

**CITY OF HIGHLAND HEIGHTS  
COUNCIL MINUTES  
AUGUST 21, 2018**

On Tuesday, August 21, 2018 Mayor Meyers called the Council meeting to order at 176 Johns Hill Road at 7:30 p.m.

**PRESENT:** Mayor Meyers, Council Members: Deborah Ball, Gary Chinn, John Hoffert, Jeanne Pettit, Dave Ramler. A quorum was present.

Also present: City Attorney Steve Franzen Jean A. Rauf, City Clerk/Treasurer and Steve Lehman, Public Works Supervisor, Police Chief Birkenhauer, and Zoning Administrator Dave Whitacre.

**ABSENT: NONE.**

Mayor Meyers asked everyone for a moment of silence in memory of Attorney Franzen's mother, who recently passed away.

**PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG:** After Councilmember Pettit delivered the prayer, everyone said the pledge of allegiance to the flag.

**PRESENTATION OF MINUTES – COUNCIL MINUTES OF JULY 17, 2018:** These minutes had been previously e-mailed to the Mayor, Councilmembers and City Staff for review.

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE COUNCIL MINUTES OF JULY 17, 2018, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYES: ALL. MOTION PASSED. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**ANNOUNCEMENT:** Mayor Meyers announced that due to the cancellation of the August 7<sup>TH</sup> Council meeting, this meeting is a combination of the August 7<sup>TH</sup> and August 21<sup>ST</sup> meetings.

**SCHEDULED GUEST/S:** Mayor Meyers presented the June Beautiful Front Yard Award and gift certificate to Mr. Robert Montgomery. Ms. Eileen Ampfer, 65 Maple was the July Beautiful Front Yard winner, but she could not attend this meeting to accept her plaque or gift certificate.

**CORRESPONDENCE:**

**STAFF REPORTS: POLICE CHIEF BILL BIRKENHAUER:** Chief Birkenhauer had previously submitted his monthly report to the Mayor and Councilmembers.

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**CLERK/TREASURER:** Jean Rauf presented her report to the Mayor and Councilmembers. A copy thereof is attached to these minutes.

Jean Rauf reported the 2018 tax calculations have been completed and given to Mayor Meyers and Finance Director Barlage for their review.

**FINANCE DIRECTOR:** Mayor Meyers reported he met with Mr. Barlage regarding the 2018 tax calculations and the tax rate will remain at \$1.68 per \$1,000.00.

**CITY ENGINEER/ZONING ADMINISTRATOR DAVE WHITACRE:** Mr. Whitacre previously submitted his report to the Mayor and Council. Mr. Whitacre addressed the National Flood Insurance Program. He stated all documents were sent to the Division of Water and their approval of Highland Heights is being processed. He reported he has been working on several difficult zoning enforcement issues; he reported on Tesseneer Avenue reconstruction. A copy of his report is attached to these minutes.

Mr. Whitacre announced the bids were received for the asphalt work for Tesseneer Drive reconstruction and base repairs on Wilson Avenue. He stated the low bidder was from Michels Construction in the amount of \$49,678.30 and this includes \$6,025 for base repairs on Wilson Avenue. He stated the work is scheduled to be done between September 15<sup>th</sup> and October 30<sup>th</sup>. He recommended the City accept Michel's bid.

**ACTION TAKEN: MEMBER PETTIT MOVED, BASED ON THE RECOMMENDATION OF MR. WHITACRE THAT THE CITY ACCEPT THE LOW BID SUBMITTED BY MICHEL'S IN THE AMOUNT OF \$49,678.30 AND THIS INCLUDES THE \$6,025 FOR THE BASE REPAIRS ON WILSON AVENUE, SECONDED BY MEMBER HOFFERT. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**PUBLIC WORKS SUPERVISOR STEVE LEHMAN,** Mr. Lehman gave a report on the ongoing operations of the Maintenance Department. A copy of his report was previously distributed to the Mayor and City Councilmembers. A copy thereof is attached to these minutes.

Mr. Lehman reported that Wilder Creation did the work on the new fountain in the City. He further reported that Wilder Creation will not accept any payment for their work.

**GOOD NEIGHBOR AWARD: MEMBER PETTIT MOVED THAT THE GOOD NEIGHBOR AWARD SHOULD BE GIVEN TO WILDER CREATION FOR THE WORK THEY DID ON THE NEW FOUNTAIN IN THE CITY AT NO CHARGE, SECONDED BY MEMBER BALL, DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

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Mayor Meyers informed Attorney Franzen that the Finance Committee met before the meeting and Jean contacted the Northern Kentucky Ad District in a very timely manner and due to this our tax calculation was done quickly. Member Hoffert stated that we do not have to raise the tax rate; we are able to keep our same rate as 2017 which is \$1.68 per \$1,000.00

**CITY ATTORNEY STEVE FRANZEN: FIRST READING OF ORDINANCE/S – ATTORNEY FRANZEN READ THE FIRST READING OF ORDINANCE 07-2018:**

- **AN ORDINANCE ASSESSING AND LEVYING AN AD VALOREM TAX ON THE PROPERTY WITHIN THE CITY OF HIGHLAND HEIGHTS, KENTUCKY AND IMPOSING INTEREST AND PENALTIES THEREON.**

**MUNICIPAL ORDER.** Attorney read the following Municipal Order:

**MUNICIPAL ORDER #11-2018 – A MUNICIPAL ORDER OF THE CITY OF HIGHLAND HEIGHTS MAKING A WRITTEN DETERMINATION REQUIRED BY KRS 82.083 FOR THE SALE OR OTHER DISPOSITION OF SURPLUS PROPERTY OWNED BY THE CITY.**

**ACTION TAKEN: MEMBER PETTIT MOVED TO APPROVE THE MUNICIPAL ORDER #11-2018 FOR THE SALE OF 1 2000 F550 Dump Truck with plow & spreader; 1 Sno-Way Salt V-Box Spreader; 1 Sno-way Salt V-box Spreader; 125 padded chairs and 9 Large Terracotta Urns, SECONDED BY MEMBER BALL. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED MOTION PASSED UNANIMOUSLY.**

Attorney Franzen reported that Dave Whitacre has complained about 408 Main Avenue. He said it is one of those properties that are deteriorating, nobody is responding, they been fined extensively, still no responses, they do not show up for meetings, and it is unclear who is actually the owner of the property. Neighbors are complaining about the condition of the property. He stated he should have asked permission before he filed the lien, but he is asking for it now.

**ACTION TAKEN: MEMBER PETTIT MOVED TO AUTHORIZE STEVE FRANZEN TO FILE FORECLOSURE AND ENFORCE THE BUILDING CODE ORDINANCE ON 408 MAIN AVENUE, SECONDED BY MEMBER CHINN. DISCUSSION: NONE. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

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**COUNCIL COMMITTEE REPORTS: FINANCE – MEMBERS PETTIT AND HOFFERT. NO REPORT.**

**SAFETY – MEMBERS BALL AND RAMLER.** Member Ramler reported the Stop Sign at the Clara and Harriet is leaning. Mr. Lehman reported this is Northern Kentucky University property and he will get in touch with them about this matter.

**BEAUTIFICATION:** August Beautiful Front Yard Award – John Vories 210 Knollwood Drive. He will attend the September 18, 2018 meeting to receive his plaque and gift certificate.

**DEVELOPMENT - MEMBERS PETTIT AND MOERMOND. NO REPORT.**

**INFRASTRUCTURE – MEMBERS CHINN AND RAMLER.** Member Chinn stated that something needs to be done on Jillian Court as it is in bad shape and there are potholes. Member Ramler also reported about the potholes on Sunset. Mayor Meyers asked Mr. Lehman to check on these streets. Member Ramler also reported that the rest of the drainage on Wilson is completed.

**COMMUNICATION – MEMBERS HOFFERT AND MOERMOND.** Member Hoffert reported they will begin working on the Fall Newsletter. Any articles should be given to him by mid-September.

**PARKS & RECREATION: NONE.**

**GOOD NEIGHBOR AWARD:**

**OLD BUSINESS:** Mayor Meyers announced that Larry Herfurth has agreed to continue to serve as the City's representative on the Campbell County Media Cable Board.

