

**CITY OF HIGHLAND HEIGHTS**  
**Regular Council Meeting Minutes**  
**March 5, 2024**  
**Approved: March 19, 2024**

On Tuesday, March 5, 2024 at 7:02 p.m. Mayor Meyers called the regular Council meeting to order at 176 Johns Hill Road.

**Council Members Present:** Mayor Gregory Meyers, Councilmembers Deborah Ball, Gary Chinn, John Braun, Alex Bramel, Rene Heinrich. A quorum was present.

**Council Members Absent:** Mayor Meyers announced that councilmember John Hoffert was unable to attend.

**Staff Present:** City Administrator, Michael Giffen; Police Chief, Bill Birkenhauer; City Clerk/Treasurer, Jeanne Pettit; Code Enforcement Officer, Dave Fornash; Public Works Director, Steve Lehman; Attorney, Michelle Eviston.

### **Minutes for Approval**

- **Regular Meeting Minutes of February 6, 2024.** These minutes had been previously emailed to the Mayor, Council Members, and City Staff for review.
- **Action Taken:** Member Bramel made a motion to accept the minutes from the regular council meeting held February 6, 2024. Seconded by Member Heinrich. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

**Scheduled Guests:** None

### **Correspondence**

- Thank you cards were received from Peggy Lehman and Jeanne Pettit for the remembrances sent to the family in memory of their mothers.

### **Staff Reports**

- City Administrator – Michael Giffen
- The city's audit should be coming in this week as well as the greenspace report. Both will be discussed at the March 19th council meeting.
- Duke is replacing wooden poles with metal poles just over the hillside by the city building. Duke has offered to leave the rock if the city can use it, if not, Duke will remove it.
- Police Chief – Bill Birkenhauer
- A new officer was hired, Tony Jansen. Officer Jansen started Monday, March 4th.
- There have been complaints of motorists speeding on Sunset. Speed detection devices have been placed and will run for a month to gather data. There were 428 cars that used Sunset in a 24-hour period.
- City Clerk/Treasurer – Jeanne Pettit: No Report
- Code Enforcement Officer – Dave Fornash
- Officer Fornash has had discussions with several residents about the construction across from Lowe's.
- Officer Fornash requested his office phone number and email be given to those calling with complainants so they may contact him directly.
- Public Works Supervisor – Steve Lehman
- Update on snow events and projects. Duke will be working on gas lines on Martha Layne Collins Avenue.
- 137 residents are registered for the Easter Bunny Tour with 65 stops scheduled.

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- Attorney – Michelle Eviston
  - **Ordinance – First Reading**
    - **Action Taken:** Member Bramel made a motion to read ordinance 01-2024 in summary. Seconded by Member Heinrich. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.
    - **Ordinance 01-2024:** An ordinance amending the no parking locations schedule in the City Code of Ordinances to include Rose Avenue and Maple Avenue.

**Unfinished Business**

- Financial reports were distributed to council.

**New Business**

- Newsletters were delivered and looked good.
- Mayor Meyers requested to have a meeting with Councilmembers Chinn and Bramel in mid-April to review the 2024-25 budget.

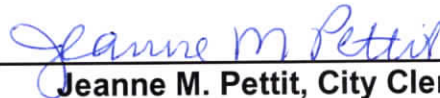
**Citizens to Address Council:** None

**Adjournment**

- **Action Taken:** Member Bramel made a motion to adjourn the March 5, 2024 meeting. Seconded by Member Chinn. Discussion: None. Yes: 5. Mayor Meyers declared the motion passed.

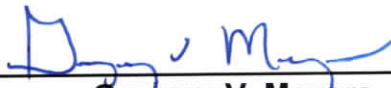
Meeting adjourned at approximately 7:25 p.m. on Tuesday, March 5, 2024.

Submitted by:



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Jeanne M. Pettit, City Clerk/Treasurer

Signed:



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Gregory V. Meyers, Mayor