

CITY OF HIGHLAND HEIGHTS
Regular Council Meeting Minutes
February 6, 2024
Approved: March 5, 2024

On Tuesday, February 6, 2024 at 7:00 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

Council Members Present: Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Braun, John Hoffert, Alex Bramel, Rene Heinrich. A quorum was present.

Staff Present: City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston; City Engineer, Frank Twehues.

Moment of Silence: Mayor Meyers requested a moment of silence for Ellen Geohegan, Marilyn Sayer, and Alice Kreyling.

Minutes for Approval

- **Regular Meeting Minutes of January 16, 2024.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held January 16, 2024. Seconded by Member Ball. Discussion: None. Yes: 5, Abstain: 1. Mayor Meyers declared the motion passed.

Scheduled Guests

- Mayor Meyers presented Shawna and John Herman with a plaque for winning the Christmas Lighting Contest. Dr. and Mrs. Herman live on Jillian Court.
- Ryan Salzman, One NKY Alliance; Michael Gieske, MD, St. Elizabeth Healthcare; Stephanie Vogel, Northern Kentucky Health Department; Courtney New, Northern Kentucky Agency for Substance Abuse Policy expressed their appreciation to the Mayor and City Council for passing the Smoke Free Ordinance last year. In recognition, Ms. Vogel and Ms. New presented Mayor Meyers with their Healthier Environment Award.

Correspondence: None

Staff Reports

- City Administrator – Michael Giffen
- Update on Sunset Road Re-alignment Project, the new City website, the use of 175 Johns Hill Road (the old city building) for a Northern Kentucky Medical Examiner Office and Kentucky State Crime Lab, and a collaboration between FC Cincinnati soccer and Northern Kentucky University.
- A detailed ARPA update was presented – past, current, and anticipated expenditures; the ARPA fund balance; and timeline for funds to be budgeted and spent. Ideas for future projects were presented and additional ideas solicited.
- Police Chief – Bill Birkenhauer
- The Citizens' Police Academy starts on March 6. The academy will meet every Wednesday from 6-9. Open to 15-20 Highland Heights citizens.
- City Clerk/Treasurer – Jeanne Pettit
- Update on tax collections and Financial Disclosure Forms from the NKREA.

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- Code Enforcement Officer – Dave Fornash
- Update on new and continuing code enforcement activity.
- Public Works Supervisor – Steve Lehman
- Update on professional development, snow events, projects, and recreation events.
- Attorney – Michelle Eviston: No Report
- City Engineer – Frank Twehues
- Rose Avenue will require \$230,000 for repairs and work. The Northern Kentucky Water District work is scheduled to be completed July 1. Road work scheduled to occur between July 1-October 1. A request will be submitted to SD1 to share cost of improving drainage on the street.

Unfinished Business

- Discuss thoughts/ideas for projects to spend the remaining ARPA funds with City Administrator Giffen.
- Discussion about using the second meeting of the month to work on projects and/or for in depth discussions about ideas/issues pertaining to the city.

New Business

- **Action Taken:** Member Bramel made a motion to cancel the February 20, 2024 council meeting due to lack of business. Seconded by Member Braun. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

Citizens to Address Council: None

Adjournment

- **Action Taken:** Member Bramel made a motion to adjourn the February 6, 2024 meeting. Seconded by Member Ball. Discussion: None. Yes: 6. Mayor Meyers declared the motion passed.

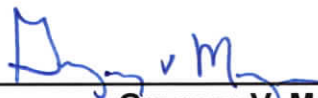
Meeting adjourned at approximately 7:54 p.m. on Tuesday, February 6, 2024.

Submitted by:



Jeanne M. Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor