

**CITY OF HIGHLAND HEIGHTS
COUNCIL MINUTES
APRIL 3, 2018**

On Tuesday, April 3, 2018, Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30pm.

PRESENT: Mayor Meyers. Council Members: Deborah Ball, Gary Chinn, John Hoffert, A. J. Moermond, Jeanne Pettit and Dave Ramier. A quorum was present.

ALSO PRESENT: Attorney Steve Franzen, City Clerk Treasurer Jean Rauf, Police Chief William Birkenhauer, Zoning Administrator Dave Whitacre and Public Works Director Steve Lehman.

PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG: After Council member Moermond delivered the prayer, everyone said the pledge of allegiance to the flag.

PRESENTATION OF THE REGULAR COUNCIL MEETING MINUTES OF MARCH 20, 2018: These minutes had been previously distributed to the Mayor, Councilmembers and City Staff for review.

ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE REGULAR COUNCIL MINUTES OF MARCH 20, 2018, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

SCHEDULED GUEST/S: NONE.

ANNOUNCEMENT: NONE.

CORRESPONDENCE: Mayor Meyers read a Thank You from the family of Joyce Proffitt.

STAFF REPORTS: POLICE CHIEF BILL BIRKENHAUER- Chief Birkenhauer submitted his March 2018 Monthly Report. A copy of his report was previously distributed to the Mayor and Councilmembers.

Chief Birkenhauer announced the DEA National Prescription Drug Day on Saturday, April 28, 2018. Only prescription drugs will be accepted. There is a prescription drop box to dispose prescription medications in the lobby of the Police Department open daily from 8:00 a.m. to 4:00 p.m.

Chief Birkenhauer stated that he received a letter from the Kentucky Drug Strike Force in appreciation for Officer Mark Wilkes participation in the multi-jurisdictional drug investigation unit.

CITY CLERK TREASURER JEAN RAUF – NO REPORT AT THIS TIME.

FINANCE DIRECTOR HARRY BARLAGE – Mayor Meyers reported he and Mr. Barlage will begin working on the budget; he will also meet with the Finance Committee and plans to have this ready for councils' review the end of April.

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CITY ADMINISTRATOR DAVE WHITACRE – Mr. Whitacre submitted his report and a copy thereof were previously distributed to the Mayor and Council. A copy thereof is attached to these minutes.

Mr. Whitacre reported Tesseneer Drive bid specs completed this week and anticipate the bids will be available for the May 1, 2018 meeting.

Mr. Whitacre also reported a “box truck” that was unlicensed and being used for a home occupation business was parked on Hope Lane. He reported that after talking to the owner he agreed to remove the truck and was told the City would likely amend the ordinance to specifically include this type of truck.

Mr. Whitacre further reported the parking on Hope is tight, that subdivision regulations allow parking on one side only. He stated that the City currently doesn't have any ordinance that restricts parking to one side of the street. After discussion, Mr. Whitacre reported he will review this issue and will have a report for the next meeting.

PUBLIC WORKS SUPERVISOR STEVE LEHMAN. Mr. Lehman submitted his report regarding the ongoing operations of the Public Works Department. A copy thereof was previously distributed to the Mayor and Council and a copy thereof is attached to these minutes.

Mr. Lehman announced the Easter Egg Hunt was held on Saturday, March 31. Mr. Lehman thanked everyone who helped filling the eggs and working the event. It was a huge success.

Mr. Lehman reported the Code Enforcement complaint report was included in his monthly report. The parks are all open, portable restrooms were placed at Veterans Park and the Nature Trail.

Mr. Lehman reported the brick directional sign in front of the city building has begun.

CITY ATTORNEY STEVE FRANZEN – NO REPORT AT THIS TIME.

GOOD NEIGHBOR AWARD: NONE AT THIS TIME

OLD BUSINESS: Mayor Meyers informed Councilmembers Hoffert and Moermond that he received many compliments about the latest Newsletter.

NEW BUSINESS: Mayor Meyers stated that he would like to have a motion to conduct a Public Hearing regarding the Municipal Aid Road Hearing on May 1, 2018 at 7:00 pm

ACTION TAKEN: MEMBER PETTIT MOVED TO CONDUCT THE MUNICIPAL ROAD AID PUBLIC HEARING ON MAY 1, 2018 AT 7:00PM, SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

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Mayor Meyers stated that he has a person who is interested in serving on the Recreation Committee. He further stated she has been helping at several City events. At this time, he nominated Nicole Miller to serve on the Recreation Committee.

ACTION TAKEN; MEMBER PETTIT MOVED TO ACCEPT MAYOR MEYERS NOMINATION OF NICOLE MILLER TO THE CITY'S RECREATION COMMITTEE. MEMBER PETTIT MOVED TO ACCEPT MAYOR MEYERS NOMINATION OF NICOLE MILLER TO THE CITY OF HIGHLAND HEIGHTS RECREATION COMMITTEE, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.

Member Pettit reminded everybody about the following events: she reported they are also on the City's web site:

- Campbell County Shred Day is Saturday April 28th 9:00am – 1:00pm
At the DAV 3725 Alexandria Pike, Cold Spring.

- Campbell County Clean Up is Friday, April 13 and Saturday, April 14 8:00am – 5:00pm .

CITIZEN/S TO ADDRESS COUNCIL: NONE.

There being no further business **MEMBER HOFFERT MOVED TO ADJOURN THE MEETING SECONDED BY MEMBER MOERMOND. DISCUSSION: NONE. AYE: ALL. MAYOR MEYERS DECLARED THE MOTION PASSED.**

The meeting adjourned at 8:10 pm.

SUBMITTED BY: 
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED: 
GREGORY V. MEYERS, MAYOR

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