

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
MAY 1, 2018**

On Tuesday, May 1, 2018 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramler. A quorum was present.

**ALSO PRESENT:** Attorney Steve Franzen, Lt. Nick Love, Public Works Director Steve Lehman, City Engineer/Zoning Administrator Dave Whitacre and Jean A. Rauf, City Clerk/Treasurer.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Member Moermond delivered the prayer, everyone said the pledge of allegiance to the flag.

**PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF APRIL 17, 2018:** These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

**ACTION TAKEN: MEMBER HOFFERT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF APRIL 17, 2018, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**ANNOUNCEMENT:** Mayor Meyers announced there was a Municipal Aid Road Fund Public Hearing conducted prior to this meeting.

**SCHEDULED GUEST/S:** Brandy Medaugh and Stella Worley with the Pantry of Hope First Baptist Church addressed the Council about the US Postal Stamp Out Hunger Drive on May 12<sup>th</sup> in Highland Heights.

**CORRESPONDENCE:** Mayor Meyers received a thank you note from the Hauger family for the flowers sent for Chief Hauger's funeral.

**STAFF REPORTS:**

**CHIEF OF POLICE:** Lt. Love presented the monthly report. Member Pettit reminded citizens about the vacation checks. Lt. Love said they can call the office and report the information. Lt. Love commented on the Drug Take Back Program, prescription drugs were collected to be disposed of correctly.

**CLERK TREASURER:** Mrs. Rauf submitted her report to the Council and staff previously. If there are any questions you can give her a call.

Mrs. Rauf reported on attending the Clerks Conference in Covington. Mrs. Rauf stated it was very informative and well attended.

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**FINANCE DIRECTOR:** Mayor Meyers reported they are working on the budget and will meet with the Department Heads this week to go over their request. Mayor Meyers reported he will present the budget to Council at the next meeting.

**CITY ENGINEER/ZONING ADMINISTRATOR:** Mr. Whitacre reported he was not able to get the Tesseneer Drive bid specs completed this week will work to get them out this month.

Mr. Whitacre reported he is addressing several zoning issues that are not being complied with but he is pursuing all issues. The Code Enforcement Board met and issued several fines. The Board will establish quarterly meetings.

Mr. Whitacre will review the Flood Plan Program for the City during the summer months.

Mr. Whitacre reported he has a letter to be sent to all rental property owners and will supply a copy to the Council. Member Moermond stated he thought it should go in the next newsletter.

Member Pettit asked about the Hope Lane parking issue discussed last month. Mayor Meyers will meet with Chief Birkenhauer to discuss a solution.

Member Pettit also asked Mr. Whitacre about the access road behind Walgreens and if the City could take it over after it is brought up to specs. Mr. Whitacre will look into the process.

**PUBLIC WORKS SUPERVISOR:** Mr. Lehman's monthly report was previously presented to Mayor and Council and a copy is attached to these minutes.

Mr. Lehman reported the roll up door has been installed and completed. The trees purchased with the Grant are being planted in Veterans Park. Mr. Lehman stated the Pavilion is being rejuvenated with a fountain and urns.

**CITY ATTORNEY:** No report at this time.

**GOOD NEIGHBOR AWARD: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:** Mayor Meyers announced Duke Energy will be sending notification about installing smart meters for reading the electric meters.

Mayor Meyers reminded everyone about the Memorial Day Ceremony on May 28, at 8:30 a.m.

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**CITIZENS TO ADDRESS COUNCIL:** None.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:10 pm.

SUBMITTED BY:   
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:   
GREGORY V. MEYERS, MAYOR