

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
DECEMBER 4, 2018**

On Tuesday, December 4, 2018 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, John Hoffert, Gary Chinn and Jeanne Pettit. A quorum was present.

Also present: Attorney Steve Franzen, Chief Bill Birkenhauer, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Sue Kramer, Assistant City Clerk.

**ABSENT:** Councilmembers Rene Heinrich and Dave Ramler.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Member Chinn delivered the prayer, everyone said the pledge of allegiance to the flag.

Mayor Meyers asked for a moment of silence on the passing of President George H. Bush.

**PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 6, 2018:** These minutes had been previously e-mailed to the Mayor, Councilmembers and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF NOVEMBER 6, 2018, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: ALL. MOTION PASSED. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**ANNOUNCEMENTS:** Mayor Meyers announced a Caucus Meeting was held prior to the Council Meeting at 6:30 p.m. to discuss abolishing the Committees. Council will decide in the new calendar year.

Mayor Meyers reported that Judge Dan Zalla will swear-in the Mayor and Council after this meeting.

Mayor Meyers also announced Councilmember Heinrich had a prior commitment.

**SCHEDULED GUEST/S:**

**GOOD NEIGHBOR AWARD:** Campbell County Extension Centers for their work and donation for the fountain. They helped with the grant to purchase the flowers and will come back in the spring to place new ones.

**CORRESPONDENCE: NONE**

**STAFF REPORTS:**

**CLERK/TREASURER:** Nothing to report.

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**FINANCE DIRECTOR HARRY BARLAGE:** Nothing to report.

**CITY ENGINEER ZONING ADMINISTRATOR:** Nothing to report

**POLICE CHIEF BILL BIRKENHAUER:** Nothing to report. Report was sent previously.

**PUBLIC WORKS SUPERVISOR:** Mr. Lehman reported you can drop off your Christmas Tree here at the City Building or at Penderly Park in Melbourne. You can also call and make arrangements for curb pick up with the City.

Lunch with Santa will be on Saturday, December 15<sup>th</sup> from 11:00 am. to 1:00 p.m. The Christmas Outdoor Lighting Contest will be on Tuesday, December 11, 2018.

**CITY ATTORNEY:** Mr. Franzen will read Ordinance #08-2018 for the second reading de-annexing Skyline Tavern from the City.

**ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO READ ORDINANCE #08-2018 AN ORDINANCE EXPRESSING THE CITY'S INTENTION TO REDUCE ITS BOUNDARIES FOR THE SECOND READING IN SUMMARY, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**ATTORNEY FRANZEN READ ORDINANCE 08-2018: AN ORDINANCE EXPRESSING THE CITY'S INTENTION TO REDUCE ITS BOUNDARIES IN SUMMARY FOR THE SECOND READING.**

**ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO APPROVE ORDINANCE#08-2018 AN ORDINANCE EXPRESSING THE CITY'S INTENTION TO REDUCE ITS BOUNDARIES SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**FIRST READING OF ORDINANCE #09-2018 AN ORDINANCE RELATING TO 815 KAR 7:120 KENTUCKY BUILDING CODE AND 815 KAR 7:125 KENTUCKY RESIDENTIAL CODE, AS ADOPTED BY THE BOARD OF HOUSING, BUILDINGS AND CONSTRUCTION OF THE COMMONWEALTH OF KENTUCKY.**

**ACTION TAKEN: MEMBER PETTIT MADE A MOTION TO READ ORDINANCE #09-2018 IN SUMMARY, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

Mr. Franzen read Ordinance #09-2018 in Summary for the first reading.

Member Hoffert asked Attorney Franzen about the Tree Board Ordinance. Mr. Franzen reported it was not ready to present still reviewing.

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Mr. Franzen wanted to express his gratitude to Jean Rauf for all the help and knowledge she provided him through the 30 years of working together.

**OLD BUSINESS:** Mayor Meyers presented Member Ramler his award for all his work on Council. We will send an email to notify him of the award.

Mayor Meyers reported that he would ask Council to cancel the meeting on December 18 and the meeting on January 1<sup>st</sup>.

**ACTION TAKEN: MEMBER HOFFERT MADE A MOTION TO CANCEL THE MEETINGS SCHUDELED FOR DECEMBER 15<sup>TH</sup> AND JANUARY 1<sup>ST</sup>, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

Member Hoffert would like to change the meeting time to 7:00 p.m. Mayor Meyers asked Mr. Franzen to prepare an Ordinance to change the time of the Council Meetings from 7:30 p.m. to 7:00 p.m.

**NEW BUSINESS:** Mayor Meyers then recognized Jean Rauf on her retirement.

Mr. Larry Brown, Department of Local Government presented Jean Rauf with the Kentucky Colonel Commission for her contributions to the Community.

Adam Caswell, Assistant Vice President representing President Ashish Vaida of NKU presented Jean Rauf with a plaque thanking Jean for her 32 years of service to the City.

Mayor Meyers presented Jean Rauf a Proclamation from the City of Highland Heights naming December 4<sup>th</sup> Jean Rauf Day in the City of Highland Heights. Mayor Meyers also presented Jean with a Clock for her 32 years of service. Mayor Meyers thanked Jean for her service she is a blessing to the City and a pleasure to work with.

Several Council, staff members and family expressed their appreciation for the help and assistance Jean gave to all them in the 32 years she has served. They all congratulated her on her retirement and wished her well.

**CITIZENS TO ADDRESS COUNCIL:** None.

**ADJOURNMENT:** There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER PETTIT. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

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The Swearing In will take place after the meeting.

TIME: 8:10 p.m.

SUBMITTED BY:   
SUE KRAMER, ASSISTANT CITY CLERK

SIGNED:   
GREGORY V. MEYERS, MAYOR