**MAYOR'S NOMINATIONS: MAYOR MEYERS NOMINATED LARRY HERFURTH TO CONTINUE TO SERVE AS THE CITY'S REPRESENTATIVE ON THE CAMPBELL COUNTY MEDIA CABLE BOARD**

**ACTION TAKEN: COUNCILMEMBER PETTIT MOVED TO ACCEPT THE MAYOR'S NOMINATION OF LARRY HERFURTH TO SERVE AS THE CITY'S REPRESENTATIVE ON THE CAMPBELL COUNCIL MEDIA CABLE BOARD, SECONDED BY COUNCILMEMBER BALL. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

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**MAYOR MEYERS NOMINATED MICHAEL FORGE TO SERVE ON THE CITY'S PLANNING AND ZONING BOARD.**

**ACTION TAKEN: COUNCILMEMBER PETTIT MOVED TO ACCEPT THE MAYOR'S NOMINATION OF MICHAEL FORGE TO SERVE ON THE CITY OF HIGHLAND HEIGHTS PLANNING AND ZONING BOARD, SECONDED BY COUNCILMEMBER HOFFERT. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**MAYOR MEYER NOMINATED MIKE KESSLING TO SERVE ON THE CITY'S BOARD OF ADJUSTMENT.**

**ACTION TAKEN: MEMBER PETTIT MOVED TO ACCEPT THE MAYOR'S NOMINATION OF MIKE KESSLING TO SERVE ON THE CITY'S BOARD OF ADJUSTMENT, SECONDED BY MEMBER BALL. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

**NOMINATION TO FILL THE UNEXPIRED TERM OF AJ MOERMOND FROM COUNCIL.**

Mayor Meyers announced he had received one letter of interest for the vacancy of AJ Moermond on Council. He informed Council this is their nomination. At this time Councilmember Pettit read Rene Heinrich's letter respectfully asking that Council be notified of her interest in filling the unexpired term of AJ Moermond.

**ACTION TAKEN: COUNCIL MEMBER CHINN MOVED TO NOMINATE RENE HEINRICH TO FILL THE UNEXPIRED TERM OF AJ MOERMOND ON COUNCIL, SECONDED BY COUNCILMEMBER BALL. DISCUSSION: NONE. ROLL CALL: HOFFERT, AYE; BALL, AYE; PETTIT, AYE; CHINN, AYE, RAMLER, AYE. 5 – AYES 0 – NAYS. MAYOR MEYERS DECLARED THE MOTION PASSED.**

**NEW BUSINESS: COUNCILMEMBER CHINN MOVED TO CANCEL THE SEPTEMBER 4, 2018 COUNCIL MEETING, SECONDED BY COUNCILMEMBER PETTIT. DISCUSSION: NONE, AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

Councilmember Hoffert reported there will be Community Yard Sale on the City's grounds on September 29, 2018. He stated this Yard Sale would benefit the Pantry of Hope. He will have more to report at the September 18, Council meeting.

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Councilmember Pettit reported on the following events:

- Campbell County Clean Up for Fall, 2018 is Friday, October 19 and Saturday October 20th from 8 a.m. – 5 p.m. She listed the following three locations: Campbell County Police Department, Pendery Park and Campbell County Transportation Center. If anyone has any questions they should call 859-547-1866.
- Household Waste Collection Event will be on Saturday, November 3, 2018 at UC Health Stadium at 7950 Freedom Way, Florence, KY from 9 a.m. – 2 p.m. She further reported these events will be posted on the City's web site and in the lobby of the City Building.

Mayor Meyers reported that on August 16<sup>th</sup> he and Judge Executive Pendery attended a meeting in Frankfort regarding the City's TIF application. He reported they met with the State Director and the Secretary of Economic Development and his Board. He reported the City is the applicant for the TIF. He reported they liked the City's project and right now they confirmed all the information. He reported he will go back to Frankfort on August 30<sup>th</sup>. He said this takes a lot of work and we will have to wait for their answer.

**CITIZENS TO ADDRESS COUNCIL:** Mrs. Sue Schultz, 1960 Taylor Ave., addressed Council on a few issues. She reported the overgrowth of trees and brush on Taylor is obstructing the view while driving on the street. Mrs. Schultz also asked if the street could be made wider to allow for a two way street. Mrs. Schultz mentioned the property at the end of Taylor is a Construction Site and it needs to be straightened up. She stated there is no fencing around the property to conceal it from the street.

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Mayor Meyers asked Mr. Lehman to look at the overgrowth of brush. He also stated that some people drop off garbage at the property on the end of Taylor. Mr. Whitacre will look into the issue and report back to the Mayor.

**ADJOURNMENT:** There being no further business **COUNCILMEMBER HOFFERT MOVED TO ADJOURN THE MEETING, SECONDED BY COUNCILMEMBER BALL. AYE, ALL. MAYOR MEYERS DECLARED THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:30 p.m.

SUBMITTED BY:   
JEAN A. RAUF, CITY CLERK/TREASURER

SIGNED:   
GREGORY V. MEYERS, MAYOR

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