Works Supervisor – Steve Lehman
 - Update on projects and recreation events.
- Attorney – Michelle Eviston
 - **Municipal Orders**
 - **Municipal Order 09-2023:** A municipal order appointing Kenneth Hoffman to a four-year term on the Highland Heights Code Enforcement Board.
 - **Action Taken:** Member Heinrich made a motion to approve municipal order 09-2023 appointing Kenneth Hoffman to the Code Enforcement Board for the January 1, 2024 through December 31, 2027 term. Seconded by Member Bramel. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

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- **Municipal Order 10-2023:** A municipal order prohibiting parking at the intersection of Bramble and Hale Avenue during certain times.
- **Action Taken:** Member Chinn made a motion to approve municipal order 10-2023 prohibiting parking at the corner of Bramble and Hale Avenue during certain times. Seconded by Member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **Ordinance – First Reading**
 - **Ordinance 11-2023:** An ordinance amending the City’s pay classification ordinance.

Unfinished Business: None

New Business

- **Action Taken:** Member Heinrich made a motion to meet in executive session pursuant to KRS 61.810(f) for the purposes of “Discussion or hearing which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested.” Seconded by member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Heinrich made a motion to come out of executive session. No action was taken. Seconded by Member Bramel. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **Action Taken:** Member Bramel made a motion to restart the regular meeting. Seconded by Member Braun. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.
- **John Hoffert** gave a report to recap 2023 for the Tree Commission and plans for 2024.
 - Halloween Decorations Winner Vicki Rice at 35 Robinson Road.
- **Action Taken:** Member Hoffert made a motion to cancel the November 21, 2023 council meeting due to lack of business. Seconded by Member Bramel. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

Citizens to Address Council: Neighborhood Trick-or-Treating went well, there was a good police presence in the neighborhoods, and the 6:00-7:30 time works well.

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the November 7, 2023 meeting. Seconded by Member Chinn. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

Meeting adjourned at approximately 7:57 p.m. on Tuesday, November 7, 2023.

Submitted by: 

Jeanne M. Pettit, City Clerk/Treasurer

Signed: 

Gregory V. Meyers, Mayor