

**CITY OF HIGHLAND HEIGHTS  
CAUCUS MEETING  
DECEMBER 4, 2018**

On Tuesday December 4, 2018, Mayor Meyers calls the Caucus meeting to order at 176 Johns Hill Road at 6:30pm.

**ANNOUNCEMENT/S:** Mayor Meyers announces the purpose of the Caucus meeting is to discuss and make a decision regarding Council Committees Mayor Meyers announces that notice of the Caucus meeting was published in the Campbell County Recorder and notice was posted on the website.

**COUNCIL COMMENTS:**

**CITY ATTORNEY COMMENTS:**

**CITIZEN/S TO ADDRESS COUNCIL:**

**ADJOURNMENT:**

GROUPS OR DELEGATIONS WHO WISH TO BE HEARD ARE ASKED TO APPOINT A SINGLE SPOKESPERSON. COMMENTS SHOULD BE KEPT BRIEF.

**ACCESSIBILITY NOTICE**

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**CAUCUS MEETING  
AGENDA 12-4-2018**

**CITY OF HIGHLAND HEIGHTS  
CAUCUS MEETING  
DECEMBER 4, 2018**

On Tuesday December 4, 2018, Mayor Meyers called the Caucus meeting to order at 176 Johns Hill Road at 6:30 p.m.

**PRESENT:** Mayor Meyers, Councilmembers Chinn, Councilmember Pettit, Councilmember Ball and Councilmember Hoffert.

Also present: Sue Kramer, Assistant City Clerk.

Mayor Meyers announced the purpose of the Caucus Meeting is to discuss and make a decision regarding Council Committees. Mayor Meyers announced that the notice of the Caucus meeting was published in the Campbell County Recorder and a notice was posted on the Website and the front door of the building.

**COUNCIL COMMENTS:**

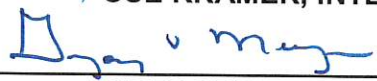
Councilmember Hoffert suggested that only Finance have a committee and adhoc or volunteers for the rest.

Mayor Meyers explained that minutes would have to be taken and the meeting would have to be published. A Clerk and Attorney would have to attend. He suggested take volunteers and champion it out. They could bring back to Council for review. If you have Committees they would have to set up line items in the budget for Clerk and Attorney to attend these meetings. Mayor Meyers suggested Council think about it and come back in January to discuss. Mayor Meyers will check with Attorney Steve Franzen for input.

**ADJOURNMENT:** There being no further business **MEMBER CHINN MOVED TO ADJOURN THE MEETING, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYES: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 6:55 p.m.

**SUBMITTED BY:**   
**SUE KRAMER, INTERIM CITY CLERK**

**SIGNED:**   
**GREGORY V. MEYERS, MAYOR**

**CAUCUS MEETING MINUTES  
12-04-2018**