

CITY OF HIGHLAND HEIGHTS
Council Minutes
May 7, 2019

On Tuesday, May 7, 2019, Mayor Meyers calls the Council meeting to order at 176 Johns Hill Road.

Present: Mayor Meyers, Council Members: Debbie Ball, Gary Chinn, Rene Heinrich, John Hoffert, Michael Kessling, Virgil Miller. A quorum was present.

Also Present: Attorney Steve Franzen, Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre, City Clerk/Treasurer Jeanne Pettit.

Prayer & pledge of allegiance to the flag: After member Hoffert delivered the prayer, everyone said the pledge of allegiance to the flag.

Minutes for Approval:

Regular Council Minutes of April 2, 2019. These minutes had been previously emailed to the Mayor, Councilmembers, and City Staff for review.

- **Action Taken:** Member Heinrich made a motion to approve the council minutes of April 2, 2019, seconded by Member Miller. Discussion: None. Ayes: All. Mayor Meyers declared the motion passed.

Announcements:

- The Municipal Aid Road Fund Public Hearing was held a 6:30 p.m. on May 7, 2019. A list of streets for Dave Whitacre to look evaluate and prioritize was discussed.
- Saturday, May 11, is the postal food drive. Residents can leave nonperishable food items by mailbox and postal worker will pick them up. Donations will go to the Pantry of Hope in Highland Heights.

Scheduled Guests:

- David Eschenbach, 138 Johns Hill Road, addressed council requesting a change to the noise ordinance extending the time for unreasonable noise to 9:00 p.m. to 9:00 a.m. The national band contest that occurred at BBT Arena this spring is the biggest issue. Recommended call police to make a report.
- Many schools, hospitals and churches are exempted from noise ordinances since the noises from these are generally perceived as reasonable and expected. A private firm must do a decibel study to determine a violation.
- Mayor Meyers and Member Heinrich will talk with Adam Caswell at NKU.
- Council will review the current noise ordinance, passed in 1969, and consider updating it.

Correspondence:

Mayor Meyers read a note from Deb and Dave Whitacre thanking the city for the flowers sent in memory of Deb's father.

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Staff Reports:

- Police Chief – Bill Birkenhauer
 - The Police Department website is up and running. Residents are requesting vacation checks through website.
 - The City website has a direct link to the Police website
 - Facebook and twitter very active. One follower person called in a tip on a wanted subject and the person was apprehended.
- City Clerk – Jeanne Pettit. A copy of the report is attached to these minutes.
 - Updates from the Northern Kentucky Animal Control Board and the Northern Kentucky Municipal Clerks meetings were given.
- Finance Director – Harry Barlage
 - A presentation of the 2019-20 budget at the second May meeting. An hour before the meeting, Mayor Meyers would like to meet with the new council members and the Finance Director to give them an overview of the budget and budget process.
- City Engineer and Zoning Administrator – Dave Whitacre. A copy of the report is attached to these minutes.
 - Updates on easement for the Wilson Avenue storm sewer and house on Renshaw that may be abandoned.
 - The access roads behind bank and BP need to be fixed. Mr. Whitacre has taken action on BP. Additionally, he sent pictures and letter to the owners of the Stockyards Bank property on May 7.
 - 126 Crestwood – long grass and a pile of brush in the driveway. It appears no one living there.
 - Road behind bank and road behind Frisch's. Dave is working with owners of property to get the access roads repaired.
- Public Works Supervisor – Steve Lehman. A copy of the report is attached to these minutes.
 - Council approval is needed to accept bid from Compass Minerals at 87.50/ton for salt. This is down \$1.50/ton from last year's cost.
 - **Action Taken:** Member Heinrich made a motion to approve the bid from Compass Minerals for \$87.50 per ton of salt. Seconded by Member Hoffert. Discussion: None; Ayes: All.
 - AED is located in the lobby of the City Building.
 - Appreciation was expressed to all volunteers for the Easter Egg Hunt, Public Works, and the Recreation Committee. This was probably the largest Easter Egg Hunt the city had had.

