

CITY OF HIGHLAND HEIGHTS
Council Minutes
July 2, 2019
Approved on August 6, 2019

On Tuesday, July 2, 2019 at 7:00 p.m., Mayor Meyers called the regular meeting of the Highland Heights City Council to order at 176 Johns Hill Road.

Present: Mayor Meyers, Councilmembers: Debbie Ball, Gary Chinn, John Hoffert, Michael Kessler, Virgil Miller. A quorum was present.

Absent: Councilmember Rene Heinrich notified the City in advance she would not be present for the meeting.

Also Present: Attorney Steve Franzen, Police Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre, City Clerk/Treasurer Jeanne Pettit.

Minutes for Approval:

Regular Council Minutes of June 18, 2019. These minutes had been previously e-mailed to the Mayor, Council Members, and City Staff for review:

- Member Miller made a motion to accept the council minutes of June 18, 2019, seconded by Member Chinn. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Announcements: Member Miller announced the Campbell County Conservation District is presenting the Campbell County Backroads Farm Tour on Saturday, July 20, 2019, from 9 a.m. – 3 p.m. Six farms are taking part in the tour. For more information go to www.campbellkyconservation.org.

Scheduled Guests:

- Mayor Meyers presented the Good Neighbor Award to Mike and Carrie Walter for the good deeds they do around the neighborhood.
- Yard of the Month Awards were presented to Rick and Debbie Schmidt of 24 Renshaw, and Lisa Houck and Tim Berling of 2043 Winkler

Correspondence: None

Staff Reports:

- Police Chief – Bill Birkenhauer announced that Sonoma Moreland resigned and Mary Oergel has been hired as Police Clerk. Mary has been on the job for about 3 weeks. The monthly report is attached to these minutes.
- City Clerk – Jeanne Pettit – report is attached to these minutes
- Finance Director – Harry Barlage – No report
- City Engineer and Zoning Administrator – Dave Whitacre – report is attached to these minutes

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- Public Works Supervisor – Steve Lehman – Report is attached to these minutes.
 - The Cruise-In and Concert are July 13. The Cruise-In is 4 p.m.- 6 p.m. and the concert is 7 p.m. – 11 p.m. The band for the concert on July 13 is the Iconics whose members have ties to Highland Heights.
- City Attorney – Steve Franzen
 - **Action Taken:** Member Chinn made a motion that the second reading of ordinance #10-2019 be read in summary. Seconded by Member Miller. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.
 - **Ordinance #10-2019**
 - Member Ball made a motion to approve ordinance #10-2019, an ordinance adopting a supplement to the Code of Ordinances of the City of Highland Heights, Kentucky. Seconded by Member Hoffert. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.
 - **Resolution** – Member Ball made a motion to accept the resolution adopting the Campbell County Emergency Operations Plan. Seconded by Member Miller. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.

Good Neighbor Award: None

Unfinished Business:

- Ticket Tax Follow-Up: The City does not have legal authority to adopt a ticket tax.
- Hotel Room Tax Follow-Up: The City may collect a hotel room tax but it must be done through the creation of a convention and tourist commission. All money from the room tax must go to the commission and used to promote tourism. It is possible the money could be used to maintain and improve parks, roads near hotels, etc. but it cannot go into general fund. The Mayor will be talking with Lisa Cooper from ADD district to get her thoughts on a tourism and convention commission.
- State TIF Update: Highland Heights put in the application for the state TIF. Mayor Meyers will be going to Frankfort on July 25 to attend the meeting at which the state will announce the TIF award. Consultants have recommended 14.2M and this will help fund the underground parking infrastructure. All TIF money will go to the development on the old Thriftway property.

New Business:

- Member Ball stated that large trucks are going down Faren. A cable line was knocked down by the truck. Mayor Meyers encouraged residents to submit construction concerns to the Fairmount link on the Highland Heights website www.hhky.com, or call the city building for assistance in submitting to Fairmount.

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- Member Chinn made a motion to cancel the July 16 meeting due to lack of business. Seconded by Member Hoffert. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.

Citizens to Address Council: Mrs. Leah Miller stated that it is nice to see people taking care of yards, and taking pride in their neighborhood and city. Mr. Walter, who received the Good Neighbor Award, helps take care of his 99-year-old neighbor and cuts his grass. Mrs. Miller wanted to express her appreciation for everything people, and members of council, do for the city.