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- The ball field lease has been extended through June 19. The water district will notify the city when it goes out to bid.
- Attorney – Steve Franzen

Second Reading of Ordinances:

- **Action Taken:** Member Heinrich moved to have Ordinances #04-2019 and #05-2019 read in summary. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

Ordinance #04-2019

- **Action Taken:** Member Miller made a motion to have Ordinance #04-2019, an ordinance reducing city's boundaries by striking 1.98 acres of non-residential property. Seconded by Member Ball. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

Ordinance #05-2019

- **Action Taken:** Member Heinrich made a motion to have Ordinance #05-2019, an ordinance of the City of Highland Heights, in Campbell County Kentucky establishing a non-exclusive franchise for the use of the public streets, alleys, and other public grounds of the city for cable television systems, internet, or telephone services within the city, and providing the terms thereof. Seconded by Member Chinn. Discussion: None; Ayes: All. Mayor Meyers declared the motion passed.

Municipal Orders:

Municipal Order #15-2019, #16-2019 – Member Chinn made a motion to approve Municipal Orders #15-2019, #16-2019 appointing Audrey Koester and Charles Pettit to four-year terms on the Highland Heights Planning and Zoning Commission. Seconded by Member Miller. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.

Municipal Order #17-2019 – Member Heinrich made a motion to approve Municipal Order #17-2019 appointing Joseph Hagedorn to a four-year term on the Highland Heights Code Enforcement Board. Seconded by Member Hoffert. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.

Municipal Order #18-2019, #19-2019, #20-2019 – Member Heinrich made a motion to approve Municipal Orders #18-2019, #19-2019, #20-2019 appointing Terry Pence, Mary Riley and Marrita Tyree to four-year terms on the Highland Heights Ethics Board. Seconded by Member Ball. Discussion: None, Ayes: All. Mayor Meyers declared the motion passed.

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Good Neighbor Award: None

Old Business: None

New Business:

- Member Hoffert presented the Tree Commission Charter to Council. A copy of the charter is attached to these minutes.
 - The Tree Commission meets the fourth Tuesday of each month.
 - There was a discussion with state forestry coordinator. The city may apply in October for Tree City certification. We must have our first Arbor Day Celebration and show a budget line item for \$2.00 for each member of our city.
 - The first Arbor Day Celebration will hopefully be the second Saturday in September.
 - The Commission would like to take over giving the Beautiful Yard award and give out 3-4 per month, in different areas of the city, for 4-5 months during the year.
 - **Action Taken:** Member Heinrich made a motion to approve Tree Commission Charter with the change that the Beautiful Yard Award will be given out 4-5 months per summer. Seconded by Member Ball. Discussion: None; Ayes: All.
 - The Commission has prepared a proclamation for the Mayor to read for the Arbor Day Event.
- Member Ball and Member Chinn attended the Campbell County Council of Governments Meeting and reported that JD Cheney spoke about last legislative session. Two more meetings this year. The next meeting will be in July.
- Member Heinrich would like feedback about hiring a City Manager in the next couple of years.
 - The city has some wonderful part time people working very hard and full-time people somewhat overwhelmed with projects and ideas.
 - The comprehensive plan presents a lot of opportunities especially with Kramer property and ball field. Someone is needed to move the projects along.
 - Other cities our size have city managers.
 - With a budget close to \$4 million, it is time to look at a city manager
 - Mayor is working on ideas for raising funds to cover cost of city manager.
- Newsletter out in next few weeks.
- At the last mayor's Mayor Meyers was voted to be the first mayor to serve on the newly re-structured Tri-Ed board. This is a one-year term.

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- Smart Corridor Update. The next meeting May 27
 - Ft. Thomas re-doing section of their city along US 27.
 - Newport had hired someone and they have progressed too far in their plan to implement all of the vision of the Smart Corridor.
 - The goal is to have the same look and feel from the river to Martha Lane Collins with walking and bike lanes. Underground utilities and could be a challenge but because the cities, county, St. Elizabeth and NKU are banding together, we have a better chance to get some grant money.

Citizens to Address Council: None

Adjournment:

- **Action Taken:** Member Hoffert made a motion to adjourn the meeting. Seconded by Member Miller. Discussion: None. Ayes: All.

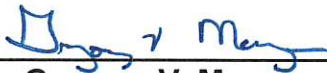
Meeting adjourned at approximately 8:12 p.m.

Submitted by:



Jeanne Pettit, City Clerk/Treasurer

Signed:



Gregory V. Meyers, Mayor