Adjournment:

- **Action Taken:** Member Miller made a motion to adjourn the meeting. Seconded by Member Hoffert. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

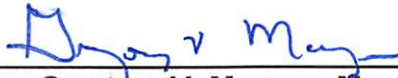
Meeting adjourned at approximately 7:45 p.m. on Tuesday, July 2, 2019

Submitted by:



Jeanne Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor

Monthly Report

June 2019



**HIGHLAND HEIGHTS
POLICE DEPARTMENT**

Special Detail Statistics June 2019

K9 Searches/Deployments - (Lt. Amber Conrad)

K9 Tiba had several narcotics searches in June. Marijuana was located. Marijuana has started being more prevalent in vehicle stops due to the changes in laws in Ohio. However, even if a person is legally allowed to have it in another state, it is still completely illegal in Kentucky. There is no scenario in Kentucky where a person is allowed to have marijuana. In addition, many times when there is a K9 alert and marijuana is present, additional narcotics will be located, such as pills that are being abused.

June Highlights

Sonoma Moreland has left us and Mary Oergel has taken over as Police Clerk. Mary has worked in this capacity before and is diving right into the position. We are grateful for Sonoma's years with us and all the hard work she put in and know she will be successful in her future endeavors.

Officer Patrick Feldman assisted the Parks and Recreation Department with the first Bike Safety Day the city has put on. Officer Feldman spoke with children about different things to do for kids to stay safe while riding their bikes in a variety of different scenarios.

Officer Dave Fornash and Officer Patrick Feldman attended the Car Show that is presented yearly by Bud's owners Jeff and Vicky Moermond. The car show is always a big success and raises money for the Shriner's Burn Center.

Officer Dave Fornash attended the Campbell County Extension Center's Public Day. He spoke to attendees about the available resources in the county and what services the police provide. Included were avenues to help with heroin addiction, driving safety, safety at night, and how to combat identity theft.

June Training

Officer Kim Williams attended Managing Your Life, Career, and Retirement which is a new course offered by DOCJT. The course covers the many changes to police officer pensions and assists officers on how to navigate the changing climate in law enforcement.

Lieutenant Greg Haigis attended the second symposium on Domestic Violence in Philadelphia. This is a national gathering and helps enforce partnerships with colleges and all the different avenues that help people that are victims of domestic violence.

M.A.R.T. Report

There is no data to report for the month of June regarding M.A.R.T.

-Lt. Greg Haigis

Crime Scene Unit

There is no data to report for the month of June regarding the Crime Scene Unit.

-Lt. Greg Haigis

Monthly Report

June 1, 2019 – June 30, 2019

Charges	
Felony	11
Misdemeanor	12
Warrants	3
TOTAL	
Drug Related	0
Arrests	6

Citations	
Traffic	24
Other	20
Parking	1

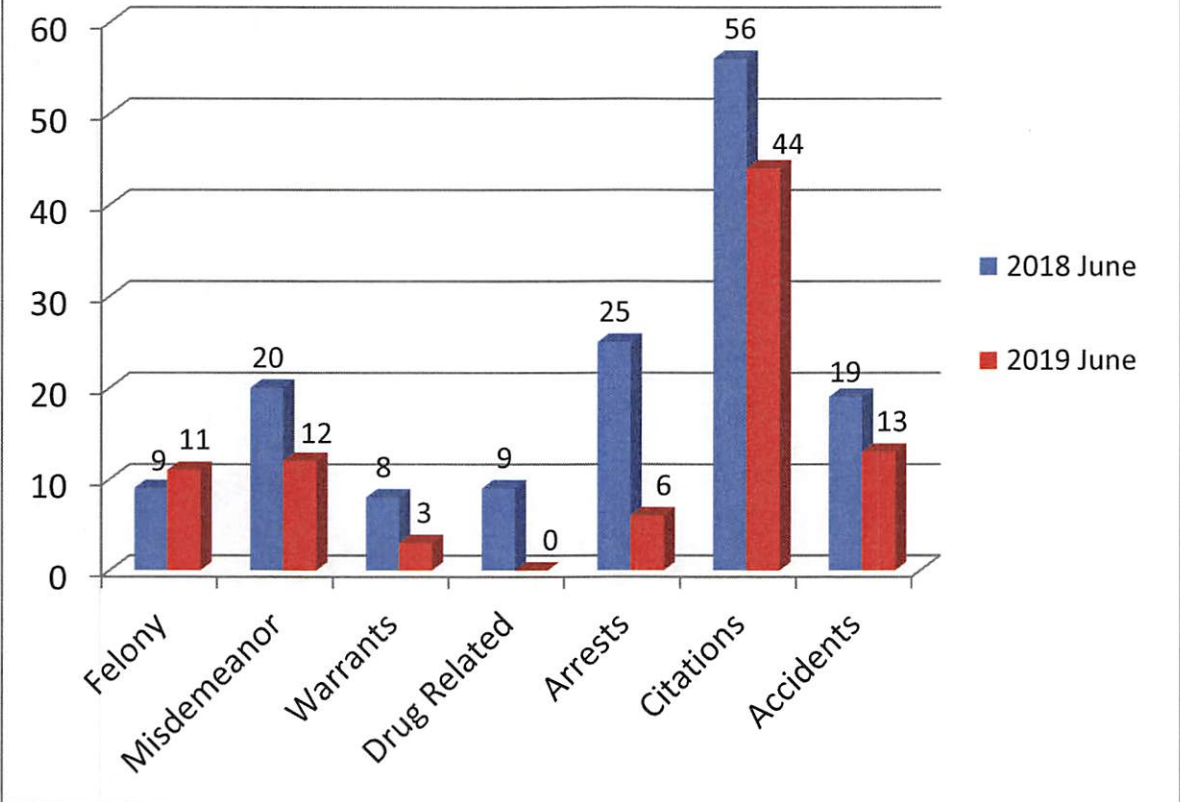
Accidents	13
Call for Service	525

Call by Activity

June 1, 2019 – June 30, 2019

Alarms	8
Animal Complaint	7
Area Checks	103
Assault	0
Assist Other Agency	39
Burglary	0
Business Checks	11
Disabled Motorist	10
Disorderly Juveniles	4
Disturbance	15
Domestic	5
Fight	0
Harassment	7
Intoxicated Subject	0
Missing Person	3
Neighbor Dispute	1
Parking Complaint	3
Public Contacts	10
Roadway Obstruction	3
Suspicious Subject/Vehicle	15
Theft	13
Traffic Stops	64
Vacation Checks	12
Vandalism	0
Vice Activity	2
Welfare Check	8
911 Hangups	1

Charge Summary



Call for Service
2018 – 614
2019 – 525

Clerk's Report
July 2, 2019

- Ordinances 08-2019 and 09-2019 and the Notice for Bidders for the concrete work on Jillian and Hilltop were published in the Campbell County Recorder on June 27, 2019.
- Tablet update:
 - Russ Gogzheyanyan did some research on tablets that support Microsoft Word and Excel as well as PDF files and does not require password protection.
 - Tablets would be kept at the City Building for use by both Council and Planning and Zoning. When you come to a meeting, a tablet would be at your place instead of paper.
 - Meeting documents would be sent to your email address prior to the meeting.
 - Documents would be in a share drive, like Dropbox, that you would access during the meeting. You would also be able to access the share drive from any computer.
 - Samsung Galaxy Tab A, 32GB, 10.1 inch (2019) - \$229.99
 - iPad, 32 GB, 9.7 inch – \$329.00.

CITY OF HIGHLAND HEIGHTS
CITY ENGINEER/ZONING ADMINISTRATOR REPORT

July 2, 2019

WILSON STORM SEWER EASEMENT – The Easement Document has been signed, the materials are on the site, and work will begin very soon.

ZONING ENFORCEMENT – The spring enforcement continues, and each week long grass/weeds/trash letters are being sent. Citations are being written when the owners do not bring their property into compliance.

JILLIAN/HILLTOP STREET REPAIRS – The specification for the repair work are completed and the project bids on July 12th. The contractors will provide a schedule for when they will do the work, and it may become a spring 2020 project – several contractors have stated that the wet weather has made it nearly impossible to get their current work done (one paving contractor stated a few weeks ago that he has only been able to work 10 days this year).....some contractors are still finishing up work they could not get finished last year. Bidders will be allowed to do the work this year prior to the onset of freezing weather – or in the spring of 2020 as weather permits.

Dave Whitacre, PE

Public Works Department Report

July 2, 2019 Council Meeting

- NKU will be replacing the concrete curb around the Nunn Drive Roundabout the week of July 8th. During repairs, drivers approaching the Nunn Drive roundabout *will be able to make right turns only*. Weather permitting, work will be complete within 1 week. People may want to avoid Nunn Drive during the repairs. NKU asked that we spread the word.
- The full depth repairs in the 2300 block of Wilson was completed in June by Michels Construction. The base was repaired last fall.
- All of the flowers and plants were completed during June.
- The restoration work has been completed in the Jillian Ct. area by Duke's contractor.
- We removed overgrown bushes behind the wall at I471 & 27. Replanted with plants from the sign at the entrance sign to the city building
- New pants were placed at the city entrance sign.
- We mowed, cleaned yards and removed brush from 4 yards that did not abate their violations.
- **Recreation Department:** The Cruise-in and Concert will be held on Saturday July 13th. Any help will be greatly appreciated. Jeanne has sent a volunteer form to request times and booth(s) you would like to help with.